Borough of Neptune City
Regular Meeting of the Mayor and Council
Monday, November 24, 2025 at 6:00 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Coaster, and The Coast Star, and by posting on the Borough website, at the Municipal Building, and filing with the Borough Clerk.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*

A. Regular Meeting – 11/10/2025

7. RECEIPT OF COMMUNICATIONS *(vv)*

A. Leyh, H. - Letter of Resignation

8. PRESENTATIONS

A. November 24 Agenda Overview – Administrator Jardine

B. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT - Mayor Rachel McGreevy

10. COUNCIL REPORTS

A. Council President Glen Kocsis - Administration of Justice

B. Councilwoman Danielle Pappas - Emergency Services

C. Councilmember Brian Thomas - Administration and Finance

D. Councilmember Pamela Renee - Buildings and Grounds

E. Councilmember Corlies Chong - Community Relations

F. Councilmember Kimberly Karalovich - Special Services

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS

A. ORDINANCE ADOPTION (rc)

1) Ordinance 2025-13 - Amending Chapter 139 of the Borough Code, Section 53 'Class 5 Cannabis Retailer' To Modify the Permitted Hours of Operation ***(Public Hearing / Adoption)***

2) Ordinance 2025-14 – Bond Ordinance Providing for the Acquisition of Fire Department Equipment Appropriating $55,000 and Authorizing the Issuance of $52,500 Bonds or Notes of the Borough for Financing Part of the Cost Thereof. ***(Public Hearing / Adoption)***

3) Ordinance 2025-15 - Augmenting Chpt. 113 "Streets and Sidewalks" of the Code to Amend Article I, "Street Excavations" ***(Public Hearing / Adoption)***

B. TABLED RESOLUTION *(rc)*

1) Resolution 2025-144 - Auth a Concession Agreement for Vending Machine Services with Einstein Vending, LLC *(tabled 10/14/2025)* **Note:** This Resolution will remain tabled as more information is obtained.

13. NEW BUSINESS

A. ORDINANCE INTRODUCTION (rc)

1) Ordinance 2025-16 Amending Ordinance Entitled "An Ordinance of the Borough of Neptune City In the County of Monmouth and State of NJ Fixing the Salaries of Certain Offices and Employees" Adopted march 4, 1965 ***(First Reading / Introduction)*** *Public Hearing Scheduled for 12/15*

2) Ordinance 2025-17 Augmenting Chpt. 43 "Animals" of the Borough's Revised General Ordinances to Create New Article VII, "Humane Treatment" ***(First Reading / Introduction)*** *Public Hearing Scheduled 12/15*

3) Ordinance 2025-18 An Ordinance Supplementing the Borough's Revised General Ordinances to Include New Chapter 35: "Environmental Commission" ***(First Reading / Introduction)*** *Public Hearing Scheduled 12/15*

B. CONSENT RESOLUTIONS (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) Resolution 2025-160 - Auth. Payment of the Bills

2) Resolution 2025-161 - Confirming Annual Reorganization Meeting Date for Friday, January 2, 2026 at 12:00 noon

3) Resolution 2025-162 - Adopting 2024 Volunteer List for Neptune City First Aid Squad Enrollment in LOSAP

4) Resolution 2025-163 - Auth Municipal Clerk to Advertise for Receipt of RFPs for Real Data Verification Collection (due 12.9.2025)

14. PUBLIC PARTICIPATION

15. CLOSED SESSION (rc) – None

16. ADJOURN *(vv)*

<u>Regular Council Meeting</u>

The final Council Meeting for 2025 is scheduled for 6:00 pm on Monday, December 15, 2025

12. UNFINISHED BUSINESS

A. ORDINANCE ADOPTION (rc)

1) **Ordinance 2025-13 -** Amending Chapter 139 of the Borough Code, Section 53 'Class 5 Cannabis Retailer' To Modify the Permitted Hours of Operation ***(Public Hearing / Adoption)***
2) **Ordinance 2025-14 –** Bond Ordinance Providing for the Acquisition of Fire Department Equipment Appropriating $55,000 and Authorizing the Issuance of $52,500 Bonds or Notes of the Borough for Financing Part of the Cost Thereof. ***(Public Hearing / Adoption)***
3) **Ordinance 2025-15** - Augmenting Chpt. 113 "Streets and Sidewalks" of the Code to Amend Article I, "Street Excavations" ***(Public Hearing / Adoption)***

ORDINANCE 2025-13
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH
ORDINANCE AMENDING CHAPTER 139 OF THE BOROUGH CODE, SECTION 53 'CLASS 5 CANNABIS RETAILER' TO MODIFY THE PERMITTED HOURS OF OPERATION

WHEREAS, the Police Department, Office of Code Enforcement and Administrative Office of the Borough of Neptune City have recommended amendments to the hours in which a Class 5 Cannabis Retailer is permitted to operate as enumerated in the Borough Code; and

WHEREAS, the Mayor and Council believe it is in the best interest of the Borough to approve these amendments.

BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, as follows:

Section 1. Chapter 139: "Zoning" of the Revised General Ordinances of the Borough of Neptune City, is hereby amended as follows (~~stricken text~~ deleted, **bold underlined text** added, language that remains unchanged is not highlighted in any way):

Chapter 139: ZONING

* * *

§ 139-53 CLASS 5 LICENSED CANNABIS RETAILER

H**.** Hours of sale. Hours of operation for Class 5 cannabis retailer license businesses shall be limited to ~~10:00 a.m. to 9:00 p.m.,~~ **8:00 a.m. to 10:00 p.m.** Mondays through Saturdays, and ~~11:00 a.m. to 8:00 p.m.~~ **10:00 a.m. to 9:00 p.m.** on Sundays in the HC Zone.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey.

Date Introduced: November 10, 2025
Public Hearing: November 24, 2025

BOND ORDINANCE 2025-14
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF FIRE DEPARTMENT EQUIPMENT APPROPRIATING $55,000 AND AUTHORIZING THE ISSUANCE OF $52,500 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $55,000, which includes $500 in costs as permitted by *N.J.S.A. 40A:2-20* and a $2,750 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Fire Department Equipment negotiable bonds are hereby authorized to be issued in the principal amount of $52,500 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of Fire Department Equipment Items hereby authorized and the purposes for which the obligations are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited, and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $66,500, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $500 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Date Introduced: November 10, 2025
Public Hearing: November 24, 2025

ORDINANCE NO. 2025-15
BOROUGH OF NEPTUNE CITY
MONMOUTH COUNTY
AN ORDINANCE AUGMENTING CHAPTER 113: "STREETS AND SIDEWALKS" OF THE BOROUGH'S CODE TO AMEND ARTICLE I, "STREET EXCAVATIONS"

WHEREAS, the Borough of Neptune City (the "Borough") previously established Chapter 113: "Streets and Sidewalks" of the Revised General Ordinances of the Borough of Neptune City; and

WHEREAS, the Borough now desires to amend Article I of the Revised General Ordinances to be entitled "Street Excavations" to amend the moratorium period and revise the penalties for violations; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, and State of New Jersey as follows:

SECTION 1. Chapter 113: "Streets and Sidewalks" of the Revised General Ordinances of the Borough of Neptune City is hereby amended for Article I: "Street Excavations" as follows:

CHAPTER 113. STREETS AND SIDEWALKS
ARTICLE I. STREET EXCAVATIONS

§ 113-1. PERMIT REQUIRED; DEFINITION.

A. No person~~, or~~ entity**, firm, partnership or corporation or direct or cause any employee, agent or contractor of such person, firm, partnership or corporation** shall hereafter open, dig up, excavate or disturb the surface, **open or dig a trench, in any public road, street or highway** or any part of the public streets or highways of the Borough of Neptune City without having obtained a**n approved** street opening permit **from the Borough of Neptune City** as hereinafter provided.

D. The permit shall remain active for 60 days after approval. Up to three extensions may be requested in writing to the Director of Public works, each for a 30-day extension before permit is considered voided.

§ 113-10. EMERGENCY PERMITS.

In case of an emergency, an emergency permit ~~may be issued by the Borough Clerk or the Police Department of the Borough of Neptune City~~, **may be made without the necessity of written application, as hereinbefore provided, in emergencies such as a broken or frozen water main, gas leak or other happening which would endanger public life, health and safety; provided, however, that notice thereof shall be immediately given verbally to the Borough Engineer, Director of Public Works, Administrator and/or Police Department** after which an application for a permit, as hereinbefore required, shall be made to the Borough Clerk within 48 hours after the work has been commenced.

§ 113-11. NEWLY PAVED PUBLIC STREETS AND HIGHWAYS.

A. When the borough, person or entity improves or paves any public street or highway, the borough shall first give notice to all persons owning property abutting the street about to be paved or improved, and to all public utilities and authorities operating in the borough, and all such persons, utilities and authorities shall make all connections as well as any repairs thereto which would necessitate excavation of the street within 60 days of the giving of such notice. The time shall be extended if permission is requested in writing and approved by the Borough Clerk.

B. No street opening permit shall be issued by the Borough Clerk to any person given notice under this section or their assignees or successors which would allow an excavation or opening in paved and improved street surface less than ~~10 years~~ **five (5) years** old unless the applicant can clearly demonstrate that public health or safety requires that the proposed work be permitted or unless an emergency condition exists.

C. Upon application to the Borough Council, a permit may be issued to open any paved or improved street surface less than ~~10~~ **5** years old provided that a penalty charge shall be made for such opening, except that the penalty fee shall be waived by the Borough Clerk in the event the work is of an emergency nature. The penalty charge shall be on a sliding scale determined as follows:

(i) Penalty assessment
(ii) Area of road cut in square feet x $6
Total of (i) and (ii)

1. Penalty factor is 3% of the above total for each unelapsed month or fraction thereof of the ~~ten year 120~~ **five year (60**~~-~~months) restricted period. The minimum penalty shall be $1,500.

2. Permit fees are payable in addition to the penalty charges set forth herein pursuant to Section 113-3.

3. No portion of the penalty charge shall be refundable and penalty charges do not relieve the permit holder from the required performance bond or the required insurance. The restoration shall be according to Section 113-9.

§ 113-14. VIOLATIONS AND PENALTIES

A. No Permit Obtained

1. Should a newly paved roadway or roadway past the moratorium period (eligible for street opening) be opened without obtaining prior Borough approval as described above and having been issued a permit, the contractor shall be required to:

a. replace the entire area curb-to-curb, extending at least five feet in either direction beyond the original opening.

b. shall be required to pay the penalty fees as in Section 113-11

c. shall be required to pay all permit fees as applicable

d. shall be subject to the provisions of § 1-16 of the Borough Code - Violations and maximum penalties.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey.

Date Introduced: November 10, 2025
Public Hearing: November 24, 2025

B. Tabled Resolution *(rc)*

1) Resolution 2025-144 - Auth a Concession Agreement for Vending Machine Services with Einstein Vending, LLC *(tabled 10/14/2025)*

This Resolution will remain tabled as more information is awaited.

13. NEW BUSINESS

A. ORDINANCE INTRODUCTION (rc)

1) **Ordinance 2025-16** Amending Ordinance Entitled "An Ordinance of the Borough of Neptune City In the County of Monmouth and State of NJ Fixing the Salaries of Certain Offices and Employees" Adopted march 4, 1965 ***(First Reading / Introduction)*** *Public Hearing Scheduled for 12/15*
2) **Ordinance 2025-17** Augmenting Chpt. 43 "Animals" of the Borough's Revised General Ordinances to Create New Article VII, "Humane Treatment" ***(First Reading / Introduction)*** *Public Hearing Scheduled 12/15*
3) **Ordinance 2025-18** An Ordinance Supplementing the Borough's Revised General Ordinances to Include New Chapter 35: "Environmental Commission" ***(First Reading / Introduction)*** *Public Hearing Scheduled 12/15*

ORDINANCE NO. 2025-16
BOROUGH OF NEPTUNE CITY
MONMOUTH COUNTY, NEW JERSEY

AMENDING THE ORDINANCE ENTITLED "AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NJ FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES" ADOPTED MARCH 4, 1965

WHEREAS, the Mayor and Council of the Borough of Neptune City seek to introduce an amended salary ordinance to provide for payment of Borough employees, which shall be funded through the necessary budget appropriations.

NOW THEREFORE, BE IT ORDAINED by the Governing Body of the Borough of Neptune City in the County of Monmouth, State of New Jersey that the following positions are hereby created; and

BE IT FURTHER ORDAINED by the Governing Body of the Borough of Neptune City, County of Monmouth in the State of New Jersey that the following minimum and maximum salaries and other remuneration shall be paid to the officials and employees of the Borough in accordance with the provisions of this Ordinance, as set forth below, with said rates being effective December 16, 2025.

TITLE / POSITION		MINIMUM	MAXIMUM
MAYOR		$500.00	$10,000.00
COUNCIL		$500.00	$8,000.00
BOROUGH ADMINISTRATOR		$500.00	$200,000.00
CHIEF MUNICIPAL FINANCE OFFICER		$500.00	$200,000.00
Assistant to Finance Officer		Additional Duty	$50,000.00
Accounts Payable		Additional Duty	$50,000.00
Payroll Manager		Additional Duty	$10,000.00
TAX COLLECTOR / TREASURER		$500.00	$125,000.00
Deputy Tax Collector		Additional Duty	$12,500.00
Deputy Tax Collector – Hourly		$25.00 per hour	$50.00 per hour
Official Assessment Searcher		Additional Duty	$1,000.00
TAX ASSESSOR		$500.00	$75,000.00
MUNICIPAL CLERK		$500.00	$175,000.00
Deputy Municipal Clerk		Additional Duty	$75,000.00
Administrative Office Manager		Additional Duty	$10,000.00
Administrative Office Clerk		$500.00	$75,000.00
Administrative Office Clerk – Hourly		$17.00 per hour	$50.00 per hour
Registrar of Vital Statistics		Additional Duty	$5,000.00
Deputy Registrar of Vital Statistics		Additional Duty	$2,500.00
JUDGE		$500.00	$175,000.00
PROSECUTOR		$500.00	$75,000.00
PUBLIC DEFENDER		$500.00	$75,000.00

COURT ADMINISTRATOR		$500.00	$100,000.00
Deputy Court Administrator		$500.00	$75,000.00
Violations Clerk		$500.00	$50,000.00
DIRECTOR OF PUBLIC WORKS		$500.00	$200,000.00
Superintendent of Public Works		$500.00	$150,000.00
Mechanic		$500.00	$125,000.00
Public Works Employee		$500.00	$100,000.00
Public Works Employee – Hourly		$17.00 per hour	$50.00 per hour
Sewer Operator		$500.00	$50,000.00
Assistant Sewer Operator		$500.00	$25,000.00
Recycling Coordinator		Additional duty	$10,000.00
Assistant Recycling Coordinator		Additional duty	$5,000.00
Secretary		Additional duty	$75,000.00
Secretary – Hourly		$17.00 per hour	$50.00 per hour
LIBRARIAN DIRECTOR		$500.00	$50,000.00
Librarian, Deputy Director		$500.00	$30,000.00
Library Clerk		$500.00	$15,000.00
Library Clerk - Hourly		$17.00 per hour	$50.00 per hour
CONSTRUCTION OFFICER		**$500.00**	**$50,000.00**
Sub Code Building Official		$500.00	$15,000.00
Sub Code Building Inspector		$17.00 per hour	$75.00 per hour
Sub Code Plumbing / Mechanical Official		$500.00	$15,000.00
Sub Code Plumbing /Mechanical Inspector		$17.00 per hour	$75.00 per hour
Sub Code Fire Official		$500.00	$15,000.00
Sub Code Fire Inspector		$17.00 per hour	$75.00 per hour
Sub Code Electrical Official		$500.00	$15,000.00
Sub Code Fire Inspector		$17.00 per hour	$75.00 per hour
Fire Prevention Official / Fire Marshal		$500.00	$25,000.00
Fire Prevention Inspector		$500.00	$5,000.00
Zoning Officer		$500.00	$15,000.00
Code Enforcement Officer		$500.00	$40,000.00
Housing Official		$500.00	$25,000.00
Administrative Clerk Construction		Additional duty	$15,000.00
Administrative Clerk Construction – Hourly		$17.00 per hour	$50.00 per hour
Land Use Board Secretary		Additional duty	$20,000.00
RECREATION / COMMUNITY CENTER DIRECTOR		$500.00	$100,000.00
Recreation / Community Center Assistant Director		$500.00	$75,000.00
Recreation / Community Center Clerk		$500.00	$15,000.00
Recreation / Community Center Clerk - Hourly		$17.00 per hour	$50.00 per hour
Part Time/Seasonal/Hourly Staff		$16.00 per hour	$50.00 per hour
OFFICE OF EMERGENCY MANAGEMENT COORDINATOR		Additional duty	$10,000.00
Office of Emergency Management Deputy Coordinator		Additional duty	$5,000.00
Secretary – Office of Emergency Management		$25.00	$10,000.00

CHIEF OF POLICE		$500.00	$275,000.00
Captain of Police		$500.00	$250,000.00
Lieutenant		$500.00	$200,000.00
Sergeant		$500.00	$175,000.00
Patrolman Ninth Year		$500.00	$150,000.00
Patrolman Eighth Year		$500.00	$130,000.00
Patrolman Seventh Year		$500.00	$110,000.00
Patrolman Sixth Year		$500.00	$95,000.00
Patrolman Fifth Year		$500.00	$90,000.00
Patrolman Fourth Year		$500.00	$88,000.00
Patrolman Third Year		$500.00	$86,000.00
Patrolman Second Year		$500.00	$84,000.00
Patrolman First Year		$500.00	$82,000.00
Probationary Patrolman		$500.00	$80,000.00
Academy Pay		$500.00	$75,000.00
Confidential Secretary / Administrative Clerk, Police Department		$500.00	$75,000.00
Confidential Secretary / Administrative Clerk, Police Department - Hourly		$17.00 per hour	$50.00 per hour
Class 2-3 Special Officers and School Resource Officer		$17.00 per hour	$75.00 per hour
Crossing Guards and Alternates		$17.00 per hour	$50.00 per hour
911 Coordinator		Additional duty	$5,000.00
Police Matron		Additional duty	$5,000.00
Records and OPRA Clerk, Police Department		$500.00	$10,000.00
Records and OPRA Clerk, Police Department – Hourly		$17.00 per hour	$50.00 per hour
OPRA Records Custodian		Additional duty	$5,000.00
OPRA Records Deputy Custodian		$25.00	$10,000.00
Daniel's Law Redactor		Additional duty	$5,000.00
JIF Representative		Additional duty	$5,000.00
Alternate JIF Representative		Additional duty	$5,000.00
Safety Coordinator		Additional duty	$5,000.00
License Collector		Additional duty	$5,000.00
Deputy License Collector		Additional duty	$5,000.00
Public Agency Compliance Officer		Additional duty	$5,000.00
ADA Coordinator		Additional duty	$5,000.00
CDBG Representative		Additional duty	$5,000.00
CDBG Alternative		Additional duty	$5,000.00

*Unless otherwise noted all salary ranges are annual

** Certain position/title may be assigned as "additional duty". Compensation for the position is accounted for in the total salary for the primary job position/title the employee is hired for and/or assigned to.

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

ORDINANCE NO. 2025-17
BOROUGH OF NEPTUNE CITY
MONMOUTH COUNTY, NEW JERSEY
AN ORDINANCE AUGMENTING CHAPTER 43: "ANIMALS" OF THE BOROUGH'S REVISED GENERAL ORDINANCES TO CREATE NEW ARTICLE VII, "HUMANE TREATMENT"

WHEREAS, the Borough of Neptune City (the "Borough") previously established Chapter 43: "Animals" of the Revised General Ordinances of the Borough of Neptune City; and

WHEREAS, the Borough now desires to create new Article VII of the Revised General Ordinances to be entitled "Humane Treatment".

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, and State of New Jersey as follows:

SECTION 1. Chapter 43: "Animals" of the Revised General Ordinances of the Borough of Neptune City is hereby supplemented with *new* Article VII: "Humane Treatment" as follows:

CHAPTER 43: ANIMALS

ARTICLE VII: HUMANE TREATMENT

§ 43-52 DEFINITIONS

A. ANIMAL FIGHTING PARAPHERNALIA
Equipment, products, implements, and materials of any kind that are used, intended for use, or designed for use in the training, preparation, or conditioning of an animal for fighting, or in furtherance of animal fighting, and includes, but is not limited to, the following: breaking sticks, cat mills, treadmills, fighting pits, spring poles, veterinary medicine without a prescription therefor, treatment supplies, gaffs, slashers, heels, or any other sharp implement designed to be attached in place of the natural spur of a rooster, cock, or game fowl.

B. BAIT
Attack with violence, to provoke, or to harass an animal with one or more animals for the purpose of training the animal for, or to cause an animal to engage in, a fight with or among other animals.

C. OWNER/KEEPER
Any person who possesses, maintains, houses or harbors any pet or otherwise have custody of any pet, whether or not the owner of such pet.

D. PERSON
Any individual, corporation, company, partnership, firm, association, owner, caretaker, guardian, handler or political subdivision of this state subject to municipal jurisdiction.

E. PET
A domesticated animal kept for amusement or companionship.

§ 43-53 LEAVING ANIMALS OUTDOORS.

A. It shall be unlawful for any person to leave any animal outdoors and unattended for a continuous period of time greater than thirty (30) minutes if the National Weather Service has issued a weather alert or storm warning or if the temperature during such period is below 32° F. or above 85° F. The animal shall be considered outside regardless of access to an outdoor doghouse or similar structure, unless the structure is a properly functioning climate-controlled and weather resistant structure.

B. No animal shall be left outside during a snowstorm, ice storm or thunderstorm.

§ 43-54 PROHIBITED ACTIVITIES AND TREATMENT.

A. No person shall withhold proper shelter, light, space, protection from weather, veterinary care, and/or immune care from any pet.

B. No person shall fail to provide any pet with sufficient edible food and potable drinking water on a daily basis. Food and water must be in an animal food consumption or water consumption type of container, feeder or waterer.

C. No person shall abandon a maimed, sick, infirm or disabled animal to die in a public place.

D. No animal shall be subjected to unnecessary suffering or cruelty, such as subjecting the animal to fear, injury, pain, physical abuse, torment, maiming, poisoning or prolonged confinement.

E. No animal shall be confined in a parked or standing vehicle or enclosed trailer for a period of fifteen (15) minutes or more when the temperature is below 32° F. or above 85° F.

§ 43-55 ANIMAL FIGHTING.

It shall be unlawful for any person to:

A. Keep, use, be connected with or interested in the management of, or receive money for the admission of a person to, a place kept or used for the purpose of fighting or baiting a living animal;
B. Allow or permit a place owned or controlled by the person to be used for the fighting or baiting of a living animal;
C. Be present for, witness, pay admission to, encourage, or assist in the fighting or baiting of a living animal;
D. Own, possess, keep, train, promote, purchase, or knowingly sell a living animal for the purpose of fighting or baiting that animal;
E. Gamble on the outcome of a fight involving a living animal; or
F. Own, possess, buy, sell, transfer, or manufacture animal fighting paraphernalia for the purpose of engaging in or otherwise promoting or facilitating the fighting or baiting of a living animal.

§ 43-56 ENFORCEMENT.

A. In addition to imposing penalties set forth in this chapter, and notwithstanding other seizure and impounding sections of the chapter, any officer or agent authorized or empowered to enforce and perform any duty under this chapter is hereby authorized to go upon any premises and seize for impounding any animal when such officer reasonably believes that any provision of this article has been violated, except upon the premises of the owner of the animal if the owner is present and forbids the entry of the officer or agent; then a warrant shall be issued according to law at the request of such officer or agent.
B. Prior to seizing any animal under this article, such officer or agent shall provide written notice to the owner, either in person or by posting such written notice upon the premises, of the nature of the violation and such.
C. Notice must contain an order to bring the violation into compliance within twenty-four (24) hours of receipt of such notice.

§ 43-57 NOTICE OF SEIZURE AND IMPOUNDMENT.

A. If such animal has been seized for impounding pursuant to § 43-56, then the officer or agent shall notify the Health Officer and/or Animal Control Officer immediately that he/she has seized and impounded the animal pursuant to § 43-56. If the identity of the owner is not known, then the officer shall, through a reasonable effort, attempt to determine the identity of the owner of any animal seized and impounded pursuant to § 43-56. If the animal's owner cannot be identified within fourteen (14) days, then that animal shall be made available for adoption.
B. Any owner of any animal removed under this article may gain possession of the animal within fourteen (14) days upon an adequate showing to the confiscating officer or agent that the violation has been brought into compliance. Should an owner fail to adequately show that the violation has been brought into compliance within fourteen (14) days, then said animal shall be made available for adoption.

§ 43-58 VIOLATIONS AND PENALTIES.

A. The owner of the seized animal pursuant to § 43-56 and/or § 43-57 who is found by clear and convincing evidence to have violated this article, or any rule or regulation adopted pursuant thereto, or to have failed to comply with a court's order, shall be subject to a fine of not less than $250.00 nor more than $1,000.00 per day of the violation, and each day's continuance of the violation shall constitute a separate and distinct violation.
B. Any fines or penalties imposed under this article shall be in addition to and not in lieu of any fines or penalties set forth in this chapter or pursuant to any other applicable law.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey, following the required twenty (20) day period after adoption, as set forth in N.J.S.A. 40:69A-181(b).

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

BOROUGH OF NEPTUNE CITY
MONMOUTH COUNTY, NEW JERSEY
AN ORDINANCE SUPPLEMENTING THE BOROUGH'S REVISED GENERAL ORDINANCES TO INCLUDE NEW CHAPTER 35: "ENVIRONMENTAL COMMISSION"

WHEREAS, pursuant to N.J.S.A. 40:56A-1, municipalities may establish an environmental commission for the protection, development or use of natural resources, including water resources, located within its territorial limits; and

WHEREAS, the Borough of Neptune City deems it is in the best interest of the Borough to establish the Borough of Neptune City Environmental Commission; and

WHEREAS, the Borough hereby adopts this Ordinance to establish new Chapter 35: "Environmental Commission" of the Borough Code to serve the best interests of the Borough and its residents.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, and State of New Jersey as follows:

SECTION 1. The Revised General Ordinances of the Borough of Neptune City are hereby supplemented to include *new* Chapter 35: "Environmental Commission" as follows:

CHAPTER 35: "ENVIRONMENTAL COMMISSION"

§ 35-1 CREATION

There is hereby created an Environmental Commission in the Borough of Neptune City for the protection, development and use of the natural resources located within the territorial limits of the Borough, pursuant to the provisions of N.J.S.A. 40:56A-1, et seq.

§ 35-2 MEMBERS (TERMS OF OFFICE; CHAIRPERSON; COMPENSATION)

A. The Mayor shall appoint the members of the Environmental Commission, which shall consist of five (5) members, all of whom shall be residents of the Borough, and one (1) of whom shall also be a member of the Borough Land Use Board.
B. The terms of office for the members shall be for one (1), two (2), or three (3) years, to be designated by the Mayor at the time of appointment and their successors shall be appointed for terms of three (3) years with the terms approximately one-third (1/3) of the members expiring annually.
C. The Mayor, in addition to the regular members of the Environmental Commission, shall appoint two (2) alternate members who shall be designated at the time of appointment as "Alternate No. 1" and "Alternate No. 2."
    1. The terms of the alternate members shall be for two (2) years, except that the terms of the alternate members first appointed shall be for two (2) years for Alternate No. 1 and one (1) year for Alternate No. 2, so that the term of not more than one alternate member shall expire in any one (1) year. A vacancy occurring otherwise than by expiration of term shall be filed by the Mayor for the unexpired term only.
    2. An alternate member shall not be permitted to act on any matter in which he/she has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing, if requested by the alternate member, be removed by the Mayor for cause.
    3. An alternate member may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. A vote shall not be delayed so that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first.
D. The Mayor shall annually designate one of the members to serve as Chairperson and presiding officer of the Environmental Commission within the first seven (7) days of the year.
E. All members and alternate members shall serve without compensation.

§ 35-3 POWERS OF COMMISSION

The Commission shall have the following powers:

A. Promoting the conservation and development of the natural resources of the Borough of Neptune City.
B. Planning, implementing and informing the public about local conservation programs.
C. Conducting research into the possible use of the open areas of the Borough.

§ 35-4 RECORDS; ANNUAL REPORT

The Environmental Commission shall keep records of its meetings and activities and shall make an annual report to the governing body.

§ 35-5 REMOVAL OF COMMISSIONER

The Mayor may remove any member of the Environmental Commission for cause, on written charges served upon the member and after a hearing thereon at which the member shall be entitled to be heard in person or by counsel.

SECTION 2. If any article, section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance and they shall remain in full force and effect.

SECTION 3. In the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough, the provisions hereof shall be determined to govern. All other parts, portions and provisions of The Revised General Ordinances of the Borough of Neptune City are hereby ratified and confirmed, except where inconsistent with the terms hereof.

SECTION 4. This Ordinance shall take effect upon adoption and publication in accordance with the laws of the State of New Jersey.

Date Introduced: November 24, 2025
Public Hearing: December 15, 2025

B. CONSENT RESOLUTIONS (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-160** - Auth. Payment of the Bills
2) **Resolution 2025-161** - Confirming Annual Reorganization Meeting Date for Friday, January 2, 2026 at 12:00 noon
3) **Resolution 2025-162** - Adopting 2024 Volunteer List for Neptune City First Aid Squad Enrollment in LOSAP
4) **Resolution 2025-163 -** Auth Municipal Clerk to Advertise for Receipt of RFPs for Real Data Verification Collection (due 12.9.2025)

RESOLUTION 2025-160
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **$ 61,802.06**

Vendor Name	Description	Amount
WITMER PUBLIC SAFETY GROUP	FIRE EQUIPT	$ 7,007.00
IIA FIRE DEPARTMENT TESTING	FIRE EQUIPMENT TESTING 2025	$ 3,748.24
IIA FIRE DEPARTMENT TESTING	FIRE EQUIPMENT TESTING 2025	$ 1,255.63
GENUINE PARTS COMPANY	OCTOBER VEHICLE REPAIR	$ 2,686.63
SEA BREEZE FORD, INC.	OCTOBER VEHICLE REPAIR	$ 113.38
BRADLEY CAR CARE	OCTOBER MISC.TIRE AND SERVICES	$ 105.00
BRADLEY CAR CARE	OCTOBER MISC.TIRE AND SERVICES	$ 70.00
AMAZON CAPITAL SERVICES	electrical supplies	$ 71.86
AMAZON CAPITAL SERVICES	supplies	$ 14.43
SERVICE TIRE TRUCK CENTERS	TIRES, POLICE VEHICLES	$ 1,000.00
MONMOUTH COUNTY TREASURER	Firearm Application class 3	$ 150.00
WEINER LAW GROUP, LLP	NCPB ENFRA Invoice 335605	$ 148.00
TREASURER STATE OF NEW JERSEY	DCA ELEVATOR INSPECT FEE 2025	$ 258.00
AMAZON CAPITAL SERVICES	LAPTOP CASE: NCPD	$ 19.99
SEABOARD WELDING SUPPLY	SERVICE: OCTOBER 2025	$ 19.90
KLEEN-RITE	SERVICE: OCTOBER 2025	$ 2,178.00
THE NEW COASTER, LLC.	AD: 10-30-2025 #11390	$ 33.19
THE NEW COASTER, LLC.	AD: 10-23-2025	$ 12.09
AMAZON CAPITAL SERVICES	OEM SUPPLIES	$ 181.15
J. SWANTON FUEL OIL COMPANY	DELIVERY: 11-5-2025 #66252	$ 1,111.87
J. SWANTON FUEL OIL COMPANY	DELIVERY: 11-5-2025 #66252	$ 151.62
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$ 100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$ 100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$ 100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$ 100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$ 100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$ 45.00
VERIZON WIRELESS (CELL PHONES)	SERVICE: (3331-3212-00001)	$ 645.53
VERIZON WIRELESS (CELL PHONES)	SERVICE: (3331-3212-00001)	$ 88.03

JERSEY SHORE FLORIST	VETERAN'S DAY WREATH 2025	$	250.00
MAD SCIENCE OF WEST NEW JERSEY	PROGRAM: DRY ICE 12-15-2025	$	250.00
WILD JERSEY	LIBRARY PROGRAM:12-1-2025	$	200.00
DEMCO	SUPPLIES: NC LIBRARY	$	52.21
MON COUNTY BOARD OF TAXATION	2025 MOD-IV RECORDS ACCESS FEE	$	665.73
KEPWEL SPRING WATER CO.	SERVICE: OCTOBER 2025	$	136.25
KEPWEL SPRING WATER CO.	SERVICE: OCTOBER 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: OCTOBER 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: OCTOBER 2025	$	20.00
BOROUGH OF BAY HEAD	Shared Service Agreement	$	34,497.50
COWLEY'S TERMITE & PEST	SERV: BORO HALL 10-9-2025	$	66.00
ALLIED FIRE & SAFETY EQUIP CO.	Extinguisher service	$	440.93
ALLIED FIRE & SAFETY EQUIP CO.	Extinguisher service	$	216.07
DE LAGE LANDEN FINANCIAL SERV.	SERVICE: OCT-NOV 2025	$	1,427.16
WHITE, BRIELLE	NCPR Return Deposit - White	$	100.00
CABLEVISION-MUNICIPAL	SERVICE: NOV (8225-9645-8160)	$	739.42
VERIZON	SERVICE: OCTOBER 2025 NCFD	$	140.08
JCP&L	SERVICE: OCT 2025 (578 001)	$	567.70
JCP&L	SERVICE: OCT 2025 (578 001)	$	378.47
	11/24/2025 Bill List Total	**$**	**61,802.06**

RESOLUTION 2025-161
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
CONFIRMING ANNUAL REORGANIZATION MEETING DAY FOR JANUARY 2, 2026 at 12:00 noon

WHEREAS, N.J.S.A. N.J.S.A. 40:45A-1 mandates that the Governing Body of a municipality conduct an annual reorganization meeting, and shall set forth the time and date by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City that the date and time set for the 2026 Annual Reorganization meeting shall be January 2, 2026 at 12:00 noon in the Council Meeting Room, 2nd Floor of Borough Hall located at 106 West Sylvania Avenue, Neptune City, NJ 07753

BE IT FURTHER RESOLVED that formal action will take place, and the public is invited to attend.

RESOLUTION 2025-162
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ADOPTING 2024 VOLUNTEER LIST FOR NEPTUNE CITY FIRST AID SQUAD ENROLLMENT IN LOSAP

WHEREAS, the Governing Body of the Borough of Neptune City passed Ordinance 2003-08 on August 25, 2003, which was later approved by the electorate of Neptune City on November 4, 2003 thus creating Chapter 17 of the Borough Code which implements the Length of Service Awards Program (LOSAP) within the Borough of Neptune City; and

WHEREAS, LOSAP was created in accordance with in accordance with N.J.S.A. 40A:14-183, Chapter 388 of the Laws of 1997, to reward members of the Neptune City United Fire Company No. 1 and First Aid Squad for their loyal, diligent and devoted service to the residents of the Borough of Neptune City; and

WHEREAS, pursuant to Resolution 04-171 the Governing Body adopted a Length of Service Award Program plan provided by Lincoln National Life Insurance Company and Lincoln Financial Group; and

WHEREAS, the LOSAP Program requires the Neptune City First Aid Squad and Neptune City First Aid Squad to submit a list of volunteers who are eligible under LOSAP, noting the points assessed for each Volunteer per Borough Code Chapter 17-5 and/or 17-6; and

WHEREAS, the Neptune City First Aid Squad has prepared and submitted such a volunteer list for review by the Governing Body, and for the submission to the LOSAP program agent for implementation.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the submitted volunteer list for the Neptune City First Aid Squad is hereby accepted with the grateful thanks of the Governing Body and Borough residents for the dedicated efforts of the Borough Volunteers; and

BE IT FURTHER RESOLVED that the list of volunteers be forwarded to Lincoln National Life Insurance Company and Lincoln Financial Group for implementation of LOSAP for the members who qualify from the Neptune City First Aid Squad as follows:

Joe Adams Deb Latshaw Jim Sestito

RESOLUTION 2025-163
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING MUNICIPAL CLERK TO ADVERTISE RFP'S FOR REAL DATA VERIFICATION COLLECTION (2026-2029)

WHEREAS, the Governing Body of the Borough of Neptune City is desirous of advertising for proposals for real data verification collection for 2026-2029; and

WHEREAS, notice will be published on the Borough website on Wednesday, November 26, 2025, for receipt of proposals on Tuesday, December 9, 2025.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that the Municipal Clerk is hereby authorized to advertise requests for proposals on Wednesday, November 26, 2025 with receipts of proposals on Tuesday, December 9, 2025.