Borough of Neptune City
Regular Meeting of the Mayor and Council
Monday, December 15, 2025 at 6:00 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Coaster, and The Coast Star, and by posting on the Borough website, at the Municipal Building, and filing with the Borough Clerk.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*

A. Regular Meeting – 11/24/2025

7. RECEIPT OF COMMUNICATIONS *(vv)*

A. Rotary Club of Asbury Park – Wreaths Across America Ceremony, 12/13/2025
B. Neptune City Police Department – Monthly Report, November 2025
C. **New Jersey American Water** – Conservation Notice
D. **Archer & Greiner for Applicant** – Land Use Board Application for 2020 6th Avenue (12/16/25)

8. PRESENTATIONS

A. Assessor William Fitzpatrick – Presentation re: Assessment Demonstration Program and Appeals
B. December 15 Agenda Overview – Administrator Jardine
C. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT - Mayor Rachel McGreevy

10. COUNCIL REPORTS

A. Council President Glen Kocsis - Administration of Justice
B. Councilwoman Danielle Pappas - Emergency Services
C. Councilmember Brian Thomas - Administration and Finance
D. Councilmember Pamela Renee - Buildings and Grounds
E. Councilmember Corlies Chong - Community Relations
F. Councilmember Kimberly Karalovich - Special Services

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS

A. Ordinance Adoption (rc)

1) Ordinance 2025-16 Amending Ordinance Entitled "An Ordinance of the Borough of Neptune City In the County of Monmouth and State of NJ Fixing the Salaries of Certain Offices and Employees" Adopted March 4, 1965 ***(Public Hearing / Adoption)***
2) Ordinance 2025-17 Augmenting Chpt. 43 "Animals" of the Borough's Revised General Ordinances to Create New Article VII, "Humane Treatment" ***(Public Hearing / Adoption)***
3) Ordinance 2025-18 An Ordinance Supplementing the Borough's Revised General Ordinances to Include New Chapter 35: "Environmental Commission" ***(Public Hearing / Adoption)***

B. TABLED RESOLUTION *(rc)*

1) Resolution 2025-144 - Auth a Concession Agreement for Vending Machine Services with Einstein Vending, LLC *(tabled 10/14/2025)*

13. NEW BUSINESS

A. Ordinance Introduction (rc) - None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) Resolution 2025-165 - Auth. Payment of the Bills
2) Resolution 2025-166 - Governing Body Certification of the Annual Audit - 2024
3) Resolution 2025-167 - Requesting Change in Title, Text or Amount of Appropriations Pursuant to N.J.S.A. 40A:4-85 (Public Defender)
4) Resolution 2025-168 - Requesting Change in Title, Text or Amount of Appropriations Pursuant to N.J.S.A. 40A:4-85 (Municipal Court)
5) Resolution 2025-169 - Auth. The Transfer of 2025 Budget Appropriations
6) Resolution 2025-170 - Auth. Appointment of Hourly Recreation/Community Center Clerk (Maxcy and Adcock)
7) Resolution 2025-171 - Agreement to Renew Membership in the Monmouth Municipal Joint Insurance Fund
8) Resolution 2025-172 - Auth. The Neptune City Green Team Proposal for Beautification Project and Grant Application Submissions
9) Resolution 2025-173 - Auth. Appointment of Deputy Registrar (Cherbini)
10) Resolution 2025-174 - Confirming the Designation of Handicapped Parking Spaces Pursuant to the Borough Code
11) Resolution 2025-175 - Auth. Application and Execution for NJ DCA Grant (Community Center)
12) Resolution 2025-176 - Auth. the Borough to Extend the Contract with Monmouth County SPCA for Animal Control Services
13) Resolution 2025-177 - Auth. Award of Contract for Real Property Data Collection and Verification Services to Realty Data Systems
14) Resolution 2025-178 - Auth. Compensation for OEM Coordinator (Maher)
15) Resolution 2025-179 - Auth. the Cancellation of Taxes and Refund of Payment (Veteran Exemption)
16) Resolution 2025-180 - Auth. the Cancelation of Old Outstanding Checks
17) Resolution 2025-181 - Approving and Auth. The Execution of A Memorandum of Agreement between the Borough of Neptune City Policemen's Benevolent Association 50, Neptune City Unit

14. PUBLIC PARTICIPATION

15. CLOSED SESSION (rc) – None

16. ADJOURN *(vv)*

REORGANIZATION MEETING

The Annual Reorganization Meeting of the Governing Body is scheduled for 6:00 pm on Friday, January 2, 2026

wishing you a happy and safe New Year

12. UNFINISHED BUSINESS

A. ORDINANCE ADOPTION (rc)

1) **Ordinance 2025-16** Amending Ordinance Entitled "An Ordinance of the Borough of Neptune City In the County of Monmouth and State of NJ Fixing the Salaries of Certain Offices and Employees" Adopted March 4, 1965 ***(Public Hearing / Adoption)***
2) **Ordinance 2025-17** Augmenting Chpt. 43 "Animals" of the Borough's Revised General Ordinances to Create New Article VII, "Humane Treatment" ***(Public Hearing / Adoption)***
3) **Ordinance 2025-18** An Ordinance Supplementing the Borough's Revised General Ordinances to Include New Chapter 35: "Environmental Commission" ***(Public Hearing / Adoption)***

ORDINANCE NO. 2025-16
BOROUGH OF NEPTUNE CITY, MONMOUTH COUNTY, NEW JERSEY
AMENDING THE ORDINANCE ENTITLED "AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES" ADOPTED MARCH 4, 1965

WHEREAS, the Mayor and Council of the Borough of Neptune City seek to introduce an amended salary ordinance to provide for payment of Borough employees, which shall be funded through the necessary budget appropriations.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the following positions are hereby created; and

BE IT FURTHER ORDAINED by the Governing Body of the Borough of Neptune City, County of Monmouth in the State of New Jersey that the following minimum and maximum salaries and other remuneration shall be paid to the officials and employees of the Borough in accordance with the provisions of this Ordinance, as set forth below, with said rates being effective December 16, 2025.

TITLE / POSITION		MINIMUM	MAXIMUM
MAYOR		$500.00	$10,000.00
COUNCIL		$500.00	$8,000.00
BOROUGH ADMINISTRATOR		$500.00	$200,000.00
CHIEF MUNICIPAL FINANCE OFFICER		$500.00	$200,000.00
Assistant to Finance Officer		Additional Duty	$50,000.00
Accounts Payable		Additional Duty	$50,000.00
Payroll Manager		Additional Duty	$10,000.00
TAX COLLECTOR / TREASURER		$500.00	$125,000.00
Deputy Tax Collector		Additional Duty	$12,500.00
Deputy Tax Collector – Hourly		$25.00 per hour	$50.00 per hour
Official Assessment Searcher		Additional Duty	$1,000.00
TAX ASSESSOR		$500.00	$75,000.00
MUNICIPAL CLERK		$500.00	$175,000.00
Deputy Municipal Clerk		Additional Duty	$75,000.00
Administrative Office Manager		Additional Duty	$10,000.00
Administrative Office Clerk		$500.00	$75,000.00
Administrative Office Clerk – Hourly		$17.00 per hour	$50.00 per hour
Registrar of Vital Statistics		Additional Duty	$5,000.00
Deputy Registrar of Vital Statistics		Additional Duty	$2,500.00
JUDGE		$500.00	$175,000.00
PROSECUTOR		$500.00	$75,000.00
PUBLIC DEFENDER		$500.00	$75,000.00
COURT ADMINISTRATOR		$500.00	$100,000.00

Deputy Court Administrator		$500.00	$75,000.00
Violations Clerk		$500.00	$50,000.00
DIRECTOR OF PUBLIC WORKS		$500.00	$200,000.00
Superintendent of Public Works		$500.00	$150,000.00
Mechanic		$500.00	$125,000.00
Public Works Employee		$500.00	$100,000.00
Public Works Employee – Hourly		$17.00 per hour	$50.00 per hour
Sewer Operator		$500.00	$50,000.00
Assistant Sewer Operator		$500.00	$25,000.00
Recycling Coordinator		Additional duty	$10,000.00
Assistant Recycling Coordinator		Additional duty	$5,000.00
Secretary		Additional duty	$75,000.00
Secretary – Hourly		$17.00 per hour	$50.00 per hour
LIBRARIAN DIRECTOR		$500.00	$50,000.00
Librarian, Deputy Director		$500.00	$30,000.00
Library Clerk		$500.00	$15,000.00
Library Clerk - Hourly		$17.00 per hour	$50.00 per hour
CONSTRUCTION OFFICER		**$500.00**	**$50,000.00**
Sub Code Building Official		$500.00	$15,000.00
Sub Code Building Inspector		$17.00 per hour	$75.00 per hour
Sub Code Plumbing / Mechanical Official		$500.00	$15,000.00
Sub Code Plumbing /Mechanical Inspector		$17.00 per hour	$75.00 per hour
Sub Code Fire Official		$500.00	$15,000.00
Sub Code Fire Inspector		$17.00 per hour	$75.00 per hour
Sub Code Electrical Official		$500.00	$15,000.00
Sub Code Electrical Inspector		$17.00 per hour	$75.00 per hour
Fire Prevention Official / Fire Marshal		$500.00	$25,000.00
Fire Prevention Inspector		$500.00	$5,000.00
Zoning Officer		$500.00	$15,000.00
Code Enforcement Officer		$500.00	$40,000.00
Housing Official		$500.00	$25,000.00
Administrative Clerk Construction		Additional duty	$15,000.00
Administrative Clerk Construction – Hourly		$17.00 per hour	$50.00 per hour
Land Use Board Secretary		Additional duty	$20,000.00
RECREATION / COMMUNITY CENTER DIRECTOR		$500.00	$100,000.00
Recreation / Community Center Assistant Director		$500.00	$75,000.00
Recreation / Community Center Clerk		$500.00	$15,000.00
Recreation / Community Center Clerk - Hourly		$17.00 per hour	$50.00 per hour
Part Time/Seasonal/Hourly Staff		$16.00 per hour	$50.00 per hour
OFFICE OF EMERGENCY MANAGEMENT COORDINATOR		Additional duty	$10,000.00
Office of Emergency Management Deputy Coordinator		Additional duty	$5,000.00
Secretary – Office of Emergency Management		$25.00	$10,000.00
CHIEF OF POLICE		$500.00	$275,000.00

Captain of Police		$500.00	$250,000.00
Lieutenant		$500.00	$200,000.00
Sergeant		$500.00	$175,000.00
Patrolman Ninth Year		$500.00	$150,000.00
Patrolman Eighth Year		$500.00	$130,000.00
Patrolman Seventh Year		$500.00	$110,000.00
Patrolman Sixth Year		$500.00	$95,000.00
Patrolman Fifth Year		$500.00	$90,000.00
Patrolman Fourth Year		$500.00	$88,000.00
Patrolman Third Year		$500.00	$86,000.00
Patrolman Second Year		$500.00	$84,000.00
Patrolman First Year		$500.00	$82,000.00
Probationary Patrolman		$500.00	$80,000.00
Academy Pay		$500.00	$75,000.00
Confidential Secretary / Administrative Clerk, Police Department		$500.00	$75,000.00
Confidential Secretary / Administrative Clerk, Police Department - Hourly		$17.00 per hour	$50.00 per hour
Class 2-3 Special Officers and School Resource Officer		$17.00 per hour	$75.00 per hour
Crossing Guards and Alternates		$17.00 per hour	$50.00 per hour
911 Coordinator		Additional duty	$5,000.00
Police Matron		Additional duty	$5,000.00
Records and OPRA Clerk, Police Department		$500.00	$10,000.00
Records and OPRA Clerk, Police Department – Hourly		$17.00 per hour	$50.00 per hour
OPRA Records Custodian		Additional duty	$5,000.00
OPRA Records Deputy Custodian		$25.00	$10,000.00
Daniel's Law Redactor		Additional duty	$5,000.00
JIF Representative		Additional duty	$5,000.00
Alternate JIF Representative		Additional duty	$5,000.00
Safety Coordinator		Additional duty	$5,000.00
License Collector		Additional duty	$5,000.00
Deputy License Collector		Additional duty	$5,000.00
Public Agency Compliance Officer		Additional duty	$5,000.00
ADA Coordinator		Additional duty	$5,000.00
CDBG Representative		Additional duty	$5,000.00
CDBG Alternative		Additional duty	$5,000.00

*Unless otherwise noted all salary ranges are annual

**** Certain position/title may be assigned as "additional duty". Compensation for the position is accounted for in the total salary for the primary job position/title the employee is hired for and/or assigned to.

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

BOROUGH OF NEPTUNE CITY, MONMOUTH COUNTY, NEW JERSEY
AN ORDINANCE AUGMENTING CHAPTER 43: "ANIMALS" OF THE BOROUGH'S REVISED GENERAL ORDINANCES TO CREATE NEW ARTICLE VII, "HUMANE TREATMENT"

WHEREAS, the Borough of Neptune City (the "Borough") previously established Chapter 43: "Animals" of the Revised General Ordinances of the Borough of Neptune City; and

WHEREAS, the Borough now desires to create new Article VII of the Revised General Ordinances to be entitled "Humane Treatment".

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, and State of New Jersey as follows:

SECTION 1. Chapter 43: "Animals" of the Revised General Ordinances of the Borough of Neptune City is hereby supplemented with *new* Article VII: "Humane Treatment" as follows:

CHAPTER 43: ANIMALS

ARTICLE VII: HUMANE TREATMENT

§ 43-52 DEFINITIONS

A. ANIMAL FIGHTING PARAPHERNALIA - Equipment, products, implements, and materials of any kind that are used, intended for use, or designed for use in the training, preparation, or conditioning of an animal for fighting, or in furtherance of animal fighting, and includes, but is not limited to, the following: breaking sticks, cat mills, treadmills, fighting pits, spring poles, veterinary medicine without a prescription therefor, treatment supplies, gaffs, slashers, heels, or any other sharp implement designed to be attached in place of the natural spur of a rooster, cock, or game fowl.
B. BAIT - Attack with violence, to provoke, or to harass an animal with one or more animals for the purpose of training the animal for, or to cause an animal to engage in, a fight with or among other animals.
C. OWNER/KEEPER - Any person who possesses, maintains, houses or harbors any pet or otherwise have custody of any pet, whether or not the owner of such pet.
D. PERSON - Any individual, corporation, company, partnership, firm, association, owner, caretaker, guardian, handler or political subdivision of this state subject to municipal jurisdiction.
E. PET - A domesticated animal kept for amusement or companionship.

§ 43-53 LEAVING ANIMALS OUTDOORS.

A. It shall be unlawful for any person to leave any animal outdoors and unattended for a continuous period of time greater than thirty (30) minutes if the National Weather Service has issued a weather alert or storm warning or if the temperature during such period is below 32° F. or above 85° F. The animal shall be considered outside regardless of access to an outdoor doghouse or similar structure, unless the structure is a properly functioning climate-controlled and weather resistant structure.
B. No animal shall be left outside during a snowstorm, ice storm or thunderstorm.

§ 43-54 PROHIBITED ACTIVITIES AND TREATMENT.

A. No person shall withhold proper shelter, light, space, protection from weather, veterinary care, and/or immune care from any pet.
B. No person shall fail to provide any pet with sufficient edible food and potable drinking water on a daily basis. Food and water must be in an animal food consumption or water consumption type of container, feeder or waterer.
C. No person shall abandon a maimed, sick, infirm or disabled animal to die in a public place.
D. No animal shall be subjected to unnecessary suffering or cruelty, such as subjecting the animal to fear, injury, pain, physical abuse, torment, maiming, poisoning or prolonged confinement.
E. No animal shall be confined in a parked or standing vehicle or enclosed trailer for a period of fifteen (15) minutes or more when the temperature is below 32° F. or above 85° F.

§ 43-55 ANIMAL FIGHTING.

It shall be unlawful for any person to:

A. Keep, use, be connected with or interested in the management of, or receive money for the admission of a person to, a place kept or used for the purpose of fighting or baiting a living animal;
B. Allow or permit a place owned or controlled by the person to be used for the fighting or baiting of a living animal;
C. Be present for, witness, pay admission to, encourage, or assist in the fighting or baiting of a living animal;
D. Own, possess, keep, train, promote, purchase, or knowingly sell a living animal for the purpose of fighting or baiting that animal;

E. Gamble on the outcome of a fight involving a living animal; or
F. Own, possess, buy, sell, transfer, or manufacture animal fighting paraphernalia for the purpose of engaging in or otherwise promoting or facilitating the fighting or baiting of a living animal.

§ 43-56 ENFORCEMENT.

A. In addition to imposing penalties set forth in this chapter, and notwithstanding other seizure and impounding sections of the chapter, any officer or agent authorized or empowered to enforce and perform any duty under this chapter is hereby authorized to go upon any premises and seize for impounding any animal when such officer reasonably believes that any provision of this article has been violated, except upon the premises of the owner of the animal if the owner is present and forbids the entry of the officer or agent; then a warrant shall be issued according to law at the request of such officer or agent.
B. Prior to seizing any animal under this article, such officer or agent shall provide written notice to the owner, either in person or by posting such written notice upon the premises, of the nature of the violation and such.
C. Notice must contain an order to bring the violation into compliance within twenty-four (24) hours of receipt of such notice.

§ 43-57 NOTICE OF SEIZURE AND IMPOUNDMENT.

A. If such animal has been seized for impounding pursuant to § 43-56, then the officer or agent shall notify the Health Officer and/or Animal Control Officer immediately that he/she has seized and impounded the animal pursuant to § 43-56. If the identity of the owner is not known, then the officer shall, through a reasonable effort, attempt to determine the identity of the owner of any animal seized and impounded pursuant to § 43-56. If the animal's owner cannot be identified within fourteen (14) days, then that animal shall be made available for adoption.
B. Any owner of any animal removed under this article may gain possession of the animal within fourteen (14) days upon an adequate showing to the confiscating officer or agent that the violation has been brought into compliance. Should an owner fail to adequately show that the violation has been brought into compliance within fourteen (14) days, then said animal shall be made available for adoption.

§ 43-58 VIOLATIONS AND PENALTIES.

A. The owner of the seized animal pursuant to § 43-56 and/or § 43-57 who is found by clear and convincing evidence to have violated this article, or any rule or regulation adopted pursuant thereto, or to have failed to comply with a court's order, shall be subject to a fine of not less than $250.00 nor more than $1,000.00 per day of the violation, and each day's continuance of the violation shall constitute a separate and distinct violation.
B. Any fines or penalties imposed under this article shall be in addition to and not in lieu of any fines or penalties set forth in this chapter or pursuant to any other applicable law.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

AN ORDINANCE SUPPLEMENTING THE BOROUGH'S REVISED GENERAL ORDINANCES TO INCLUDE NEW CHAPTER 35: "ENVIRONMENTAL COMMISSION"

WHEREAS, pursuant to N.J.S.A. 40:56A-1, municipalities may establish an environmental commission for the protection, development or use of natural resources, including water resources, located within its territorial limits; and

WHEREAS, the Borough of Neptune City deems it is in the best interest of the Borough to establish the Borough of Neptune City Environmental Commission; and

WHEREAS, the Borough hereby adopts this Ordinance to establish new Chapter 35: "Environmental Commission" of the Borough Code to serve the best interests of the Borough and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, and State of New Jersey as follows:

SECTION 1. The Revised General Ordinances of the Borough of Neptune City are hereby supplemented to include *new* Chapter 35: "Environmental Commission" as follows:

CHAPTER 35: "ENVIRONMENTAL COMMISSION"

§ 35-1 CREATION

There is hereby created an Environmental Commission in the Borough of Neptune City for the protection, development and use of the natural resources located within the territorial limits of the Borough, pursuant to the provisions of N.J.S.A. 40:56A-1, et seq.

§ 35-2 MEMBERS (TERMS OF OFFICE; CHAIRPERSON; COMPENSATION)

A. The Mayor shall appoint the members of the Environmental Commission, which shall consist of five (5) members, all of whom shall be residents of the Borough, and one (1) of whom shall also be a member of the Borough Land Use Board.
B. The terms of office for the members shall be for one (1), two (2), or three (3) years, to be designated by the Mayor at the time of appointment and their successors shall be appointed for terms of three (3) years with the terms approximately one-third (1/3) of the members expiring annually.
C. The Mayor, in addition to the regular members of the Environmental Commission, shall appoint two (2) alternate members who shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2."
    1. The terms of the alternate members shall be for two (2) years, except that the terms of the alternate members first appointed shall be for two (2) years for Alternate No. 1 and one (1) year for Alternate No. 2, so that the term of not more than one alternate member shall expire in any one (1) year. A vacancy occurring otherwise than by expiration of term shall be filed by the Mayor for the unexpired term only.
    2. An alternate member shall not be permitted to act on any matter in which he/she has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing, if requested by the alternate member, be removed by the Mayor for cause.
    3. An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed so that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.
D. The Mayor shall annually designate one of the members to serve as Chairperson and presiding officer of the Environmental Commission within the first seven (7) days of the year.
E. All members and alternate members shall serve without compensation.

§ 35-3 POWERS OF COMMISSION

The Commission shall have the following powers:

A. Promoting the conservation and development of the natural resources of the Borough of Neptune City.
B. Planning, implementing and informing the public about local conservation programs.
C. Conducting research into the possible use of the open areas of the Borough.

§ 35-4 RECORDS; ANNUAL REPORT

The Environmental Commission shall keep records of its meetings and activities and shall make an annual report to the governing body.

§ 35-5 REMOVAL OF COMMISSIONER

The Mayor may remove any member of the Environmental Commission for cause, on written charges served upon the member and after a hearing thereon at which the member shall be entitled to be heard in person or by counsel.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey.

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

B. Tabled Resolution *(rc)*

1) Resolution 2025-144 - Auth a Concession Agreement for Vending Machine Services with Einstein Vending, LLC *(tabled 10/14/2025)*

RESOLUTION 2025-144
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING A CONCESSION AGREEMENT FOR VENDING MACHINE SERVICES WITH EINSTEIN VENDING, LLC

WHEREAS, the Borough of Neptune City, County of Monmouth, State of New Jersey (hereinafter the "Borough") allows for vending machine services for its employees and/or the public at the Neptune City Community Center, 117 3rd Avenue, Neptune City, New Jersey; and

WHEREAS, the Borough has determined a public need to award a concession for vending machine services to provide convenience and refreshment to staff, residents and visitors; and

WHEREAS, the Governing Body of the Borough has considered the benefits and risks associated with this concession, including that there will be no cost to the Borough, and finds it to be in the public interest; and

WHEREAS, the estimated total value of the vending machine concession falls under the bid threshold for requiring formal advertising; and

WHEREAS, the concession was procured in accordance with the New Jersey Local Public Contracts Law, through solicitation of informal quotes; and

WHEREAS, Einstein Vending, LLC with offices at 221 Hadley Court, Wall, New Jersey 07719, was found to be the most advantageous vendor based on price and other factors.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City as follows:

1. The Mayor is hereby authorized to enter into an agreement with Einstein Vending, LLC to provide and operate vending machine services at Neptune City Community Center, 117 3rd Avenue, Neptune City
2. The agreement shall be for a term of one year, with an option to renew for two additional one-year terms.
3. The contract is awarded under the authority of the New Jersey Local Public Contracts Law, specifically through the informal quotes.
4. All necessary forms and certifications, as required by law, shall be executed by the vendor and placed on file in the Office of the Borough Clerk.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

13. NEW BUSINESS

A. ORDINANCE INTRODUCTION – None

B. CONSENT RESOLUTIONS (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-165** - Auth. Payment of the Bills
2) **Resolution 2025-166** - Governing Body Certification of the Annual Audit - 2024
3) **Resolution 2025-167** - Requesting Change in Title, Text or Amount of Appropriations Pursuant to N.J.S.A. 40A:4-85 (Public Defender)
4) **Resolution 2025-168** - Requesting Change in Title, Text or Amount of Appropriations Pursuant to N.J.S.A. 40A:4-85 (Municipal Court)
5) **Resolution 2025-169** - Auth. The Transfer of 2025 Budget Appropriations
6) **Resolution 2025-170** - Auth. Appointment of Hourly Recreation/Community Center Clerk (Maxcy and Adcock)
7) **Resolution 2025-171** - Agreement to Renew Membership in the Monmouth Municipal Joint Insurance Fund
8) **Resolution 2025-172** - Auth. The Neptune City Green Team Proposal for Beautification Project and Grant Application Submissions
9) **Resolution 2025-173** - Auth. Appointment of Deputy Registrar (Cherbini)
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11) **Resolution 2025-175** - Auth. Application and Execution for NJ DCA Grant (Community Center)
12) **Resolution 2025-176** - Auth. the Borough to Extend the Contract with Monmouth County SPCA for Animal Control Services
13) **Resolution 2025-177** - Auth. Award of Contract for Real Property Data Collection and Verification Services to Realty Data Systems
14) **Resolution 2025-178** - Auth. Compensation for OEM Coordinator (Maher)
15) **Resolution 2025-179** - Auth. the Cancellation of Taxes and Refund of Payment (Veteran Exemption)
16) **Resolution 2025-180** - Auth. the Cancelation of Old Outstanding Checks
17) **Resolution 2025-181** - Approving and Auth. The Execution of A Memorandum of Agreement between the Borough of Neptune City Policemen's Benevolent Association 50, Neptune City Unit

RESOLUTION 2025-165
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **$399,183.63**

Vendor Name	Description	Amount
EAST COAST EMERGENCY LIGHTING	NCPD-LIGHTS FOR F-150	$ 15,900.65
E.R.S. FLEET REPAIR, INC	EMERGENCY REPAIR-NCFD	$ 4,465.00
CENTRAL JERSEY COMPLIANCE CO	PUMP OPERATOR COURSE: NCFD	$ 2,500.00
SYLVESTER, SHARON	CC DEPOSIT RETURN: 9-27-2025	$ 250.00
GENUINE PARTS COMPANY	NOVEMBER EST REPAIR PARTS	$ 2,215.29
BRADLEY CAR CARE	NOVEMBER EST TIRE AND SERVICES	$ 336.90
BRADLEY CAR CARE	NOVEMBER EST TIRE AND SERVICES	$ 35.00
SIGNS SEALED AND DELIVERED INC	BENCH PLAQUE: S.A-WILLIAMS	$ 140.00
BOROUGH OF BRADLEY BEACH	REC DIRECTOR SHARED SERV 2025	$ 4,166.68
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$ 2,188.00
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$ 2,000.00

WEINER LAW GROUP, LLP	NCPB Flexcraft Invoice 336544	$	185.00
WEINER LAW GROUP, LLP	NCPB 25-06 Invoice 336545	$	425.50
EDWARDS, MATTHEW	Luke Dog Food - Chewy	$	149.97
TRUGREEN COMMERCIAL	SERVICE: NOVEMBER 2025	$	250.00
TRUGREEN COMMERCIAL	SERVICE: NOVEMBER 2025	$	680.00
TRUGREEN COMMERCIAL	SERVICE: NOVEMBER 2025	$	250.00
TRUGREEN COMMERCIAL	SERVICE: NOVEMBER 2025	$	680.00
F.I.S. ON-SITE SERVICE	NCFD: EMERGENCY REPAIR	$	1,613.28
SCHINDLER ELEVATOR CORP.	PREVENTATIVE MAINT: DEC 2025	$	321.88
SHRED-IT USA,LLC	SERV: NOV 2025	$	284.21
AVAKIAN,LEON S INC.		$	185.00
WEINER LAW GROUP, LLP	NCPB General Invoice 336542	$	573.50
J. SWANTON FUEL OIL COMPANY	DELIVERY: 11-20-2025 #66652	$	929.14
J. SWANTON FUEL OIL COMPANY	DELIVERY: 11-20-2025 #66652	$	126.70
CINTAS	cleaning supplies	$	479.32
INTERPORT MAINTENANCE CO, INC.	storge containers	$	4,045.00
LORCO PETROLEUM SERVICES	RECTCLE USED ENGINE OIL	$	150.00
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$	100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$	100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$	100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$	100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$	100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$	45.00
FIREFIGHTER ONE, LLC	TESTING: NCFD	$	960.00
ASSOCIATION OF NJ RECYCLERS	CONF: MARCH 2026 D. HARKER	$	377.88
ASSOCIATION OF NJ RECYCLERS	CONF: MARCH 2026 D. HARKER	$	72.12
BRUNO'S LLC	NCFD CLASS REFRESHMENTS NOV 25	$	252.47
MAHER, RICHARD	REIMBURSMENT: STANDBY FOOD	$	74.96
MAHER, RICHARD	REIMBURSMENT: STANDBY FOOD	$	61.49
HARKER, DAN	REIMBURS: NJSLOM LODGING 2025	$	216.25
MAVERICK WORK WEAR, INC.	CHRIS THOMAS-UNIFORM ALLOWANCE	$	332.46
JCP&L	SERVICE: NOV 2025 (161 176)	$	501.07
JCP&L	SERVICE: NOV 2025 (161 176)	$	334.04
VERIZON WIRELESS (CELL PHONES)	SERV: NOV 2025 (0001-37)	$	228.50
VERIZON WIRELESS (CELL PHONES)	SERV: NOV 2025 (0001-37)	$	31.16
VIRGILIO, FRANK	MEDICAL REIMBURSEMENT	$	803.00
BLOODGOOD LAW ENF TRAINING GRP	case law cops bell works12026	$	975.00
CRAFTMASTER PRINTING, INC.	CHILDRENS PARTY TICKETS 2025	$	29.00
J. SWANTON FUEL OIL COMPANY	DELIVERY: 12-1-2025 #67237	$	463.00
J. SWANTON FUEL OIL COMPANY	DELIVERY: 12-1-2025 #67237	$	63.14
TNSA	4TH QTR BILLING 2025	$	158,575.75
KLEEN-RITE	Service: November 2025	$	2,178.00
ALLIED OIL	DELIVERY: 11-18-2025 #74839	$	5,167.07
ALLIED OIL	DELIVERY: 11-18-2025 #74839	$	704.60
SEABOARD WELDING SUPPLY	SERVICE: OCTOBER 2025	$	19.90

NJ DEPT HEALTH & SENIOR SERV	DOG LIC FEES: 3RD QTR 2025	$ 25.80
KDI	SERVICE: 4TH QTR 2025	$ 1,507.07
QUADIENT FINANCE USA, INC.	SERVICE: NOVEMBERT 2025	$ 200.00
QUADIENT FINANCE USA, INC.	SERVICE: NOVEMBERT 2025	$ 200.00
QUADIENT LEASING USA, INC.	LEASE: NOV 2025	$ 228.87
CHIEF 360	DIGITAL SIGNAGE: 2025	$ 828.00
CARA MUSCIO	OUTDOOR MUSIC-NC BD REC	$ 750.00
DELISA DEMOLITION & DISPOSAL	SERVICE: OCTOBER 2025	$ 7,604.07
DELISA DEMOLITION & DISPOSAL	SERVICE: OCTOBER 2025	$ 4,325.30
DELISA DEMOLITION & DISPOSAL	SERVICE: NOV 2025	$ 6,352.83
DELISA DEMOLITION & DISPOSAL	SERVICE: DECEMBER 2025	$ 24,754.17
DELISA DEMOLITION & DISPOSAL	SERVICE: NOV 2025	$ 6,488.61
DELISA DEMOLITION & DISPOSAL	SERVICE: DECEMBER 1 2025	$ 318.55
DELISA DEMOLITION & DISPOSAL	SERVICE: DECEMBER 1 2025	$ 450.80
ADCOCK, TOM	REIMBURSEMENT: SP OLYMP BOCCE	$ 150.65
CANNON & MCGUINN	PROF SERVICE: AUGUST 2025	$ 148.50
CANNON & MCGUINN	PROF SERVICE: AUGUST 2025	$ 132.00
CANNON & MCGUINN	PROF SERVICE: AUGUST 2025	$ 825.00
CANNON & MCGUINN	PROF SERVICE: AUGUST 2025	$ 2,500.00
PLOSIA COHEN, LLC	PROF SERVICE: NOVEMBER 2025	$ 1,464.00
STANDARD INSURANCE COMPANY	PREMIUM: 2025	$ 628.78
THE NEW COASTER, LLC.	Legal Ad 11/26 Inv 11552	$ 35.33
AVAKIAN,LEON S INC.	SERV: 2023 CDBG #28272	$ 5,125.00
AVAKIAN,LEON S INC.	SERV: 2023 CDBG #29153	$ 2,160.00
AVAKIAN,LEON S INC.	SERV: 2023 CDBG #29869	$ 795.00
AVAKIAN,LEON S INC.	SERV: 2023 CDBG #31597	$ 462.50
AVAKIAN,LEON S INC.	SERV: 2021 ROAD PROGRAM #22987	$ 5,828.75
AVAKIAN,LEON S INC.	SERV: 2021 ROAD PROGRAM #23758	$ 777.50
AVAKIAN,LEON S INC.	SERV: 2021 ROAD PROGRAM #29870	$ 170.00
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #28275	$ 2,480.00
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #29865	$ 440.00
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #22982	$ 1,705.00
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #24539	$ 155.00
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #29159	$ 3,230.00
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #29863	$ 20,177.50
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #31563	$ 4,707.50
AVAKIAN,LEON S INC.	SERV: 2024 ROAD PROGRAM #32788	$ 2,752.50
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #27927	$ 1,785.00
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #28274	$ 2,075.00
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #28628	$ 205.00
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #29156	$ 1,670.00
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #29866	$ 3,195.00
AVAKIAN,LEON S INC.	GIS STORM WATER MAPPING #31068	$ 240.00
BORIS, EDWARD	Trck Rntal Dep Reimber - Boris	$ 200.00
NJ STATE LEAGUE MUNICIPALITIES	NJLM New Elec Off Conference	$ 450.00

GANNETT NY/NJ LOCALIQ	AD: NOTICE OF REORG MTG	$ 13.20
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #31565	$ 1,100.00
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #31996	$ 555.00
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #32208	$ 3,927.50
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #32787	$ 2,272.50
AVAKIAN,LEON S INC.	SERV: 2023 ROAD PROGRAM #33367	$ 437.50
SECURALL MONITORING CORP.	SERVICE: DEC-MARCH 25-26	$ 102.00
ORBA SERVICES NJ, INC.	PURGE VALVE	$ 204.82
ORBA SERVICES NJ, INC.	LABOR	$ 296.63
JARDINE, ALBERT	REIMBURSEMENT: HARVEST LUNCH	$ 379.52
STATE OF NJ TREASURER	PHYS CONNECTION PEMIT RENEWAL	$ 200.00
BOROUGH OF BAY HEAD	SHARED SERVICE AGREEMENT	$ 34,498.50
BOROUGH OF BRADLEY BEACH	PRISIONER HOLDING SYSTEM	$ 16,000.00
	12/15/2025 Bill List Total:	**$ 399,183.63**

RESOLUTION 2025-166
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT - 2024

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2024 has been filed by Oliwa & Company, Registered Municipal Accountants with the Municipal Clerk of the Borough of Neptune City pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body on or before May 28, 2024; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments” and “Recommendations”; and

WHEREAS, the members of the governing body of the Borough of Neptune City have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City do hereby certify that they have complied with N.J.A.C. 5:30-6.5 and do hereby direct the Borough Clerk to submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

GROUP AFFIDAVIT FORM
CERTIFICATION OF GOVERNING BODY
STATE OF NEW JERSEY
COUNTY OF MONMOUTH
BOROUGH OF NEPTUNE CITY

We, the members of the governing body of the BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, of full age, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the MAYOR AND BOROUGH COUNCIL of the BOROUGH OF NEPTUNE CITY.
2. In the performance of our duties, and pursuant to the Local Finance Board Regulation, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2024.
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled: "Comments and Recommendations".

MAYOR RACHEL MCGREEVY _____(L.S.)
COUNCIL PRESIDENT GLEN KOCSIS _____(L.S.)
COUNCILMEMBER CORLIES CHONG _____(L.S.)
COUNCILMEMBER KIMBERLY KARALOVICH _____(L.S.)
COUNCILWOMAN DANIELLE PAPPAS _____(L.S.)
COUNCILMEMBER PAMELA RENEE _____(L.S.)
COUNCILMEMBER BRIAN THOMAS _____(L.S.)

Sworn to and subscribed before me this **16th** day of **December**, 2025

_____
Notary Public of New Jersey

_____
Corinne DiCorcia Williams, RMC, Municipal Clerk

The Municipal Clerk shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Division of Local Government Services, CN 803, Trenton, New Jersey 08625.

RESOLUTION 2025-167
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, NEW JERSEY REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-85

WHEREAS, N.J.S.A. 40A:4-85 provides the that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body or any county or municipality, make such correction of the title, text, or amount of appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality.

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 40A:4-85, the Borough Council of the Borough of Neptune City, Monmouth County, New Jersey, hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2025 budget:

That the appropriation provided for in the approved budget entitled:

Operations Included in CAPS:

Public Defender - Salaries be reduced by $9,450

and an appropriation in the like amount of $9,450 be added to the budget entitled:

Operations Included in CAPS:

Public Defender – Other Expense

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the Borough of Neptune City due to the adopted budget having the incorrect category.

The Borough Clerk of the Borough of Neptune City, Monmouth County, New Jersey is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

RESOLUTION 2025-168
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, NEW JERSEY REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-85

WHEREAS, N.J.S.A. 40A:4-85 provides the that the Director of the Division of Local Government Services may, at the request of, or with the consent of, the governing body or any county or municipality, make such correction of the title, text, or amount of appropriation appearing in the budget as may be necessary to make said item of appropriation available for the purpose or purposes required for the needs of any county or municipality

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the provisions of N.J.S.A. 40A:4-85, the Borough Council of the Borough of Neptune City, Monmouth County, New Jersey, hereby requests the Director of the Division of Local Government Services to make the following corrections in the 2025 budget:

That the appropriation provided for in the approved budget entitled:

Operations Included in CAPS:

Municipal Court Salaries be reduced by $20,000

and an appropriation in the like amount of $20,000 be added to the budget entitled:

Operations Included in CAPS:

Municipal Court – Shared Services

BE IT FURTHER RESOLVED that the foregoing correction is, in the opinion of the governing body, warranted and authorized by the statute referred to above, and is necessary for the orderly operation of the Borough of Neptune City due to the adopted budget having the incorrect category.

The Borough Clerk of the Borough of Neptune City, Monmouth County, New Jersey is hereby directed to forward two certified copies of this resolution to the Director of the Division of Local Government Services.

RESOLUTION 2025-169
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE THE TRANSFER OF 2025 BUDGET APPROPRIATIONS

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriations transfers during the last two months of the fiscal year, when it has been determined that it is necessary to expend for any purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that the Chief Financial Officer that the following transfers be made in the 2025 Municipal Budget:

Budget Account		Amount
CURRENT FUND		
TRANSFERS FROM (INSIDE CAPS):		
General Administration - Other Expenses	$	4,000.00
Tax Collection - Salaries		7,900.00
Tax Assessor - Other Expenses		3,400.00
Engineering - Other Expenses		50.00
Fire Prevention - Other Expenses		100.00
Volunteer Ambulance Squad		8,800.00
Solid Waste - Other Expenses		7,800.00
Building and Grounds - Salaries		1,800.00
Community Center - Salaries		30,400.00
Water		4,500.00
Gasoline		4,000.00
DCRP		1,400.00
Municipal Court - Salaries		24,900.00
TOTAL TRANSFERS FROM (INSIDE CAPS)	**$**	**99,050.00**
TRANSFERS TO (INSIDE CAPS):		
General Administration - Salaries	$	7,900.00
Financial Administration - Salaries		3,500.00
Financial Administration - Other Expenses		300.00
Land Use Board - Salaries		50.00
Uniform Construction Code - Salaries		3,400.00
Police Clerical - Salaries		29,000.00
Fire - Other Expenses		100.00
Streets and Roads - Salaries		19,200.00
Buildings and Grounds - Other Expenses		10,000.00
Library - Salaries		5,100.00
Electric		5,000.00
Telephone		5,000.00
Natural Gas		4,000.00
Fire Hydrant		4,500.00
Police and Firemans' Retirement System		2,000.00
TOTAL TRANSFERS TO (INSIDE CAPS)	**$**	**99,050.00**
SEWER UTILITY OPERATING FUND		
TRANSFERS FROM:		
Salaries	$	30,000.00
Other Expenses		14,000.00

TOTAL TRANSFERS OUT	**$**	**44,000.00**
TRANSFERS TO:		
Neptune Township Sewer Authority	$	44,000.00
TOTAL TRANSFERS IN	**$**	**44,000.00**

RESOLUTION 2025-170
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF HOURLY RECREATION/COMMUNITY CENTER CLERK

WHEREAS, there is a need for hourly Recreation/Community Center Clerk within the Community Center; and

WHEREAS, it is the recommendation of the Community Center Director and Borough Administrator to appoint Matthew J. Maxcy and Tom Adcock as hourly Recreation/Community Center Clerks.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Neptune City that Matthew J. Maxcy is hereby appointed as hourly Recreation/Community Center Clerk for the Borough of Neptune City effective December 1, 2025, to be compensated at a salary of $15.50 per hour; and

BE IT FURTHER RESOLVED, by the Governing Body of the Borough of Neptune City that Tom Adcock is hereby appointed as hourly Recreation/Community Center Clerk for the Borough of Neptune City effective December 1, 2025, to be compensated at a salary of $24.50 per hour; and

RESOLUTION 2025-171
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AGREEMENT TO RENEW MEMBERSHIP IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Monmouth Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by N.J.S.A. 40A:10-36 et seq.,; and

WHEREAS, Neptune City is currently a member of said Fund; and

WHEREAS, effective December 31, 2025, said membership will expire unless earlier renewed; and

WHEREAS, the Mayor and Council of Neptune City has resolved to renew said membership.

NOW THEREFORE, it is agreed as follows:

1. Neptune City hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2026 and ending December 31, 2028*.

**12:01 am*

2. Neptune City hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Neptune City agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of Neptune City in the Monmouth Municipal Joint Insurance Fund, the Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of Neptune City
5. Executed the **16th** day of **December**, 2025 as the lawful and binding act and deed of Neptune City, which execution has been duly authorized by public vote of the governing body.

_____ _____
MONMOUTH MUNICIPAL JOINT INSURANCE FUND MAYOR

_____ _____
ATTEST Date

RESOLUTION FOR RENEWAL OF MEMBERSHIP IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND

WHEREAS, Neptune City is a member of the Monmouth Municipal Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2025 unless earlier renewed by agreement between the Municipality and the Fund; and

WHEREAS, the Municipality desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. Neptune City agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this **15th** day of **December**, 2025 by a vote
Of: _____ Affirmative
_____ Negative

_____ _____
MAYOR DATE

_____ _____
ATTEST DATE

RESOLUTION 2025-172
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE THE NEPTUNE CITY GREEN TEAM PROPOSAL FOR BEAUTIFICATION PROJECT AND GRANT APPLICATION SUBMISSIONS

WHEREAS, the Borough of Neptune City recognizes the importance of environmental stewardship; and

WHEREAS, the Neptune City Green Team has developed and presented a proposal for a Beautification Project presented to the Governing Body and members of the public; and

WHEREAS, the Governing Body find that the project will contribute to the community and environmental sustainability; and

WHEREAS, the Green Team has indicated that grant funding opportunities are available to support the execution of the Beautification Project.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the Green Team's Beautification Project proposal for the Borough's frontage areas is hereby approved; and

BE IT FURTHER RESOLVED that the Green Team and its members are hereby authorized to submit grant applications, and to take any necessary actions related needed, to secure funding for this and future Beautification Project; and

BE IT FURTHER RESOLVED that the Governing Body hereby authorizes the amount not to exceed $4,500 as available in Ordinance 2020-06 for the implementation of the Borough Frontage Beautification Project.

RESOLUTION 2025-173
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF DEPUTY REGISTRAR

BE IT RESOLVED that the following employee appointments are hereby made by the Mayor for the below listed positions for the Borough of Neptune City for the one-year term effective September 16 – December 31, 2025:

DEPUTY REGISTRAR Mya Cherbini

BE IT FURTHER RESOLVED that the salary for Deputy Registrar is $1,000 per year, pro-rated for 2025.

RESOLUTION 2025-174
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
CONFIRMING THE DESIGNATION OF HANDICAPPED PARKING SPACES PURSUANT TO THE BOROUGH CODE

WHEREAS, the Borough of Neptune City Borough Code Chapter 129 governs the designation of handicapped parking spaces; and

WHEREAS, Borough Code Chapter 129, Section 24.1 (A), the designation of handicapped parking spaces on public or private property must be approved by resolution of the Mayor and Council and may be amended from time to time as needed; and

WHEREAS, the Governing Body, through the Borough Administrator and Police Department, have received the request for designation of a handicapped parking space and find it in the interest of accessibility and the resident to approve the following location.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the following handicapped parking space are hereby designated pursuant to §129-24.1 of the Borough Code:

Designated Handicapped Parking Spaces

BLOCK	LOT	ADDRESS
68	15	71 Lincoln Avenue
12	72	56 Ridge Terrace

BE IT FURTHER RESOLVED that the above spaces shall be marked in accordance with N.J.S.A. 39:4-198 and applicable regulations; and

BE IT FURTHER RESOLVED that the Municipal Court, Police Department, and Borough Clerk shall maintain updated copies of the current list of designated spaces; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon adoption.

RESOLUTION 2025-175
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING APPLICATION AND EXECUTION OF NJ DCA GRANT

WHEREAS, the **Borough of Neptune City** desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately **$100,000** to carry out a project to assist with ongoing improvement to the Neptune City Community Center.

BE IT THEREFORE RESOLVED,

1) That the **Borough of Neptune City** does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorized the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the **Borough of Neptune City** and the New Jersey Department of Community Affairs.

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

_____	_____
(signature)	**(signature)**
Rachel McGreevy	Al Jardine
(type or print name)	**(type or print name)**
Mayor	Borough Administrator
(title)	**(title)**

CERTIFICATION:

I, Corinne DiCorcia Williams, the Borough Clerk of Borough of Neptune City hereby certify that at a meeting of the Board of Directors/Governing Body held on **December 15, 2025** above *RESOLUTION* was duly adopted.

AFFIX GOV'T ,
CORPORATE OR
NOTARY SEAL

_____
Corinne Dicorcia Williams, RMC, Borough Clerk

RESOLUTION 2025-176
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE BOROUGH TO EXTEND THE CONTRACT WITH THE MONMOUTH COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS FOR ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Neptune City (the "Borough") had entered into an agreement with the Monmouth County SPCA ("MCSPCA") for animal control services beginning in 2016; and

WHEREAS, the MSPCA has offered to continue providing animal control services to the Borough and its residents for $15,939.00 annually; and

WHEREAS, the Borough Council of the Borough of Neptune City believe it is in the best interest of the Borough to extend the agreement with MCSPCA for animal control services through 2026.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that the Borough Council hereby authorizes the agreement for animal control services with the MCSPCA effective January 1, 2026 – December 31, 2026.

RESOLUTION 2025-177
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING AWARD OF CONTRACT FOR REAL PROPERTY DATA COLLECTION AND VERIFICATION SERVICES TO REALTY DATA SYSTEMS

WHEREAS, the Borough of Neptune City has a need for Real Property Data Collection and Verification Services in accordance with the Assessment Demonstration Program; and

WHEREAS, proposals were requested, and one (1) was received on Tuesday, December 9, 2025; and

WHEREAS, proposals were received and reviewed by the Governing Body; and

WHEREAS, Realty Data Systems (RDS), Lincroft, New Jersey meets all the requirements requested in the proposal.

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Neptune City hereby accept and award a contract to Realty Data Systems (RDS), Lincroft, New Jersey for a three year term, with two 1 year extensions as per the agreement on file in the Office of the Borough Clerk; and

BE IT FURTHER RESOLVED, that the Mayor, Administrator, and Municipal Clerk are hereby authorized to sign the contracts for this project.

RESOLUTION 2025-178
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING COMPENSATION FOR OEM COORDINATOR

BE IT RESOLVED that the following employee appointments was made by the Mayor for the below listed positions for the Borough of Neptune City with the appointment ending December 31, 2025:

OEM COORDINATOR Richard Maher

BE IT FURTHER RESOLVED that the salary for OEM Coordinator is $3,500 per year.

RESOLUTION 2025-179
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE CANCELLATION OF TAXES AND REFUND OF PAYMENT (VETERAN EXEMPTION)

WHEREAS, the property known as Block 12, Lot 42.01, with an address of 77 Steiner, was granted a Totally Disabled Veteran Exemption as of November 3, 2025 and should be tax exempt; and

WHEREAS, the property known as Block 106, Lot 12.59, with an address of 1259 Adams Way, was granted a Totally Disabled Veteran Exemption as of November 3, 2025 and should be tax exempt; and

WHEREAS, the Governing Body of the Borough of Neptune City desires to cancel taxes assessed against Block 12 Lot 42.01 for 2025 as of November 3; and

WHEREAS, the Governing Body of the Borough of Neptune City desires to cancel taxes assessed against Block 106 Lot 12.59 for 2025 as of November 3; and

WHEREAS, the amounts to be canceled and refunded are as follows:

Block/Lot	Tax Year	Amount to Cancel	Refund
12/42.01	2025	$1,484.37	$ 1,484.37
106/12.59	2025	$1,119.91	$ -

NOW THEREFORE BE IT RESOLVED, by the Borough of Neptune City, County of Monmouth, State of New Jersey, that the Tax Collector be and hereby is authorized to cancel and refund taxes as stated herein; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Tax Collector, CFO and Auditor.

RESOLUTION 2025-180
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE CANCELLATION OF OLD OUTSTANDING CHECKS

WHEREAS, there currently exists several old outstanding checks which are now stale dated; and

WHEREAS, the Chief Financial Officer has determined that the following check numbers in the respective funds should be cancelled:

Current Fund:
5882, 5988, 6033, 6058, 6298, 6300, 6511, 6524
Sewer Utility Operating Fund:
1877, 1904
Other Trust Fund:
1667, 1690, 1732, 1751
Payroll:
5183, 5193

WHEREAS, the Chief Financial Officer has requested that the Borough Council authorize that said outstanding checks be cancelled to the Fund Balance or Trust Reserve.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the Chief Financial Officer is hereby authorized to cancel the said outstanding checks to the Current Fund – Fund Balance.

RESOLUTION 2025-181
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING AND AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT BETWEEN THE BOROUGH OF NEPTUNE CITY AND POLICEMEN'S BENEVOLENT ASSOCIATION 50, NEPTUNE CITY UNIT

WHEREAS, the collective negotiations agreement ("Agreement") between Borough of Neptune City ("Borough") and the Policeman's Benevolent Association 50, Neptune City Unit (PBA Local 50") expires on December 31, 2025; and

WHEREAS, on December 15, 2025, a Memorandum of Agreement ("MOA") was approved by the Borough Council; and

WHEREAS, through the negotiations process, the Parties were able to reach an agreement on the remaining terms and conditions of a successor collective negotiations agreement; and

WHEREAS, the Borough has incorporated the terms of the Parties' agreement into a written successor agreement ("Successor Agreement") for the term of January 1, 2026 through December 31, 2030; and

WHEREAS, the Borough now wishes to approve the Successor Agreement, as on file with the Borough Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the successor collective negotiations agreement between the Borough and the Policeman's Benevolent Association 50, Neptune City Unit, effective January 1, 2026 through December 31, 2030, and the Mayor is duly authorized to execute same on behalf of the Borough of Neptune City.