Borough of Neptune City
Regular Meeting of the Mayor and Council
Agenda
April 11, 2022

Call to Order
Roll Call:
Open Public Meetings Act
Flag Salute

MINUTES

COMMUNICATIONS

PRESENTATIONS

BOARD OF EDUCATION REPORT

MAYORS REPORT

COUNCIL REPORTS
Administration & Finance – Brian Thomas
Public Works – Danielle Pappas
Law & Ordinance – Glen Kocsis
Administration & Justice – Dana Farley
Special Services- Pamela Renee
Human Services- Scott Dellett

ADMINISTRATORS REPORT

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

UNFINISHED BUSINESS
Ordinance 22-03 Adoption Floodplain management regulations

NEW BUSINESS
Ordinance 22-04 Introduction Short Term Rentals
Ordinance 22-05 Introduction Outdoor Dining
Ordinance 22-06 Introduction Redevelopment Plan

CONSENT AGENDA
All items listed are considered to be routine and non-controversial by the Mayor and Council and will be approved by one motion. There will be no separate discussion on these items unless a Council member(s) so request it, in which case the item(s) will be removed from the Consent Agenda and considered in its normal sequence on the agenda. The one motion signifies and adoption of all resolutions, receive and file letters, correspondence, reports and approval of applications and minutes.

Resolution 22-49 Payment of Bills
Resolution 22-50 Change Order for Fire Truck
Resolution 22-51 Temporary Emergency Budget- Sewer
Resolution 22-52 Temporary Emergency Budget-Current
Resolution 22-53 Update Banking and Depository

PUBLIC PARTICIPATION
AJOURN

RESOLUTION 22-49
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **$52.420.13**

Councilperson	Motion	2nd Motion	Aye	Nay	Abstain
Dellett					
Farley					
Kocsis					
Pappas					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held April 11, 2022.

WITNESS, my hand and the seal of the Borough of Neptune City this 11th day of April, 2022.

TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 22-50

AUTHORIZATION FOR CHANGE ORDER
FOR CONTRACT SEAGRAVE FIRE APPARATUS, LLC
FOR FIRE TRUCK CHANGES

WHEREAS, The Borough Council awarded contract to Seagrave Fire Apparatus, LLC to provide a Marauder Pumper Fire Truck MODEL TB70CA to the Borough of Neptune City for a cost Not to Exceed Seven Hundred Thousand Dollars and xx/100 ($700,000), and

WHEREAS, it is the recommendation of the Borough Administrator to approve the change order for the amount of $2,822.00, and

WHEREAS, the change order conforms to the Local Public Contracts Law, and such provided in the Bond Ordinance for this project, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the change order which would modify the contract with Seagrave Fire Apparatus, LLC.

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held April 11, 2022.

WITNESS, my hand and the seal of the Borough of Neptune City this 11th day of April, 2022.

_____
TAMARA BROWN, MUNICIPAL CLERK

RESOLUTION 2022-51
MEETING APRIL 11, 2022

WHEREAS, an emergent condition has arisen in that the Borough is expected to enter contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purposes, and

WHEREAS, the total emergency appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total $171,500.00.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Neptune City, Monmouth County, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 that emergency appropriations be and the same hereby made in the amount of $171,500.00 as follows:

SEWER UTILITY OPERATING FUND:

Sewer Operations	Salaries and Wages	$	42,500.00
Sewer Operations	Other Expenses		125,000.00
Social Security	Other Expenses		4,000.00
		$	**171,500.00**

Said emergency temporary appropriations will be provided for in the 2022 budget.

That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, County of Monmouth, State of New Jersey, do herby certify that the above resolution was approved by the governing body at the meeting of April 11, 2022.

Tamara Brown
Borough Clerk

RESOLUTION 2022-52
MEETING APRIL 11, 2022

WHEREAS, an emergent condition has arisen in that the Borough is expected to enter contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purposes, and

WHEREAS, the total emergency appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total $1,468,563.00.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Neptune City, Monmouth County, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20 that emergency appropriations be and the same hereby made in the amount of $1,468,563.00 as follows:

CURRENT FUND:		
General Administration	Other Expenses	$ 4,000.00
Mayor and Council	Salaries and Wages	10,000.00
Mayor and Council	Other Expenses	1,000.00
Municipal Clerk	Salaries and Wages	16,500.00
Municipal Clerk	Other Expenses	4,000.00
Central Postage	Other Expenses	1,500.00
Finance	Salaries and Wages	6,500.00
Finance	Other Expenses	3,400.00
Information Technology	Other Expenses	25,000.00
Tax Collection	Salaries and Wages	7,600.00
Tax Collection	Other Expenses	2,400.00
Tax Assessor	Salaries and Wages	6,200.00
Tax Assessor	Other Expenses	5,000.00
Legal Services	Other Expenses	6,000.00
Engineering Services	Other Expenses	4,000.00
Land Use Board	Salaries and Wages	3,000.00
Land Use Board	Other Expenses	3,000.00
Uniform Construction Code	Salaries and Wages	9,200.00
Uniform Construction Code	Other Expenses	310.00
Sub Code Officials	Salaries and Wages	8,500.00
Sub Code Officials	Other Expenses	400.00
Code Enforcement	Salaries and Wages	5,800.00
Code Enforcement	Other Expenses	150.00
Employee Group Health	Other Expenses	230,000.00
Police	Salaries and Wages	475,000.00
Police	Other Expenses	35,000.00
Police - Clerical	Salaries and Wages	21,250.00
Crossing Guards	Salaries and Wages	8,000.00
Emergency Management	Other Expenses	3,500.00
Fire Department	Other Expenses	9,000.00
Fire Prevention Bureau	Salaries and Wages	5,000.00
Fire Prevention Bureau	Other Expenses	1,000.00
Prosecutor	Salaries and Wages	9,300.00
Streets and Roads	Salaries and Wages	138,000.00
Streets and Roads	Other Expenses	10,000.00
Traffic Lights	Other Expenses	2,000.00
Solid Waste Collection	Salaries and Wages	1,250.00
Solid Waste Collection	Other Expenses	100,000.00
Vehicle Maintenance	Other Expenses	15,000.00
Buildings and Grounds	Salaries and Wages	6,000.00
Buildings and Grounds	Other Expenses	13,200.00
Animal Control	Other Expenses	2,700.00
Community Center	Salaries and Wages	30,000.00
Community Center	Other Expenses	5,000.00
Maintenance of Parks	Other Expenses	3,400.00
Library	Salaries and Wages	13,000.00
Library	Other Expenses	1,000.00
Electric	Other Expenses	8,500.00
Street Lighting	Other Expenses	8,500.00
Telephone	Other Expenses	7,225.00
Water	Other Expenses	1,000.00
Gasoline	Other Expenses	8,000.00
Gasoline	Other Expenses	11,500.00
Fire Hydrants	Other Expenses	11,250.00
Social Security	Other Expenses	40,000.00
Deferred Contribution Retirement Program	Other Expenses	500.00
Safe and Secure Communities Program	Salaries and Wages	30,000.00
Shared Service - Bay Head Chief Financial Officer	Other Expenses	9,000.00
Shared Service - Bradley Beach Prisoner	Other Expenses	1,500.00
Shared Service - Neptune Township Reverse 911	Other Expenses	2,800.00
Shared Service - Neptune Township EMS	Other Expenses	10,000.00
Shared Service - Monmouth County 911	Other Expenses	2,228.00
Municipal Court	Salaries and Wages	40,000.00
Municipal Court	Other Expenses	2,500.00
Public Defender	Salaries and Wages	3,000.00
		$ 1,468,563.00

Said emergency temporary appropriations will be provided for in the 2022 budget.

That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, County of Monmouth, State of New Jersey, do herby certify that the above resolution was approved by the governing body at the meeting of April 11, 2022.

Tamara Brown
Borough Clerk

RESOLUTION 22-53
DESIGNATION OF BANK DEPOSITORIES FOR 2022

WHEREAS, the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Neptune City be kept:

Manasquan Bank
TD Bank
Kearny Bank
Santander Bank
1st Constitution Bank

WHEREAS, disbursements of the following accounts be made by checks signed by the Mayor, Chief Financial Officer or Municipal Clerk, Borough Administrator or Treasurer.

Developer's Trust
Sewer Operating
Payroll
Trust Fund
General Capital
Sewer Capital
Current Account
Unemployment Trust
Board of Recreation
Payroll Agency
Law Enforcement Trust Fund
Animal Control
Tax Lien Redemption

WHEREAS, disbursements for the Municipal Court Bail and General Accounts be made by checks signed by the Court Administrator, and

WHEREAS, disbursements for the Tax Lien Account be made by checks signed by the Tax Collector, and

WHEREAS, disbursements for the Board of Recreation be made by checks signed by the Mayor, Chief Financial Officer or Municipal Clerk, Borough Administrator or Treasurer, and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Neptune City do hereby adopt the Cash Management Plan which is attached to this resolution.

Councilperson	Motion	2nd Motion	Aye	Nay	Abstain
Dellett					
Farley					
Kocsis					
Pappas					
Renee					
Thomas					

CERTIFICATION

I, Tamara Brown, Municipal Clerk of the Borough of Neptune City, hereby certify the foregoing to be a true copy of a resolution adopted by the Council of the Borough of Neptune City at their meeting held April 11, 2022.

WITNESS, my hand and the seal of the Borough of Neptune City this 11th day of April, 2022.

TAMARA BROWN, MUNICIPAL CLERK