**Borough of Neptune City**
**Regular Meeting of the Mayor and Council**
**Monday, March 13, 2023**

*The Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.*

1. **CALL TO ORDER**

Mayor Wardell called the meeting to order at 7:01 pm.

**Roll Call**

**PRESENT:** Mayor Andrew Wardell, Council President Brian Thomas
Councilmember Scott Dellett, Councilmember Dana Farley, Councilmember Glen Kocsis, Councilwoman Danielle Pappas, Councilmember Pamela Renee

**ALSO IN ATTENDANCE:** Administrator Jardine and Attorney Howlett

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mayor Wardell noted the Borough's compliance with the Open Public Meetings Act.

**FLAG SALUTE**

Mayor Wardell invited all to join in the Flag Salute.

2. **CLOSED SESSION** - None

3. **RECEIPT OF MINUTES**

**Regular Meeting 02/27/2023**

Motion to receive and file the aforementioned minutes by C/Thomas; seconded by C/Renee
Voice Vote - AYE: C/Thomas, C/Dellett, C/Farley, C/Kocsis, C/Pappas, C/Renee

4. **RECEIPT OF COMMUNICATIONS**

**Sylvania Mobile Home Park - Notice of Land Use Board Hearing, March 14**
**Neptune Township Sewerage Authority - Notice of Public Hearing, March 15**
**Neptune City Police Department – February 2023, Monthly Report**

Motion to receive and file the communications by C/Renee; seconded by C/Pappas
Voice Vote - AYE: C/Thomas, C/Dellett, C/Farley, C/Kocsis, C/Pappas, C/Renee

5. **PRESENTATIONS**

Mayor Wardell gave an overview of the devastating fire that occurred at Brighton Arms several months ago; noting it was good to be able to honor and celebrate the bravery of the first responders, and in particular the fire fighters that saved a life during the Brighton Arms fire.

**Senator Vin Gopal** - Proclamation Recognizing Firefighter Franklin Doremus

Senator Gopal presented a proclamation on behalf of the New Jersey Senate to Firefighter Doremus; noting the proclamation was entered into the record. Senator Gopal also presented the Chief of the Neptune City Fire Department with a proclamation for their courageous efforts; as well as a proclamation to Administrator Jardine for all his efforts during and after the fire. Lastly, Senator Gopal presented a proclamation to Former Chief Nick Dowling, noting his record and reputation and his actions during the fire.

**Assemblywomen Marilyn Piperno and Kim Eulner** - Resolutions Recognizing Firefighter Franklin Doremus and Former Chief Nick Dowling (Wanamassa)

Assemblywomen Piperno and Eulner shared a resolution in recognition of Former Chief Nick Dowling and his actions during the Brighton Arms fire. Assemblywomen Piperno and Eulner recognized all the volunteers to answer the calls

to serve. Firefighter Franklin Doremus was recognized with a resolution by Assemblywomen Piperno and Eulner for his actions and response during the Brighton Arms fire. Assemblywomen Piperno and Eulner recognized the Neptune City Fire Department acknowledging their care and response that is always given at any time of day. Assemblywomen Piperno and Eulner recognized Councilmember Thomas for his efforts after the fire along with the Councilmembers in providing for the residents who faced the tragedy.

**Borough of Neptune City Council** - Proclamation Recognizing the Neptune City Fire Department

Mayor Wardell presented a Certificate to Firefighter Franklin Doremus on behalf of the Monmouth County Board of Commissioners; Mayor Wardell then presented Firefighter Doremus with a proclamation from the Borough of Neptune City, along with bars from the Fire Department. Mayor Wardell commented on the surrounding towns who provided mutual aid response and coverage.

Mayor Wardell presented a Certificate to Former Chief Nick Dowling on behalf of the Monmouth County Board of Commissioners as well as a proclamation on behalf of the Borough of Neptune City, noting Former Chief Dowling's commitment to serving others.

Mayor Wardell presented a Certificate to Chief Christopher Thomas for the Neptune City Fire Department on behalf of the Monmouth County Board of Commissioners; as well as a proclamation from the Borough of Neptune City.

The Neptune City Fire Department presented Ex-Chief Richard Maher with his ex-chief badge, hat and handmade traditional sweatshirt.

Mayor Wardell commended Administrator Jardine and Community Center Director Addcock for their work.

6. **MAYOR'S REPORT** - Mayor Wardell

Mayor Wardell reported the townwide yard sale will be April 1 and 2; please preregister by contacting Borough Hall. The Land Use Board will meet tomorrow night at 7:00 pm. The Food Truck Festival will now be held September 23. The Girl Scouts will be selling cookies at Bruno's on Wednesday between 5:00 – 7:00 pm. The Sarah Stern Memorial Art Show and Scholarship fundraiser will be held on March 25 at Bond Street Bar from 3:00-8:00. Mayor Wardell thanked the Neptune City Fire Department and all first responders for all they do. Mayor Wardell also thanked all the volunteers and donors who came together after the tragic event, noting $20,000 was raised in gift cards which have been distributed to the victims.

7. **COUNCIL REPORTS**

**ADMINISTRATION & FINANCE** – Council President Brian Thomas

C/Thomas reported there was a brief budget meeting last week; Department and Capital budgets will be discussed next week. There will be successive workshops prior to full budget introduction. C/Thomas shared his team the Jersey Shore All Nighters raised over $20,000 in their sleep out for Covenant House. C/Thomas shared an Autism Awareness event is being planned for early April.

**SPECIAL SERVICES** – Councilmember Scott Dellett

C/Dellett reported the rabies clinic is this Thursday at 6:00 pm at Public Works. Wilson Boosters is having candy bingo on March 31 from 6:30-8:30.

**ADMINISTRATION & JUSTICE** – Councilmember Dana Farley

C/Farley shared on behalf of the Police Department with the time change and later light be aware of increased pedestrian, bicycle and motorcycle traffic.

**LAW & ORDINANCE** – Councilmember Glen Kocsis

C/Kocsis thanked Mr. Doremus and Mr. Dowling for their bravery along with all the firefighters.

**PUBLIC WORKS** – Councilwoman Danielle Pappas
C/Pappas reported brush pick up is currently ongoing; leaves will begin April 1. Bulk pickup will be the week of April 3. Work has begun on the Community Center.

**HUMAN SERVICES** – Councilmember Pamela Renee
C/Renee reported the Fire Department is hosting an Easter Egg Hunt on Saturday, April 1. C/Renee offered appreciation and thanks to the Fire Department. C/Renee noted the actions of the CERT Team in response to the fire. C/Renee wished all a safe and happy St. Patrick's Day. C/Renee also reported on upcoming budget meetings.

8. **ADMINISTRATOR'S REPORT** - Administrator Jardine
Administrator Jardine explained the purpose of the safe and secure grant which is applied for every year and for the Borough supplements two partial salaries.

Ms. Michele McGuigan shared pre-k registration went well, and kindergarten packets are now available. The next Board meeting is Thursday night.

9. **PUBLIC COMMENTS ON AGENDA ITEMS** - *There will be a four minute per person limit on all public comments.*
The floor was open to the public for comment on agenda items.
A resident asked questions about what could be talked about during this portion of the meeting.
The floor was closed to the public for comment on agenda items.

10. **UNFINISHED BUSINESS** – None

11. **NEW BUSINESS**
ORDINANCE INTRODUCTION – None

CONSENT AGENDA RESOLUTIONS
*All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.*
**Resolution 2023-32** - Auth. Payment of the Bills
**Resolution 2023-33** - Approving Participating with the State of New Jersey in a Safe & Secure Communities Program
**Resolution 2023-34** - Approving Volunteer Application for the Neptune City Fire Department
**Resolution 2023-35** - Authorizing Salaries for 2023

Motion to approve Resolutions 2023-32 through 2023-35 as a group by C/Renee; seconded by C/Dellett
Roll Call - AYE: C/Thomas, C/Dellett, C/Farley, C/Kocsis, C/Pappas, C/Renee

**RESOLUTION 2023-32**
**BOROUGH OF NEPTUNE CITY**
**COUNTY OF MONMOUTH, STATE OF NEW JERSEY**
**AUTHORIZING PAYMENT OF THE BILLS**

**BE IT RESOLVED** that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $ 147,193.93

| Vendor Name | Description | Amount |
|---|---|---|
| CINTAS | first aid, eye wash, hard hats | $ 15.24 |
| CINTAS | first aid, eye wash, hard hats | $ 683.19 |
| NOZLE GARAGE DOOR, LLC | adjust fd garage doors | $ 160.00 |
| HOME DEPOT CREDIT SERVICES | Paint for Community Centre | $ 831.36 |
| HOME DEPOT CREDIT SERVICES | Paint for Community Centre | $ 13.26 |
| HOME DEPOT CREDIT SERVICES | battery's | $ 819.84 |

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| HOME DEPOT CREDIT SERVICES | battery's | $ | 84.98 |
| HOME DEPOT CREDIT SERVICES | battery's | $ | 88.41 |
| CAREER DEVELOPMENT INSTITUTE | 137 PTC CERT HUMANE LAW ENF | $ | 399.00 |
| CRAFTMASTER PRINTING, INC. | LETTERHEAD/ENV/STOCK | $ | 337.00 |
| MONARCH ELECTRIC COMPANY | LIGHT BULBS-BORO HALL | $ | 238.37 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 320.00 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 132.40 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 42.49 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 55.98 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 10.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 451.16 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 110.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 3.11 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 8.70 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 9.25 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 15.29 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 205.05 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 89.32 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 25.74 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 50.15 |
| GENUINE PARTS COMPANY | FEB VEH PARTS PURCHASES | $ | 69.51 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | $ | 31.20 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | $ | 85.25 |
| BRADLEY CAR CARE | FEB TIRE SERVICES | $ | 50.00 |
| NJNEOA | TACTICAL NARCOTICS TRAINING | $ | 75.00 |
| NJ STATE ASSOC CHIEF OF POLICE | COMMAND/LEADERSHIP 106 | $ | 1,400.00 |
| CREGAN, AMANDA | GAZEBO RENTAL: 3-3-2023 | $ | 25.00 |
| ULINE | INSTANT ICE PAcKS | $ | 131.49 |
| BRADLEY CAR CARE | TIRES LEAF MACHINE #2 | $ | 1,258.50 |
| AMAZON CAPITAL SERVICES | HEADLIGHTS-DPW | $ | 149.00 |
| SIG SAUER INC. | SIG SAUER CLASS | $ | 330.00 |
| COTTRELL JR., RICHARD | REIMBURS: MARCH-MAY 2023 | $ | 484.30 |
| VERIZON WIRELESS (CELL PHONES) | SERVICE: FEBRUARY 2023 | $ | 507.89 |
| VERIZON WIRELESS (CELL PHONES) | SERVICE: FEBRUARY 2023 | $ | 249.66 |
| JCP&L | SERVICE: FEBRUARY 2023 COM CNT | $ | 479.66 |
| STATE TOXICOLOGY LABORATORY | 11/2022 TOXICOLOGY | $ | 180.00 |
| NJ AMERICAN WATER | HYDRANTS: JAN-FEB 2023 | $ | 4,888.70 |
| VOLLBRECHT, MICHAEL | REGISTRATION | $ | 85.00 |
| TROCCHIO, LOUIS | MEDICAL REIMBURSEMENT-MARCH 23 | $ | 164.90 |
| AMAZON CAPITAL SERVICES | PHONE ACCESSORIES-NCPD | $ | 29.12 |
| AMAZON CAPITAL SERVICES | PHONE ACCESSORIES-NCPD | $ | 39.98 |
| NJ CONFERENCE OF MAYORS | ANNUAL MAYORS CONFERENCE 2023 | $ | 465.00 |
| SCHINDLER ELEVATOR CORP. | SERVICE: FEBRUARY 2023 | $ | 281.90 |
| NJ NATURAL GAS CO | SERVICE: FEBRUARY 2022 | $ | 837.49 |
| NJ DEPT HEALTH & SENIOR SERV | DOG LIC STATE FEE: FEB 2023 | $ | 66.00 |
| MONMOUTH TELECOM | SERVICE: FEBRUARY 2023 | $ | 1,282.55 |
| SEABOARD WELDING SUPPLY | REFILL OXYGEN: FEBRUARY 2023 | $ | 18.50 |
| BOROUGH OF BRADLEY BEACH | PRISONER HOLDING: 2023 | $ | 14,555.00 |

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| OPEN SYSTEMS INTEGRATOR, INC | MOBILE SUBSCRIPTION: 23-24 | $ 630.00 |
| THE NEW COASTER, LLC. | LEGAL AD'S | $ 188.77 |
| STATE TOXICOLOGY LABORATORY | 12/22 TOXICOLOGY | $ 90.00 |
| S&S ASSOCIATES, LLC | REIMBURS: MARCH-MAY 2023 | $ 900.00 |
| SECURALL MONITORING CORP. | SERVICE: MARCH-JUNE 2023 | $ 102.00 |
| STANDARD INSURANCE COMPANY | PREMIUM: FEBRUARY 2023 | $ 315.81 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | $ 569.10 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | $ 544.95 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | $ 3,702.15 |
| DELISA DEMOLITION & DISPOSAL | SERVICE: FEBRUARY 2023 | $ 5,444.11 |
| BALL, DR. CATHY A. | RABIES CLINIC: 3-16-2023 | $ 175.00 |
| NEAVES, WILLIAM | MEDICAL REIMBURSEMENT | $ 484.30 |
| COWLEY'S TERMITE & PEST | SERVICE: BORO HALL FEB 2023 | $ 66.00 |
| ARCHER & GREINER | PROF SERV: JAN-FEB 2023 | $ 150.00 |
| THE NEW COASTER, LLC. | LEGAL AD'S | $ 12.71 |
| ROK INDUSTRIES, INC. | MUNICIPAL TAX LIEN ADV 2022 | $ 1,230.00 |
| PRC MANAGEMENT COMPANY INC | TRASH SERVICES | $ 48,024.48 |
| PRC MANAGEMENT COMPANY INC | TRASH SERVICES | $ 51,144.08 |
| | **03/13/2023 Bill List Total** | **$ 147,193.93** |

**RESOLUTION 2023-33**
**BOROUGH OF NEPTUNE CITY**
**COUNTY OF MONMOUTH, STATE OF NEW JERSEY**
**APPROVING PARTICIPATING WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW & PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL**

**WHEREAS**, the Borough of Neptune City and the Neptune City Police Department wishes to apply for funding for a project under the Safe and Secure Communities Grant Program in the amount of $32,400.00; and

**WHEREAS**, the Mayor and Council have reviewed the Subaward Number 23-1335, for the subaward period of 11/01/2022-10/31/2023; and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety in the amount of $32,400.00 and the Borough of Neptune City and the Neptune City Police Department in the amount of $248,560.66 for the purpose described in the application; and

**WHEREAS**, the Borough of Neptune City is authorized to accept and does accept the Subaward and is accepting the Safe and Secure Communities Grant in the amount of $32,400.00 for the purpose described in the application.

**THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Neptune City that:

1. As a matter of public policy, the Borough of Neptune City wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Department of Law & Public Safety, Office of the Attorney General shall be responsible for the receipt and review of the application for said funds.
4. The Department of Law & Public Safety, Office of the Attorney General shall initiate allocations to each applicant as authorized.

**RESOLUTION 2023-34**
**BOROUGH OF NEPTUNE CITY**
**COUNTY OF MONMOUTH, STATE OF NEW JERSEY**
**APPROVING VOLUNTEER APPLICATION FOR THE NEPTUNE CITY FIRE DEPARTMENT**

**WHEREAS**, the Neptune City Fire Department is always in need of volunteers; and

**WHEREAS**, the following person has made application to become a member of the Neptune City Fire Department:

Kimberly Karalovich (Firefighter)

**WHEREAS**, the applicant has been recommended for membership by the Neptune City Fire Department.

**NOW THEREFORE BE IT RESOLVED**, that Kimberly Karalovich be approved as a member Firefighter with the Neptune City Fire Department; and

**RESOLUTION 2023-35**
**BOROUGH OF NEPTUNE CITY**
**COUNTY OF MONMOUTH, STATE OF NEW JERSEY**
**AUTHORIZING SALARIES FOR 2023**

**BE IT RESOLVED** that the following salaries become effective January 1, 2023

| | |
|---|---|
| Borough Administrator | $33,800.00 |
| Tax Collector | $93,600.00 |
| Deputy Tax Collector | $1,591.20 |
| Tax Assessor | $26,811.50 |
| Director of Public Works | $105,875.29 |
| Judge | $38,508.95 |
| Prosecutor | $27,500.00 |
| Public Defender | $9,400.00 |
| Construction (Officer) Official | $26,000.00 |
| Sub Code Building Inspector | $9,360.00 |
| Sub Code Plumbing Inspector | $7,702.24 |
| Sub Code Fire Inspector | $8,700.00 |
| Sub Code Electrical Inspector | $12,218.88 |
| Code Enforcement Officer | $17,911.47 |
| Fire Prevention Official | $13,702.00 |
| Fire Prevention Inspector | $1,000.00 |
| Land Use Board Secretary | $12,591.28 |
| Librarian | $21,001.60 |
| Library Aid 1 | $17.23 per hour |
| Library Aid 2 | $14.60 per hour |

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|---|---|
| Sewer Operator | $17,602.91 |
| Recycling Coordinator | $2,550.00 |
| Secretary 1 | $51,294.00 |
| Secretary 2 | $49,076.00 |
| Secretary 3 | $35,000.00 |
| Registrar of Vital Statistics | $2,121.60 |
| Deputy Registrar of Vital Statistics | $1,040.00 |
| Assistant to Finance Officer | $1,071.20 |
| Social Media Director | $520.00 |
| Court Administrator | $77,905.15 |
| Deputy Court Administrator | $56,440.80 |
| Mayor | $6,928.75 |
| Council | $6,078.94 |
| Community Center Director | $78,285.14 |
| Police Administrative Clerk | $69,862.77 |
| OPRA Clerk (Police) | $5,628.65 |
| Crossing Guard | $17.00 per hour |
| Class 2 -3 Special Officer | $32.00 per hour |
| Part Time/Seasonal/Hourly | $14.13 - $30.00 per hour |

12. **PUBLIC PARTICIPATION** - *There will be a four minute per person limit on all public comments.*
The floor was open to the public for comment.

Ms. Bobbi Carson, Morris Avenue, asked the position Neptune City was taking on the Windmill Moratorium; Council is still reviewing information.

Mr. Kevin Burkitt shared his registration poster for the Paddle Out, explaining the guidelines for participation.

Mr. Ted Wardell, Tucker Drive, noted the presentations showed what a great Community Neptune City is.
There being no further members of the public wishing to speak, the floor was closed to the public for comment.

Ms. Joan Trionazze, suggested the Community Center offer a course on proper bicycle usage and safety. Discussion continued regarding electric bikes as well as education opportunities. Ms. Trionazze also suggested on not spraying the grass prior to the Easter Egg Hunt. She also spoke about runoff from the pipe at Shark River. Discussion continued on the pipe and basins. Further discussion continued regarding the water and possible solutions. The Borough will reach out to the State.

13. **CLOSED SESSION** – None

14. **ADJOURN – 7:55 pm**
Motion to Adjourn meeting by C/Kocsis; seconded by C/Pappas
Voice Vote - AYE: C/Thomas, C/Dellett, C/Farley, C/Kocsis, C/Pappas, C/Renee



By: C. DiCorcia Williams RMC,
Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the State Records Committee.
Approval 3/27/2023