Borough of Neptune City
Regular Meeting of the Governing Body
• Borough Hall • 106 W. Sylvania Avenue •
Monday, October 27, 2025 *at* 6:00 pm

1. CALL TO ORDER
Mayor McGreevey called the meeting to order at 6:01 pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Mayor McGreevey noted the Borough's compliance with the Open Public Meetings Act.

3. ROLL CALL
PRESENT: Mayor Rachel McGreevy, Council President Glen Kocsis, Councilmember Corlies Chong, Councilwoman Danielle Pappas, Councilmember Pamela Renee, Councilmember Brian Thomas
ABSENT: Councilmember Kimberly Karalovich
ALSO PRESENT: Attorney McGuinn and Administrator Jardine

4. FLAG SALUTE
Mayor McGreevy invited all to stand for the flag salute.

5. CLOSED SESSION
There was no closed session for this portion of the meeting.

ITEMS TAKEN OUT OF ORDER FROM THE AGENDA

6. RECEIPT OF COMMUNICATIONS
A. Engineer's Report - Update

Motion to receive the minutes by C/**Thomas**; seconded by C/**Pappas**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

7. RECEIPT OF MINUTES
A. Regular Meeting and Closed Session – 10/14/2025

Motion to receive the minutes by C/**Kocsis**; seconded by C/**Renee**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

8. PRESENTATIONS
A. Best Practices 2025 – Discussion
Administrator Jardine explained the Best Practices survey required by the State, and reported the Borough received enough points and will maintain all State funding.

B. October 27 Agenda Overview – Administrator Jardine
Administrator Jardine provided an overview of the agenda, explaining the purpose of the two bond ordinances being considered for adoption, one of which is for the Police Department to cycle out rifles; the other for the Fire Department's annual allotment of turn-out gear, as well as radio equipment. Administrator Jardine provided extensive detail for each of the 6 consent agenda resolution items.

C. Department of Public Works Directors Report – Director Harker

Director Harker reported the roof work will begin tomorrow. Residents are reminded not to put any other items in their leaf pile. Keep all disposed piles separate, everything will be collected.

9. MAYOR'S REPORT - Mayor Rachel McGreevy

Mayor McGreevy reported last week she, C/Thomas, members of the Neptune City Police Department and Representatives from Neptune Township and Bradley Beach and Director Arnone met to touch base on Memorial Drive and the road diet with construction to begin in 2028. More immediate actions that could be taken were discussed at the meeting. All five Shark River towns in conjunction with the County and Community Based organizations are submitting grants to NJ Resilience to work together for funding and a plan to dredge the Shark River and invest in sustainability. NJ American Water has shared a Statewide Drought is in effect. DEP requests when raking leaves to check yards for spongy tan oval blobs as they are gypsy moths that have been destroying the trees.

10. COUNCIL REPORTS

A. COUNCIL PRESIDENT GLEN KOCSIS - ADMINISTRATION OF JUSTICE

Council President Kocsis reminded all that Friday is Halloween, to drive slowly and be observant. Trick Treaters are reminded to wear reflective gear. C/Kocsis shared information about the recent Police Fitness Competition.

B. COUNCILWOMAN DANIELLE PAPPAS - EMERGENCY SERVICES

Councilwoman Pappas had no report.

C. COUNCILMEMBER BRIAN THOMAS, ADMINISTRATION AND FINANCE

Councilmember Thomas reminded residents to file their PAS-1 form by Friday, October 31. The filing can be completed online.

D. COUNCILMEMBER PAMELA RENEE - BUILDINGS AND GROUNDS

Councilmember Renee reported that the Buildings and Grounds Committee had a positive meeting where they discussed parks, planting, and handicapped accessibility ramp on Third; more information will be forthcoming.

Mayor McGreevy shared a reminder that there will be a Joint Meeting of the Governing Body and Board of Education on Thursday, October 30 at 6:00 pm at Woodrow Wilson. There was a google form to submit questions, but questions will also be welcome at the meeting. Mayor McGreevy thanked those involved in making the meeting happen through working together. On Saturday, November 1 at the Community Cetner at 10:00 am there will be a Town Hall. An overview of items for discussion were made part of the notice of the meeting, Mayor McGreevy provided more detail on the proposed agenda, noting the agenda would be posted on Social Media and the web. Mayor McGreevy also congratulated the winners of the Pumpkin Carving contest.

E. COUNCILMEMBER CORLIES CHONG - COMMUNITY RELATIONS

Councilmember Chong reported on the Community Relations Committee meeting held last week, noting the committee wants to expand visibility of events by posting hard copies in local businesses which will be administered through the volunteers. A Harvest Luncheon was proposed, whereby the Community Relations Committee will collaborate with the Veterans Committee for a lunch on November 22; more information will follow. Rec Desk is up and going, which is a web based management system to allow people to register or look up program information.

F. COUNCILMEMBER KIMBERLY KARALOVICH - SPECIAL SERVICES

Councilmember Karalovich was absent. C/Thomas thanked all the participants and sponsors for the Pumpkin Carving contest. Sign-up forms for Rec Basketball are available with the first clinic on 11/11. The Graffiti Kids Art Club is still accepting members.

11. PUBLIC COMMENTS ON AGENDA ITEMS

Mayor McGreevy opened the floor to comments on any items

Mr. J.J. Weiss from Hackensack Merdian, spoke about the move for Robert Wood Barnabas' proposed move to Tinton Falls from Long Branch, sharing that the move would increase the need for services at Jersey Shore University Medical Center. C/Kocsis asked about the closing of Long Branch; Mr. Weiss responded that most services would be moved to Tinton Falls with some emergency services remaining in Long Branch. All information is from the media. C/Thomas asked if there was a place where the public could submit their comments or concerns; more information will follow.

12. UNFINISHED BUSINESS

A. Ordinance Adoption

1) **Ordinance 2025-11 –** Bond Ordinance Providing for the Acquisition of Police Department Equipment Appropriating $10,000 and Authorizing the Issuance of $9,500 Bonds or Notes of the Borough for Financing Part of the Cost Thereof. ***(Public Hearing / Possible Adoption)***

Mayor McGreevy read the ordinance into the record by title.

Motion to open the meeting to the public on Ordinance 2025-11 by C/**Kocsis**; seconded by C/**Chong**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

C/Kocsis explained the money is being used to cycle the rifles, with same brand being purchased so that the equipment can be in sync. Mayor McGreevy thanked C/Kocsis for the work with the Police Department to ensure they have the equipment required.

Motion to close the meeting to the public on Ordinance 2025-11 by C/**Renee**; seconded by C/**Thomas**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

Motion to adopt Ordinance 2025-11 by C/**Kocsis**; seconded by C/**Renee**
ROLL CALL: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

BOND ORDINANCE 2025-11
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF POLICE DEPARTMENT EQUIPMENT APPROPRIATING $10,000 AND AUTHORIZING THE ISSUANCE OF $9,500 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $10,000, which includes $100 in costs as permitted by *N.J.S.A. 40A:2-20* and a $500 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Police Department Equipment negotiable bonds are hereby authorized to be issued in the principal amount of $9,500 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of Police Department Equipment Items hereby authorized and the purposes for which the obligations are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest

at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited, and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $9,500, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $500 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

2) **Ordinance 2025-12 –** Bond Ordinance Providing for the Acquisition of Fire Department Equipment Appropriating $70,000 and Authorizing the Issuance of $66,500 Bonds or Notes of the Borough for Financing Part of the Cost Thereof. ***(First Reading / Introduction)***

Mayor McGreevy read the ordinance into the record by title.

Motion to open the meeting to the public on Ordinance 2025-12 by C/**Chong**; seconded by C/**Pappas**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

C/Pappas provided detail of what is reflected in the bond which include 3 sets of gear to outfit 2 new members and the outgoing Chief. The gear has a 10-year life span on a yearly rotation schedule and is purchased by State Contract to remain in compliance. The remainder of the funds are for officer radios as the current cannot be upgraded, the purchase is also under State Contract.

Motion to close the meeting to the public on Ordinance 2025-12 by C/**Renee**; seconded by C/**Pappas**
VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

Motion to adopt Ordinance 2025-12 by C/**Pappas**; seconded by C/**Kocsis**
ROLL CALL: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

BOND ORDINANCE 2025-12
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY
BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF FIRE DEPARTMENT EQUIPMENT APPROPRIATING $70,000 AND AUTHORIZING THE ISSUANCE OF $66,500 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $70,000, which includes $500 in costs as permitted by *N.J.S.A. 40A:2-20* and a $3,500 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Fire Department Equipment negotiable bonds are hereby authorized to be issued in the principal amount of $66,500 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of Fire Department Equipment Items hereby authorized and the purposes for which the obligations are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited, and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $66,500, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $500 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

B. Tabled Resolution *(rc)*

1) **Resolution 2025-144 –** Auth. a Concession Agreement for Vending Machine Services with Einstein Vending, LLC *(tabled 10/14/2025)*

The Resolution will remain tabled as more information is being obtained.

13. NEW BUSINESS

A. Ordinance Introduction

There were no ordinances being considered for introduction.

B. Consent Resolutions

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-150** - Auth. Payment of the Bills
2) **Resolution 2025-151** - Auth. Refund of Utility Payment for Certain Properties
3) **Resolution 2025-152** - Auth. Appointment of Full-Time Administrative Clerk (Kubar)
4) **Resolution 2025-153** - Auth. Electronic Tax Sale for the Borough of Neptune City
5) **Resolution 2025-154** - Auth. Tax Sale Notice Fee in Lieu of Advertising
6) **Resolution 2025-155 -** Approve Updates to Employee Handbook, 2025

Mayor McGreevy invited a discussion on consent agenda resolutions. There was none.

Motion to approve items 1-6 (Resolutions 2025-150 through 2025-155) as a group by C/**Thomas**; seconded by C/ **Renee**
ROLL CALL: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

RESOLUTION 2025-150
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $71,157.54

Vendor Name	Description	Amount
STAPLES ADVANTAGE	ADMIN-OFFICE SUPPLIES	$ 328.61
AMAZON CAPITAL SERVICES	HIGH PRESSURE FUEL PUMP	$ 329.99
AMAZON CAPITAL SERVICES	SPILLMAN COMPUTER MOUNT FD	$ 27.54
BOUND TREE MEDICAL	Def pads & bag value masks	$ 352.95
BOUND TREE MEDICAL	Def pads & bag value masks	$ 133.90
GENUINE PARTS COMPANY	SEPTEMBER VEHICLE REPAIR	$ 1,641.44

BRADLEY CAR CARE	SEPTEMBER TIRE & MISC SERVICES	$	50.00
BRADLEY CAR CARE	SEPTEMBER TIRE & MISC SERVICES	$	30.00
AMAZON CAPITAL SERVICES	FLUIDS FOR NEW JOHN DEERE 544P	$	460.91
WITMER PUBLIC SAFETY GROUP	Clearing trap for guns & rifle	$	1,530.33
JESCO, INC.	DIESEL FUEL INJECTOR PUMP	$	3,903.01
JESCO, INC.		$	-
AMAZON CAPITAL SERVICES	FOOD TRUCK FEST SMORE'S KIT	$	93.17
AMAZON CAPITAL SERVICES	FOOD TRUCK FEST: CRAFTS-BD REC	$	325.56
AMAZON CAPITAL SERVICES	BATTERIES: NCFD	$	146.85
NJ GRAVEL & SAND COMPANY	STONE DUST-INFIELD MIX 2025	$	497.86
NJ GRAVEL & SAND COMPANY	STONE DUST-INFIELD MIX 2025	$	511.50
NJ GRAVEL & SAND COMPANY	STONE DUST-INFIELD MIX 2025	$	365.19
NJ GRAVEL & SAND COMPANY	STONE DUST-INFIELD MIX 2025	$	362.60
NJ GRAVEL & SAND COMPANY	STONE DUST-INFIELD MIX 2025	$	531.34
AMAZON CAPITAL SERVICES	Safety	$	77.00
AMAZON CAPITAL SERVICES	Safety	$	166.50
AMAZON CAPITAL SERVICES	Safety	$	449.99
VERSALIFT EAST, LLC	Bucket Truck Inspection	$	318.86
VERSALIFT EAST, LLC	Bucket Truck Inspection	$	970.00
ZEP SALES & SERVICE	cleaners	$	396.36
AMAZON CAPITAL SERVICES	Safety	$	32.10
AMAZON CAPITAL SERVICES	OEM: UPGRADES	$	925.50
SYLVESTER, SHARON	CC DEPOSIT RETURN: 9-27-2025	$	250.00
BILLS WORK CLOTHING	uniform allowance	$	570.93
STAPLES ADVANTAGE	SUPPLIES: NC LIBRARY-ADMIN	$	333.48
STAPLES ADVANTAGE	SUPPLIES: NC LIBRARY-ADMIN	$	377.90
UDOVIC DESIGN, LLC	LIBRARY PROGRAM: 11-3-2025	$	85.00
EDWARDS, MATTHEW	LUKE MEDICATION	$	243.57
EDWARDS, MATTHEW	LUKE food Prescription	$	131.99
MONMOUTH COUNTY-DEPT FINANCE	Crime Scene school Hubney	$	200.00
NJ DEPT OF COMMUNITY AFFAIRS	3RD QUARTER DCA FEES: 2025	$	3,622.00
COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 8-14-2025	$	73.60
COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 9-11-2025	$	66.00
TROCCHIO, LOUIS	MEDICAL REIMBURSEMENT	$	925.00
KDI	SERVICE: 3RD QTR 2025	$	1,257.78
CANNON & MCGUINN	PROF SERVICE: JULY 2025	$	99.00
CANNON & MCGUINN	PROF SERVICE: JULY 2025	$	2,500.00
WEINER LAW GROUP, LLP	SERVICE: NCPB SEPTEMBER 2025	$	240.50
CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: AUGUST-SEPT 2025	$	783.33
CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: AUGUST-SEPT 2025	$	783.33
ELLICOTT NETWORK CONSULTANTS	4TH QTR MAINT CONTRACT 2025	$	2,948.39
ELLICOTT NETWORK CONSULTANTS	4TH QTR MAINT CONTRACT 2025	$	1,784.47
WEINER LAW GROUP, LLP	NCPB 25-05 Invoice 335604	$	92.50
MONMOUTH COUNTY TREASURER	Document Fraud 3 officers 1025	$	150.00
WEINER LAW GROUP, LLP	SERVICE: NCPB AUGUST 2025	$	185.00

CHERBINI, MYA	REIMBURS: LUB CLASS CATALOG	$	256.97
CINTAS	cleaning supplies	$	615.35
EDWARDS, MATTHEW	LUKE FLEA DOG COLLAR	$	63.99
COPS	Interviewing Class Cole 12-01	$	269.00
VOLLBRECHT, MICHAEL	REIMBURS: REG NEW VEHICLE NCPD	$	147.50
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$	100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$	100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$	100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$	100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$	100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$	45.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$	100.00
DE LAGE LANDEN FINANCIAL SERV.	COPIER LEASE: SEPTEMBER 2025	$	719.58
DELISA DEMOLITION & DISPOSAL	SERVICE: SEPT-OCT 2025	$	3,902.74
DELISA DEMOLITION & DISPOSAL	SERVICE: SEPT-OCT 2025	$	5,908.91
DELISA DEMOLITION & DISPOSAL	SERVICE: SEPT-NOV 2025	$	24,754.17
STAR NEWS GROUP	AD: 10-16-2025 #89393	$	32.72
GANNETT NY/NJ LOCALIQ	PUBLICATION: 48HR JOINT INFO	$	27.28
J. SWANTON FUEL OIL COMPANY	DELIVERY: 10-17-2025 #64722	$	842.08
J. SWANTON FUEL OIL COMPANY	DELIVERY: 10-17-2025 #64722	$	114.83
SHRED-IT USA,LLC	SERVICE: OCTOBER 6, 2025	$	194.59
	10/27/2025 Bill List Total	**$**	**71,157.54**

RESOLUTION 2025-151
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE REFUND OF UTILITY PAYMENT FOR CERTAIN PROPERTIES

WHEREAS, it has been determined by the Tax Collector that the taxpayers indicated below are entitled to utility payment refunds; and

WHEREAS, it is the desire of the Governing Body to have these overpayments returned to the respective taxpayers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the Tax Collector is hereby authorized to make overpayment refunds in the amount shown to the tax payers listed below; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Finance Officer.

Block: **83** Lot: **9** in the amount of **$230.00** to **Jean Megill- 140 Summit Ave**

RESOLUTION 2025-152
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF FULL-TIME ADMINISTRATIVE CLERK

WHEREAS, due to a resignation in the Administrative Office, there is a vacancy for a full time Administrative Clerk within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Office Manager, Borough Administrator and Personnel Committee to appoint Wyatt Kubar as Full Time Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Wyatt

Kubar is hereby appointed as Full Time Administrative Clerk for the Borough of Neptune City effective October 29, 2025, to be compensated at a salary of $40,000 per year, prorated for 2025.

RESOLUTION 2025-153
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING ELECTRONIC TAX SALE FOR THE BOROUGH OF NEPTUNE CITY

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for electronic tax sales; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/RealAuction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the Borough of Neptune City wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Neptune City, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit same to the Director of the Division of Local Government Services if necessary.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector, Chief Financial Officer, and Auditor.

RESOLUTION 2025-154
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING TAX SALE NOTICE FEE IN LIEU OF ADVERTISING

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations require a municipality to send two (2) notices of tax sale to all properties included in said sale; and

WHEREAS, the rules and regulations allow said municipality to charge a fee of $25.00 per notice for the creation, printing and mailing of said notice; and

WHEREAS, in an effort to more fairly assign greater fiscal responsibility to delinquent taxpayers, the Borough of Neptune City wishes to charge $25.00 per notice mailed which will be assessed specifically to the delinquent accounts that are causing the need for a tax sale and not to the general tax base.

THEREFORE BE IT RESOLVED, by the Council of the Borough of Neptune City that a fee of $25.00 per notice be established and is hereby authorized and directed to be charged for each notice of tax sale that is sent in conjunction with the 2025 electronic tax sale.

RESOLUTION 2025-155
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING THE ADOPTION OF THE BOROUGH OF NEPTUNE CITY'S UPDATED PERSONNEL MANUAL

WHEREAS, the Borough of Neptune City (Borough) has promulgated Personnel Manual with various procedures applicable to its employees, volunteers, and appointed officials; and

WHEREAS, the Borough is a member of the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

WHEREAS, the Borough has implemented the NJ MEL's Model Employment Practices Risk Control Program (Risk Control Program); and

WHEREAS, the NJ MEL's Risk Control Program requires the Borough to make certain updates to its Personnel Manual, every two years, in accordance with recent developments and enactments under New Jersey and federal law; and

WHEREAS, the Borough Council has determined that updated Personnel Manual should be adopted so that the Borough can incorporate the NJ MEL's requirements and recommendations, in connection with the Risk Control Program; and

WHEREAS, the Borough Council has further determined that adopting the updated Personnel Manual is necessary to maintain lower deductibles under applicable EPL policies, in compliance with the Risk Control Program.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Neptune City that the Borough shall adopt and distribute to all employees, volunteers, and appointed officials, the aforementioned Personnel Manual; and

BE IT FURTHER RESOLVED that the Borough, in consultation with the Employment Attorney, shall be authorized to make minor and non-material revisions to the updated Personnel Manual, prior to those documents being issued to Borough employees, volunteers, and appointed officials.

BE IT FURTHER RESOLVED that the final version of the Borough's updated Personnel Manual shall be distributed to Borough employees, volunteers, and appointed officials on or by November 1, 2025.

14. PUBLIC PARTICIPATION

The meeting is open to the public. There were no comments from the public.

Mayor McGreevy shared reminders of the upcoming Joint Information meeting and Town Hall. Questions can be submitted via the google forms, but are not required to be submitted before the meetings.

15. CLOSED SESSION

There is no closed session for this portion of the meeting.

16. ADJOURN – 6:37 pm

Motion to adjourn the meeting by C/**Pappas**; seconded by C/**Thomas**

VOICE VOTE: AYE - C/Kocsis, C/Chong, C/Karalovich, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich



By: C. DiCorcia Williams RMC,
Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the SRC. Approval 11/10/2025