Borough of Neptune City
Reorganization Meeting of the Mayor and Council
Agenda
Sunday, January 1, 2023
12:00 Noon
Borough Hall

This meeting has been advertised in accordance with Notice Requirements of Chapter 231 P.L. 1975, which have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.

Call to Order

Administer Oaths of Office:
Councilwoman Danielle Pappas (Term: 2023-2025)
Councilmember Brian Thomas (Term: 2023-2025)

Roll Call
Mayor Andrew Wardell
Councilmember Scott Dellett
Councilmember Dana Farley
Councilmember Glen Kocsis
Councilwoman Danielle Pappas
Councilmember Pamela Renee
Councilmember Brian Thomas

Open Public Meetings Act Statement

Flag Salute

Public Comments - Agenda Items Only

Presentations
Administer Oaths of Office:

FIRE DEPARTMENT
Chief - Christopher Thomas
Assistant Chief - Kevin Pearse
Captain - Levar Wright
First Lieutenant - Jeffrey Loesch
Second Lieutenant - Ryan Oppegaard

FIRST AID
Captain - Debbie Latshaw

New Business
Resolutions

Resolution 2023-01 - Confirming Appointment of Council President
Resolution 2023-02 - Confirming Mayor's Appointments of Council Committees for 2023
Resolution 2023-03 - Confirming Appointments to Employee Appointed Positions
Resolution 2023-04 - Confirming Mayor's Appointments of Certain Volunteer Positions
Resolution 2023-05 - Auth. Appointment of 2023 Professionals and Execution of Contracts for Services

Consent Agenda Resolutions

(All matters listed hereunder are considered to be routine in nature and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration).

Resolution 2023-06 - Confirming Annual Meeting Schedule of the Mayor and Council of the Borough of Neptune City
Resolution 2023-07 - Auth. The Rules of Conduct and Fixing the Order of Business for Meetings
Resolution 2023-08 - Auth. The Designation of the Official Newspapers for the Borough of Neptune City
Resolution 2023-09 - Auth. The Designation of Bank Depositories
Resolution 2023-10 - Auth. Adoption of Cash Management Plan
Resolution 2023-11 - Fixing the Rate of Interest to be Charged on Delinquent Taxes, Assessments, and Sewer Maintenance Fees
Resolution 2023-12 - Auth. Cancellation of Miscellaneous Balances and/or Charges and Outstanding Checks
Resolution 2023-13 - Auth. Temporary Budget – Current Fund Account
Resolution 2023-14 - Auth. Temporary Budget – Sewer Fund Account
Resolution 2023-15 - Auth. Electronic Transfer of Funds
Resolution 2023-16 - Auth. Prepayment of Certain Bills for 2023
Resolution 2023-17 - Establishing Observed Holidays for 2023
Resolution 2023-18 - Auth. Certification of Compliance with EEO Guidance
Resolution 2023-19 - Declaring Neptune City a Stigma Free Community

Public Participation

Adjourn

The next Regular Council Meeting will be held
Monday, January 9, 2023 at 7:00 pm

RESOLUTION 2023-01

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING APPOINTMENT OF COUNCIL PRESIDENT

BE IT RESOLVED, that the appointment of NAME to Council President of the Governing Body of the Borough of Neptune City for the one-year term of January 1, 2023 – December 31, 2023, as made by the Mayor is hereby confirmed.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

_____
Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-02

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING MAYOR'S APPOINTMENTS OF COUNCIL COMMITTEES FOR 2023

BE IT RESOLVED that the following appointments to COUNCIL COMMITTEES for the one-year term of January 1, 2023 – December 31, 2023 as made by the Mayor, are hereby confirmed:

ADMINISTRATION AND FINANCE
Chairperson: Councilmember Brian Thomas
Councilwoman Danielle Pappas
Mayor Andrew Wardell
- Borough Clerk / Elections
- Finance Treasurer
- Community Center
- Borough Attorney
- Municipal Engineer
- Library

PUBLIC WORKS
Chairperson: Councilwoman Danielle Pappas
Councilmember Scott Dellett
Mayor Andrew Wardell
- Public Works Department
- Sewer Department
- Parks & Playgrounds
- Recycling / Solid Waste
- Shade Tree
- Environmental Commission

LAW AND ORDINANCE
Chairperson: Councilmember Glen Kocsis
Councilmember Brian Thomas
Mayor Andrew Wardell
- Construction Officials
- Zoning Officials
- Ordinances and Borough Code

ADMINISTRATION AND JUSTICE
Chairperson: Councilmember Dana Farley
Councilmember Pamela Renee
Mayor Andrew Wardell
- Municipal Court
- Prosecutor
- Police Department
- Public Defender

SPECIAL SERVICES
Chairperson: Councilmember Scott Dellett
Councilmember Glen Kocsis
Mayor Andrew Wardell
- Street Lights
- Dog Licenses
- Board of Education Liaison
- Neptune City Housing Authority Liaison
- Veteran's Committee Liaison

HUMAN SERVICES
Chairperson: Councilmember Pamela Renee
Councilmember Dana Farley
Mayor Andrew Wardell
- Fire Prevention Bureau
- Fire Department
- First Aid Liaison
- Alliance to Prevent Drug and Alcohol Abuse
- Memorial Day Committee

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-03

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING APPOINTMENTS TO EMPLOYEE APPOINTED POSITIONS

BE IT RESOLVED that the following employees appointments are hereby made by the Mayor for the below listed positions for the Borough of Neptune City for the one-year term of January 1, 2023 – December 31, 2023, unless noted otherwise:

Administrator	Al Jardine	**Zoning Officer**	Leon S. Avakian
Tax Collector/Treasurer	Al Jardine (2022-2025)	**Construction Official**	George Selah (2022-2026)
Deputy Tax Collector	Sylvia Laughlin	**Subcode: Building**	Stephen LoSacco (2022-2026)
Municipal Clerk	Corinne DiCorcia Williams (2022-2024)	**Subcode: Fire**	Sean Donohue (2022-2026)
Deputy Clerk	*Vacant*	**Subcode: Plumbing**	Philip M. Price (Tenure)
Official Assessment Searcher	Al Jardine	**Subcode: Electric**	George Selah (Tenure)
License Collector	Corinne DiCorcia Williams	**Fire Marshal**	Harry Turetzkin (2023-2025)
Deputy License Collector	Janet Collier	**Fire Prevention Inspector**	Jay O'Connell (2022-2024)
Dog License Collector	Nyasha Johnson	**Police Matron**	Susan Hewitson
Registrar of Vital Statistics	Sylvia Laughlin (2023-2025)	**Class III SLEO /SRO**	William Hanson
Deputy Registrar	Nyasha Johnson	**Crossing Guard**	Dolores Ayers
Alternate Deputy Registrar	Corinne DiCorcia Williams	**Crossing Guard**	Lisa Martin
JIF Representative	Al Jardine	**Crossing Guard**	Anthony Matarazzo
Alternate JIF Representative	Corinne DiCorcia Williams	**Crossing Guard**	Karen O'Brien
Safety Officer	Robert Reynolds, Jr.	**Alternate Crossing Guard**	Ronald Berardesco
Administrative Officer	Matt Shafai	**Court Administrator**	Kelly Hellwig
Public Agency Compliance Officer	Al Jardine	**Deputy Court Administrator**	Lynn Tremarco
911 Coordinator	Matthew J Quagliato	**Recycling Coordinator**	Robert Reynolds, Jr.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-04

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING MAYOR'S APPOINTMENTS OF CERTAIN VOLUNTEER POSITIONS

WHEREAS, certain employee positions are required to be appointed by Borough Ordinance or State Statute; and

WHEREAS, the following appointments of employees to positions for the Borough of Neptune City for one-Year terms are January 1, 2023 – December 31, 2023 unless otherwise, as made by the Mayor are hereby confirmed.

Board of Recreation	*Members are appointed by the Mayor		
Member	2023-2027	5 Years	*Vacant*
Member	2023-2027	5 Years	Deborah Galindo
Member	2019-2023	5 Years	Chuck Mitchell
Member	2019-2023	5 Years	Tom Adcock
Member	2021-2025	5 Years	Justin Smith
Member	2021-2025	5 Years	Susan Elmer
Member	2022-2026	5 Years	James Conor
Member	2022-2026	5 Years	Katie Thomas
Community Development Block Grant Committee			
Delegate	2023	1 Year	Al Jardine
Alternate Delegate	2023	1 Year	Andrew Wardell
Drug Alliance			
Chairperson	2023	1 Year	Michele McGuigan
Member	2023	1 Year	Andrew Wardell
Member	2023	1 Year	Celeste Clark
Member	2023	1 Year	Ewa Farry
Member	2023	1 Year	Tom Adcock
Member	2023	1 Year	Katie Thomas
Member	2023	1 Year	Lisa Emmons
Member	2023	1 Year	Tracy Brand
Member	2023	1 Year	Pam Goldberg
Member	2023	1 Year	Ed Zakerowski
Member	2023	1 Year	Pam Montemurno
Emergency Management – LEPC Members	*Members are appointed by the Mayor		
Mayor	2023	1 Year	Andrew Wardell
Police	2023	1 Year	Matthew J. Quagliato
Administrator	2023	1 Year	Al Jardine
Public Works	2023	1 Year	Gerrit Devos
Education	2023	1 Year	Dr. Raymond Boccuti
Municipal Clerk	2023	1 Year	Corinne DiCorcia Williams
Fire Department	2023	1 Year	Richard Maher
First Aid	2023	1 Year	Debbie Latshaw
Health Department	2023	1 Year	Christopher Merkel
Construction	2023	1 Year	George Selah
Chaplain	2023	1 Year	Dana Farley
Council	2023	1 Year	Danielle Pappas

Environmental Committee			
Chairperson	2023	1 Year	Gerrit Devos
Member	2023	1 Year	Tom Arnone
Member	2023	1 Year	Andrew Wardell
Member	2023	1 Year	Shane Toohey
Historical Society			
Chairman	2022-2023	2 Years	Ronald Wardell
Member	2022-2023	2 Years	Randy Rossman
Member	2022-2023	2 Years	Richard McKay
Member	2022-2023	2 Years	Jim Clayton
Member	2022-2023	2 Years	Jack Crawford
Member	2022-2023	2 Years	Joel Popkin
Member	2022-2023	2 Years	Andrew Wardell
Housing Authority			
State Appointed Member	2020-2024	5 Years	*Vacant*
Member	2020-2024	5 Years	Brian Farry
Member	2022-2026	5 Years	*Vacant*
Member	2022-2026	5 Years	Tom Adcock
Member	2022-2026	5 Years	Albert Jardine
Member	2023-2027	5 Years	Celeste Clarke
Member	2023-2027	5 Years	Michael Shafai
Land Use Board Members	*Members are appointed by the Mayor		
Member – Class I	2023	1 Year	Andrew Wardell
Member – Class II	2023	1 Year	Robert Reynolds, Jr.
Member – Class III	2023	1 Year	Danielle Pappas
Member – Class IV	2021-2024	4 Years	Michele McGuigan
Member – Class IV	2021-2024	4 Years	Randy Reynolds
Member – Class IV	2023-2026	4 Years	Larry Cross
Member – Class IV	2023-2026	4 Years	Patricia Gerand
Member – Class IV	2023-2026	4 Years	John Amoscato
Member – Class IV	2023-2026	4 Years	Craig Morcom
Alternate 1	2023-2025	2 Years	Erin Maciorowski
Alternate 2	2023-2025	2 Years	Sharon Williams
Alternate 3	2023-2025	2 Years	*Vacant*
Alternate 4	2023-2025	2 Years	*Vacant*
Memorial Day Committee			
Chairperson	2023	1 Year	Pamela Renee
Mayor	2023	1 Year	Andrew Wardell
Coordinator	2023	1 Year	Tom Adcock
First Aid	2023	1 Year	Kenny Sprague
Fire	2023	1 Year	Chris Thomas
Reverend	2023	1 Year	Dana Farley
Police	2023	1 Year	Matthew J. Quagliato
Administrator	2023	1 Year	Al Jardine
Office of Emergency Management	*Members are appointed by the Mayor		
Coordinator	2023-2025	3 Years	Richard Maher
Deputy Coordinator	2023	1 Year	Michael Vollbrecht
Member	2023	1 Year	Larry Cross
Member	2023	1 Year	Robert Reynolds, Sr.
Member	2023	1 Year	Brian McGrath

Member	2023	1 Year	Gerrit Devos
Member	2023	1 Year	Corinne DiCorcia Williams
Member	2023	1 Year	Ed Zakerowski
Law Enforcement Liaison	2023	1 Year	Matthew J. Quagliato
Shade Tree Committee	*Members are appointed by the Mayor		
Member	2022	1 Year	Tom Arnone
Member	2022	1 Year	Gerrit Devos
Member	2022	1 Year	Andrew Wardell
Member	2022	1 Year	Brian Thomas
Veterans Committee			
Chairperson	2023	1 Year	John Warhurst
Member	2023	1 Year	Aaron Williams
Member	2023	1 Year	Kelly DeVos
Member	2023	1 Year	Donald L. Smith, Jr.
Member	2023	1 Year	John Pietrunti

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-05

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING APPOINTMENT OF 2023 BOROUGH PROFESSIONALS AND EXECUTION OF CONTRACTS FOR SERVICES

WHEREAS, the Borough of Neptune City has a need to acquire various Professional Services for 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, proposals were received and reviewed by the Mayor and Council; and

WHEREAS, based on that process the following appointments for 2023 are hereby made:

Borough Attorney	Jodi Howlett *of* Cleary, Giacobbe, Alfieri, Jacobs, LLC
Special Counsel	Jason N. Sena *of* Archer & Greiner, P.C.
Labor Attorney	Jonathan F. Cohen *of* Plosia Cohen, LLC
Auditor	Holman Frenia Allison, P.C.
Borough Engineer	Matt Shafai *of* Leon S. Avakian, Inc.
Borough Planner	Jennifer Beahm *of* Leon S. Avakian, Inc.
Health Insurance Broker	Brown & Brown
IT Consulting	Ellicott Network Consultants, LLC
Prosecutor	Carton Law Firm
Public Defender	Suzanne M. Brennan, Esq.; and

WHEREAS, the contracts for services to be submitted pursuant to the proposals on file in the Office of the Borough Clerk by the above listed professional shall be reviewed and approved by the Chief Financial Officer and Administrator of the Borough of Neptune City.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City do hereby authorize the appointment of the above listed Professionals for a one-year term commencing on January 1, 2023 and ending December 31, 2023; and

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute the contracts for the provision of services for the year 2023.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

_____
Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-06

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING ANNUAL MEETING SCHEDULE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF NEPTUNE CITY

WHEREAS, it is customary at its annual reorganization meeting for the Council of the Borough of Neptune City to establish by resolution the time and place of its regular meetings to be held throughout the ensuing calendar year; and

WHEREAS, it is required by the Open Public Meeting Act (NJSA 10:4-6 et seq.) that an annual notice of public body shall state the time, date and location of the meeting of such public body to be held during the succeeding year; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby establishes that the Regular Meetings of the Governing Body will be held at Neptune City Borough Hall, 2nd Floor, at 106 West Sylvania Avenue, Neptune City, New Jersey or via a remote access link which will be posted to the Borough website on the dates and times as follows:

Sunday	**January 1**	12:00 Noon	Reorganization
Mondays	**January 9** and **23**	7:00 pm	Regular Meetings
Mondays	**February 13** and **February 27**	7:00 pm	Regular Meetings
Mondays	**March 13** and **March 27**	7:00 pm	Regular Meetings
Mondays	**April 10** and **April 24**	7:00 pm	Regular Meetings
Mondays	**May 8** and **May 22**	7:00 pm	Regular Meetings
Monday	**June 26**	6:00 pm	Regular Meeting **one meeting held in June*
Monday	**July 24**	6:00 pm	Regular Meeting **one meeting held in July*
Monday	**August 28**	6:00 pm	Regular Meeting **one meeting held in August*
Mondays	**September 11** and **September 25**	7:00 pm	Regular Meetings
TUESDAY	**October 10**	7:00 pm	Regular Meeting
Monday	**October 23**	7:00 pm	Regular Meeting
Mondays	**November 13** and **November 27**	7:00 pm	Regular Meetings
Mondays	**December 11** and **December 26**	7:00 pm	Regular Meetings

BE IT FURTHER RESOLVED that this notice shall be posted upon the public bulletin board of the Borough Hall and shall remain so posted throughout the calendar year; and

BE IT FURTHER RESOLVED notice will be posted on the Borough Website with remote access information as needed which will also be available by emailing the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to take all necessary steps to maintain adequate written minutes of each meeting and make them available to the public promptly after each meeting; and

BE IT FURTHER RESOLVED that as official newspapers all notices of meetings shall be sent to the Asbury Park Press and The Coaster.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-07

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING THE RULES OF CONDUCT AND FIXING THE ORDER OF BUSINESS FOR MEETINGS

WHEREAS, in order for the Governing body to conduct meetings and matters of business of the Municipality, it becomes necessary to adopt rule of order; and

WHEREAS, it is the desire of the Mayor and Council to conduct their proceedings in an orderly and efficient manner.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby adopt Roberts Rules of Order as the rules to conduct meetings of the Governing Body; and

BE IT FURTHER RESOLVED, that the order of business to be observed at all meetings of the Mayor and Council of the Borough of Neptune City to be held in the year 2023 shall be as follows:

1. **Call to Order**
   Roll Call
   Open Public Meetings Act Statement
   Flag Salute
2. **Closed Session**
3. **Receipt of Minutes**
4. **Receipt of Communications**
5. **Presentations**
6. **Mayor's Report**
7. **Council Reports**
8. **Administrator's Report**
9. **Public Comments** – There will be a four minute per person limit on all public comments
10. **Unfinished Business**
11. **New Business**
12. **Public Participation** – There will be a four minute per person limit on all public comments
13. **Closed Session**
14. **Adjourn**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-08

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE THE DESIGNATION OF THE OFFICIAL NEWSPAPERS FOR THE BOROUGH OF NEPTUNE CITY

WHEREAS, pursuant to N.J.S.A. 40:53-1, the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality.

NOW THEREFORE BE IT RESOLVED, that for the year 2023, the official newspapers for the Borough of Neptune City shall be The Asbury Park Press and The Coaster pursuant to N.J.S.A. 40:53-1 and N.J.S.A. 40:53-2.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-09

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE THE DESIGNATION OF BANK DEPOSITORIES

WHEREAS, the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Neptune City be kept:

Manasquan Bank
TD Bank
Kearny Bank
Santander Bank
1st Constitution Bank; and

WHEREAS, disbursements of the following accounts be made by checks signed by the Mayor, Chief Financial Officer, Administrator or Municipal Clerk.

Developer's Trust	Unemployment Trust
Sewer Operating	Board of Recreation
Payroll	Payroll Agency
Trust Fund	Law Enforcement Trust Fund
General Capital	Animal Control
Sewer Capital	Tax Lien Redemption
Current Account; and	

WHEREAS, disbursements for the Municipal Court Bail and General Accounts be made by checks signed by the Court Administrator, and

WHEREAS, disbursements for the Tax Lien Account be made by checks signed by the Tax Collector, and

WHEREAS, disbursements for the Board of Recreation be made by checks signed by the Mayor, Borough Administrator/Treasurer.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-10

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE ADOPTION OF A CASH MANAGEMENT PLAN

INTRODUCTION

The New Jersey "Local Fiscal Affairs Law", NJSA 40A:5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objectives of the plan are to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments.

I. AUTHORITY

A. The Governing Body of the Borough of Neptune City, County of Monmouth

B. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer. The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENT OF POLICY

It shall be the policy of the Borough of Neptune City, County of Monmouth to adopt a Cash Management Plan and to authorize the Chief Financial Officer to administer said Plan for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash Management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restrictions, risk and liquidity. Return on investment is of secondary importance compared to safety.

III. DEFINITIONS

"Arbitrage" refers to the rules and regulations governing the issuance of Bonds or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

"Certification of Eligibility" is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

"Eligible Public Depositories" is a Bank or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Borough of Neptune City shall designate said depositories, by resolution of the governing body in January of each year in accordance with NJSA 40A:5-14.

"Eligible Securities" are those investment instruments authorized by NJSA 40A:5-15.1.

"Interest Bearing Account" is an account or time deposit in an eligible public depository, earning interest or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. The standard of prudence to be used by those delegated to effect investment transactions on behalf of the Borough of Neptune City shall be the "prudent person" standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.
2. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees shall disclose any material interests in financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Neptune City.
3. The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of the Borough of Neptune City are protected from loss, theft or misuse.

V. PROCEDURES FOR RECEIPT OF MONIES

1. Department Procedures
   A. Department Directors will ensure that a receipt is issued in duplicate for all Transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.
   B. All monies collected or received from any source by or on behalf of the Borough, Department, or any Board thereof, shall be forwarded to the Finance Department within forty-eight hours of receipt.
   C. The Finance Department will deliver collected revenues for deposit to the designated legal depository.
   D. All monies received shall be placed in a secured place until forwarded for deposit.
   E. The Department/Division Director shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year-to-date amounts received.
   F. No department, division or agencies shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in this prohibition.
2. Chief Financial Officer
   A. All monies collected or received from any source by or on behalf of the Borough shall be deposited within forty-eight hours of receipt to the designated banks.
   B. Ensure that all monies deposited are in an interest bearing account(s).
   C. Maturity of Investments – Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of State Statute or promulgated regulations.
   D. Investment Securities – The Chief Financial Officer has the responsibility to determine which investment instruments are best suited for the Borough. However, the Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute.

      Permitted investments are defined in NJSA 40A:5-15.1 as follows:

      - Mutual Funds backed by the United States Government Obligations
      - United States Treasury Bills, Bonds and Notes
      - Municipal Bonds or Notes
      - Commercial Bank Deposits and Certificates of Deposits
      - Repurchase agreements
      - Investments in Savings and Loan Associations
      - United States Government Agency and Instrumentality Obligations
      - State of New Jersey Cash Management Fund
      - School District Obligations

All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible FDIC coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing accounts:

1. Petty cash funds and change funds
2. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax exempt) issue pursuant to Federal regulations to the extent that some interest is allowable, it shall be deposited at such a rate if such a rate is obtainable.

VII. REPORTING

The Chief Financial Officer in accordance with NJSA 40A:5-14 shall prepare a written monthly investment report, if needed, and submit same to the Governing Body. The report shall set forth each organization holding local unit investments, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION

I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

_____

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-11

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

FIXING THE RATE OF INTEREST TO BE CHARGED ON DELINQUENT TAXES, ASSESSMENTS, AND SEWER MAINTENANCE FEES.

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes, assessments or sewer maintenance fees subject to any abatement or discount for the late payment of taxes as provided by law; and

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first $1,500.00 of the delinquency and 18% per annum of any amount in excess of $1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of $10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% annum on the first $1,500.00 of charges becoming delinquent after due date and 18% per annum of any amount in excess of $1,500 and allows for delinquencies in excess of $10,000.00 in arrears beyond December 31st an additional penalty of 6% shall be charged against the delinquency.
2. Effective January 1, 2023 there will be a ten (10) day grace period of quarterly tax, assessment, or sewer maintenance payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety in an official newspaper of the Borough of Neptune City.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-12

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING CANCELLATION OF MISCELLANEOUS BALANCES AND/OR CHARGES AND OUTSTANDING CHECKS

WHEREAS, there may exist miscellaneous debits and credits, including old outstanding checks, older than six months in the Borough's bank accounts; and

WHEREAS, cancellation of these miscellaneous debits and credits would provide for a more accurate and efficient means of maintaining the Borough's records; and

WHEREAS, the Borough's Chief Financial Officer recommends that these items be canceled from the Borough records.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Neptune City that the Chief Financial Officer cancel any miscellaneous debits and credits older than six months from the Borough's bank accounts to Operations.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-13

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING TEMPORARY BUDGET – CURRENT FUND ACCOUNT

WHEREAS, N.J.S.A. 40A:4-10 provides that (where any contracts or payments are to be made prior to the final adoption of the 2023 budget) temporary appropriations should be made for the purpose and amounts required in manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2023; and

WHEREAS, no more than 26.25% of the total appropriations in the total appropriations in the 2023 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget in the sum of $2,133,833.00

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

Administrator's Office		Salaries and Wages	$	12,500.00
Administrator's Office		Other Expenses		4,000.00
Mayor and Council		Salaries and Wages		10,000.00
Mayor and Council		Other Expenses		1,000.00
Municipal Clerk		Other Expenses		4,000.00
Central Postage		Other Expenses		2,500.00
Financial Administration		Salaries and Wages		6,500.00
Financial Administration		Other Expenses		3,400.00
Collection of Taxes		Salaries and Wages		7,600.00
Collection of Taxes		Other Expenses		2,400.00
Assessment of Taxes		Salaries and Wages		6,200.00
Assessment of Taxes		Other Expenses		5,000.00
Legal Services		Other Expenses		7,000.00
Engineering Services		Other Expenses		4,000.00
Information Technology		Other Expenses		25,000.00
Land Use Board		Salaries and Wages		3,000.00
Land Use Board		Other Expenses		3,000.00
Code Enforcement		Salaries and Wages		5,800.00
Code Enforcement		Other Expenses		150.00
Liability Insurance		Other Expenses		45,000.00
Workers' Compensation Insurance		Other Expenses		50,500.00
Group Insurance for Employees		Other Expenses		230,000.00
Police		Salaries and Wages		500,000.00
Crossing Guards		Salaries and Wages		8,000.00
Clerical - Police Department		Salaries and Wages		21,250.00
Police		Other Expenses		35,000.00
Fire		Other Expenses		9,000.00
Fire - Fire Hydrants		Other Expenses		11,250.00
Fire Prevention Bureau		Salaries and Wages		5,000.00
Fire Prevention Bureau		Other Expenses		1,000.00
Emergency Management		Salaries and Wages		500.00
Emergency Management		Other Expenses		6,000.00
Municipal Prosecutor		Salaries and Wages		9,000.00

Municipal Prosecutor		Other Expenses		300.00
Road Repair and Maintenance		Salaries and Wages		153,000.00
Road Repair and Maintenance		Other Expenses		10,000.00
Traffic Lights		Other Expenses		2,000.00
Solid Waste Collection		Salaries and Wages		1,250.00
Solid Waste Collection		Other Expenses		100,000.00
Public Buildings and Grounds		Salaries and Wages		6,000.00
Public Buildings and Grounds		Other Expenses		13,200.00
Maintenance of Borough Vehicles		Other Expenses		15,000.00
Animal Control		Other Expenses		2,700.00
Parks and Playgrounds		Other Expenses		3,400.00
Community Center		Salaries and Wages		30,000.00
Community Center		Other Expenses		5,000.00
Expenses in Participation in County Library		Salaries and Wages		13,000.00
Expenses in Participation in County Library		Other Expenses		1,000.00
Municipal Court		Salaries and Wages		40,000.00
Municipal Court		Other Expenses		2,500.00
Public Defender		Salaries and Wages		3,000.00
Construction Official		Salaries and Wages		9,200.00
Construction Official		Other Expenses		310.00
Sub-Code Officials		Salaries and Wages		8,500.00
Sub-Code Officials		Other Expenses		400.00
Electricity		Other Expenses		8,500.00
Street Lighting		Other Expenses		8,500.00
Telephone		Other Expenses		7,225.00
Water		Other Expenses		1,000.00
Natural Gas		Other Expenses		15,000.00
Gasoline		Other Expenses		16,500.00
Social Security		Other Expenses		40,000.00
Defined Contribution Retirement Program		Other Expenses		500.00
Shared Service - Monmouth County 911		Other Expenses		145,000.00
Shared Service - Neptune Township Reverse 911		Other Expenses		2,800.00
Shared Service - Bradley Beach - Prisoner Processing		Other Expenses		1,500.00
Shared Service - Borough of Bay Head - Financial Administration		Other Expenses		9,000.00
Shared Service - Neptune Township - EMS Service		Other Expenses		10,000.00
Shared Service – Borough of Farmingdale – Municipal Clerk		Other Expenses		16,500.00
Safe and Secure Grant		Other Expenses		30,000.00
			$	**1,776,335.00**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION

I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-14

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING TEMPORARY BUDGET – SEWER FUND ACCOUNT

WHEREAS, N.J.S.A. 40A:4-10 provides that (where any contracts or payments are to be made prior to the final adoption of the 2023 budget) temporary appropriations should be made for the purpose and amounts required in manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January 2023; and

WHEREAS, no more than 26.25% of the total appropriations in the total appropriations in the 2023 budget exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2022 budget in the sum of $343,875.00

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for their records:

Sewer Utility Operating	Salaries and Wages	$	50,500.00
Sewer Utility Operating	Other Expenses		97,000.00
Neptune Township Utilities Authority	Other Expenses		180,000.00
Social Security	Other Expenses		4,000.00
		$	**331,500.00**

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-15

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING ELECTRONIC TRANSFERS OF FUNDS

WHEREAS, the Governing Body of the Borough of Neptune City authorizes electronic transfers of funds, in accordance with N.J.S.A. 40A:5-16(c) and N.J.A.C. 5:30-9A, and

WHEREAS, the electronic transfer of funds shall be permitted for:

1. The processing of the Borough payroll inclusive of all related taxes and voluntary withholdings; and
2. the employer share of pension liabilities; and
3. debt service payments for all the outstanding debt of the Borough; and
4. the payment of health insurance bills.

WHEREAS, the Governing Body of the Borough of Neptune City authorizes Chief Financial Officer to conduct such transfers.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey herby authorizes the electronic transfers to the above specified vendors.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

_____
Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-16

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING PRE-PAYMENT OF CERTAIN BILLS FOR 2023

WHEREAS, the Borough of Neptune City has budgeted funds for the payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Borough; and

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, this issue is compounded by the provisions of P.L. 2018, c. 127, which among other things, requires the Borough to complete certain payments within 60 days of invoice; and

WHEREAS, pursuant to Local Finance Notice 2019-02, municipalities may exercise their authority based upon N.J.S.A. 40A:5-17 "to permit the chief financial officer to pay bills between governing body meetings and submit a list of bills paid to the governing body at its next meeting for inclusion in the official minutes"; and

WHEREAS, the Borough's Chief Financial Officer recommend that the governing body adopt a resolution providing for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE, BE IT RESOLVED by the Borough Committee of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims, for the remainder of calendar year 2020, provided the municipality certifies to receipt of the goods or services in accordance with N.J.S.A. 40A:5-16(b) as applicable, and the Chief Financial Officer certifies to the availability of funds for each pre-payment:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Debt service as evidenced by pre-authorized bonds and/or notes.
3. Health, dental and other insurance premiums and/or claims.
4. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
5. Bills pertaining to the advertising, printing and mailing costs of the Borough.
6. Third party fees collected through pre-authorized credit/debit card processing.
7. Bills for construction projects that are subject to the 30-day prompt payment law (N.J.S.A. 2A:30A-1 et. seq)
8. Bills for goods and services subject to the 60-day prompt payment law (P.L. 2018, c. 127)
9. Purchase of Investments
10. Other items with written authorization of the Borough Administrator

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

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Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-17

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

ESTABLISHING OBSERVED HOLIDAYS FOR 2023

WHEREAS, in accordance with negotiated Borough Contracts and the Policy Manual of the Borough of Neptune City there are thirteen recognized holidays, and

WHEREAS, the following holidays are recognized, and the Borough Offices and the Public Works Department will be closed on the following dates:

HOLIDAY	***BOROUGH HALL AND PUBLIC WORKS CLOSED***
New Year's Day	Monday, January 2 *(Observed)*
Martin Luther King Day	Monday, January 16
Presidents Day	Monday, February 20
Good Friday	Friday, April 7
Easter	Float
Memorial Day	Monday, May 29
Fourth of July	Tuesday, July 4
Labor Day	Monday, September 4
Columbus Day	Monday, October 9
Election Day	Open Election Day – Offices will be closed 11/24/23 in lieu
Veterans Day	Friday, November 10 *(Observed)* Thursday, November 23
Thanksgiving	Closed Friday, November 24, 2023 in lieu of Election Day
Christmas	Monday, December 25

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

_____
Corinne M. DiCorcia Williams, RMC
Borough Clerk

RESOLUTION 2023-18

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964" *as amended*, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Neptune City, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk

GOVERNING BODY CERTIFICATION OF COMPLIANCE
WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNITES

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF MONMOUTH

We, members of the governing body of the Borough of Neptune City being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Governing Body of the Borough of Neptune City in the County of Monmouth
2. Pursuant to P.L. 2017, c. 183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq*., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

MAYOR ANDREW C. WARDELL _____(L.S.)

COUNCILMAN SCOTT DELLETT _____(L.S.)

COUNCILMEMBER DANA FARLEY _____(L.S.)

COUNCILMEMBER GLEN KOCSIS _____(L.S.)

COUNCILWOMAN DANIELLE PAPPAS _____(L.S.)

COUNCILMEMBER PAMELA RENEE _____(L.S.)

COUNCILMEMBER BRIAN THOMAS _____(L.S.)

Sworn to and subscribed before me this
First day of **January 2023**

_____ _____
Corinne DiCorcia, R.M.C., Borough Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signatures of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

RESOLUTION 2023-19

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

DECLARING NEPTUNE CITY A STIGMA FREE COMMUNITY

WHEREAS, the Borough of Neptune City, with the Monmouth County Board of Chosen Commissioners, Monmouth County Department of Human Services, and Monmouth County Sheriff's Office, recognize that one in four Americans has experienced mental illness, including substance use, in a given year according to the National Institute of Mental Health; and

WHEREAS, mental health problems are more common than cancer and heart disease combined, affection children and adults, including more than half of our Iraq and Afghanistan Veterans treated at Veteran's Administration hospitals; and

WHEREAS, given the serious nature of this public health problems, we must continue to reach the millions who need help; and

WHEREAS, the stigma associated with mental health and substance use disorders is identified as the primary reason individuals fail to seek the help they need to recover; and

WHEREAS, Stigma-Free Communities aim to inspire public interest and open dialogue about stigma, raise awareness of mental health and substance use disorders and creates a culture wherein residents with mental health and substance use disorders feel supported by their community and neighbors, free to seek treatment without fear of stigma; and

WHEREAS, promoting awareness that there can be no "health" without mental health will break down barriers and encourage residents of all ages to be mindful of their mental health and ask for help when needed; and

WHEREAS, local resources are available to treat mental health and substance use disorders so no one needs to suffer alone or feel hopeless; and

WHEREAS, establishing Stigma-Free Communities will raise awareness of resources and encourage residents to engage in care as soon as the need is identified so recovery can begin, hope is inspired and tragedies avoided.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Neptune City hereby declare the Borough of Neptune City a Stigma-Free Community and encourages local community groups, including the local and regional Boards of Education, to actively promote stigma free policies.

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Councilmember Dellett						
Councilmember Farley						
Councilmember Kocsis						
Councilwoman Pappas						
Councilmember Renee						
Councilmember Thomas						
Mayor Wardell						

CERTIFICATION
I, Corinne DiCorcia Williams, Borough Clerk of the Borough of Neptune City do hereby certify this to be a true and exact copy of a resolution adopted by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey at the reorganization meeting held on January 1, 2023

Corinne M. DiCorcia Williams, RMC
Borough Clerk