Borough of Neptune City
Regular Meeting of the Mayor and Council
Monday, August 25, 2025 at 6:00 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Coaster, and The Coast Star, and by posting on the Borough website, at the Municipal Building, and filing with the Borough Clerk.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*

A. Regular Meeting – 07/28/2025

7. RECEIPT OF COMMUNICATIONS *(vv)* - None

8. PRESENTATIONS

A. Girl Scouts – Plastic Collect and Bench Project Update
B. Green Team – Greening Project Plan for Front Exterior of Borough Hall
C. Hawk Strategies - Premier Media Community Landmark Sign Program
D. August 25 Agenda Overview – Administrator Jardine
E. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT - Mayor Rachel McGreevy

10. COUNCIL REPORTS

A. Council President Glen Kocsis - Administration of Justice
B. Councilwoman Danielle Pappas - Emergency Services
C. Councilmember Brian Thomas - Administration and Finance
D. Councilmember Pamela Renee - Buildings and Grounds
E. Councilmember Corlies Chong - Community Relations
F. Councilmember Kimberly Karalovich - Special Services

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS (rc) – None

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-107** – Auth. Payment of the Bills
2) **Resolution 2025-108** – Adopting 2024 Volunteer List for Neptune City Fire Department Enrollment in LOSAP
3) **Resolution 2025-109** – Auth Road Closures for Annual Food Truck Festival (09.27.2025)
4) **Resolution 2025-110** – Auth. Final Change Order and Supplemental Agreement No. 1 and Final Payment No. 3 to Earle Asphalt for 2022 Roadway Improvement Program
5) **Resolution 2025-111** – Auth. Neptune City to Enter into a Cooperative Pricing Agreement (MOESC)
6) **Resolution 2025-112** – Auth. Execution of a Shared Service with Farmingdale for Admin. Office Clerk Services
7) **Resolution 2025-113** – Auth. Appointment of Crossing Guard (Mallory)
8) **Resolution 2025-114** – Auth. Appointment of Temporary Part Time Building and Fire Subcode Official (Doolittle)
9) **Resolution 2025-115** – Auth. Appointment of Part Time / Per Diem Court Administrator (Hellwig)
10) **Resolution 2025-116** – Auth. Appointment of Full Time Administrative Clerk (Cherbini)
11) **Resolution 2025-117** – Auth. Appointment of Per Deim Administrative Clerk (DeGenova)
12) **Resolution 2025-118** – Adopting the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026
13) **Resolution 2025-119** – Providing for the Insertion of Special Item of Revenue in the Budget of the Borough of Neptune City Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)
14) **Resolution 2025-120** – Auth. Award of Contract for 2024 Roadway Improvements Program (Locust, Riverdale, Third, Summerlan)
15) **Resolution 2025-121** – Auth. Salaries for 2025

14. PUBLIC PARTICIPATION

15. CLOSED SESSION (rc) – None

16. ADJOURN *(vv)*

The next Council Meeting is scheduled for 6:00 pm on Monday, September 8, 2025

12. UNFINISHED BUSINESS (rc) – None

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

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RESOLUTION 2025-107
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $178,567.67

Vendor Name	Description	Amount
SF MOBILE-VISION INC	Body worn cameras	$ 87,165.00
ARCHIBALD, KAY	GAZEBO RENTAL DEPOSIT 8/2/25	$ 25.00
WEATHERPOOFING TECH, INC.	MUNICIPAL BLDG ROOF SURVEY	$ 6,498.97
VORTEX SERVICES	ROOF DRAIN PROJECT	$ 4,400.00
STEINBERGER, ANN	MEM.PARK DEP 8/9/25 STEINBERGE	$ 100.00
LOVELAND, SARAH	MEM PARK DEPOSIT 7/19 LOVELAND	$ 100.00
HOME DEPOT CREDIT SERVICES	COMMUNITY CENTER TRIM	$ 73.09
HOME DEPOT CREDIT SERVICES	COMMUNITY CENTER TRIM	$ 369.63
GENUINE PARTS COMPANY	EST. JULY PARTS PURCHASES	$ 1,231.85
SEA BREEZE FORD, INC.	EST. JULY PURCHASES	$ 713.63
BRADLEY CAR CARE	JULY PURCHASES 2028	$ 1,340.92
VECTOR SOLUTIONS	GUARDIAN TRACKING 7/12-7/11/26	$ 1,415.88
UDOVIC DESIGN, LLC	LIBRARY PROGRAM: 8-25-22025	$ 85.00
JAEGER LUMBER	LUMBER: BOCCE COURTS 2025	$ 3,688.72
R.R.DONNELLEY	VITAL RECORDS FORMS	$ 92.50
NJ OFFICE OF ATTORNEY GENERAL	INSP/TEST RADAR TUNING FORKS	$ 160.00
AMAZON CAPITAL SERVICES	FS 110 DRIVESHAFT	$ 91.18
RUTGERS STATE UNIVERSITY	Dan sewer class	$ 850.00
IROQUOIS PRODUCTS	shop towels	$ 440.79
HOME DEPOT CREDIT SERVICES	supplies	$ 202.58
HOME DEPOT CREDIT SERVICES	supplies	$ 202.58
AMAZON CAPITAL SERVICES	flags / truck gauge	$ 545.45
AMAZON CAPITAL SERVICES	flags / truck gauge	$ 429.99
MONMOUTH COUNTY-DEPT FINANCE	radar training june 2025 cole	$ 150.00
MAZZA RECYCLING SERVICES, LTD.	asphalt recycling	$ 668.14
ROAD REMEDY LLC	pothole repair	$ 1,846.50
ABRAMS, DR. THOMAS	MEM PARK DEPOSIT 7/26/2025	$ 125.00
AMAZON CAPITAL SERVICES	TRIMMER STRING, 5LB. LANDSCAPI	$ 101.97
CINTAS	supplies	$ 480.66
AMAZON CAPITAL SERVICES	parts for parks	$ 182.07
MONMOUTH TELECOM	SERVICE: JUNE 2025	$ 1,244.01
MONMOUTH TELECOM	SERVICE: JUNE 2025	$ 169.64
WEINER LAW GROUP, LLP	PROF SERVICE: JUNE 2025	$ 259.00
SECURALL MONITORING CORP.	SERVICE: JULY-SEPTEMBER 2025	$ 102.00
BRIAN RICHARDS ENTERTAINMENT	LIBRARY MAGIC SHOW 2025	$ 375.00
MONMOUTH COUNTY SPCA	SERVICE: JUNE 2025	$ 1,432.50
SEABOARD WELDING SUPPLY	SERVICE: JUNE 2025	$ 180.00
COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 7-21-2025	$ 66.91

COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 7-21-2025	$ 66.00
CIVICPLUS, INC.	SOCIAL MEDIA ARCHIVING: 25-26	$ 2,507.40
KLEEN-RITE	SERVICE: JULY 2025	$ 2,178.00
AVAKIAN,LEON S INC.	1100 FIFTH AVE #31999	$ 2,860.00
MONMOUTH COUNTY TREASURER	Water rescue training 7-16-25	$ 50.00
WEINER LAW GROUP, LLP	PROF SERV: #331280 FLEXCRAFT	$ 74.00
WEINER LAW GROUP, LLP	SERV: #331281 GENESIS REDEVEL	$ 666.00
WEINER LAW GROUP, LLP	SERV: JUNE 2025 25 EVERGREEN	$ 462.50
WEINER LAW GROUP, LLP	SERV:JUNE 2025 45 THIRD AVE	$ 388.50
WEINER LAW GROUP, LLP	PROF SERV: AFFORD HOUSING 2025	$ 1,258.00
AMAZON CAPITAL SERVICES	park benches	$ 1,540.82
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 417.22
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 8.89
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 91.96
AVAKIAN,LEON S INC.	GENERAL ENGINEERING: #32000	$ 2,405.00
AVAKIAN,LEON S INC.	GENERAL ENGINEERING: #31997	$ 1,050.00
AVAKIAN,LEON S INC.	NCPB: EMAR NEPTUNE LLC #32008	$ 870.00
MACHADO LAW GROUP	SERV: AUDIT REVIEW	$ 85.00
MURRAY'S UNIFORMS, 312 LLC	uniforms	$ 754.00
CUMMINS IRRIGATION	sprinkler repair	$ 536.00
CUMMINS IRRIGATION	REPLACE SPRNKLER HEAD	$ 225.00
SEABOARD WELDING SUPPLY	SERVICE: JULY 2025	$ 19.90
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 163.10
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 154.15
BROOKDALE COMM COLLEGE-CPS	TECH ASST CLASS-J. MARTIN	$ 549.00
JESCO, INC.	R/S MIRROR ASSEMBLY	$ 645.07
JESCO, INC.		$ 25.00
EDMUNDS & ASSOCIATES, INC.	TAX BILLS	$ 483.72
PAULUCCI, JENNIFER	MEM PARK DEP PAULUCCI 9/20/25	$ 100.00
TRUGREEN COMMERCIAL	SERVICE: 8-1-2025	$ 680.00
TRUGREEN COMMERCIAL	SERVICE: 8-1-2025	$ 250.00
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$ 10,000.00
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY-AUGUST 2025	$ 8,100.21
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY 2025	$ 5,009.77
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 447.35
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 414.00
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 8,100.33
NEAVES, WILLIAM	MED REIMBURSEMENT 9/1-11/30/25	$ 555.00
COTTRELL JR., RICHARD	MEDICAL REIMBURSEMENT	$ 740.00
EDWARDS, MATTHEW	REIMBURS: L.E.A.D. GRADUATION	$ 457.18
GANNETT NY/NJ LOCALIQ	PUBLICATION: 7-31-2025	$ 91.32
WEINER LAW GROUP, LLP	PROF SERV: JULY 2025	$ 74.00

MERIDIAN OCCUPATIONAL HEALTH	NCPD: PHYSICAL:COLON-MATARAZZO	$ 500.00
PLOSIA COHEN, LLC	SERV: JUNE 2025	$ 247.50
PLOSIA COHEN, LLC	SERV: AUGUST 2025	$ 330.00
PLOSIA COHEN, LLC	SERV: JULY 2025	$ 627.00
AVAKIAN,LEON S INC.	SERV: STORMWATER & SPPP UPDATE	$ 1,147.50
SHRED-IT USA,LLC	SHRED SERVICE	$ 180.33
SHRED-IT USA,LLC	SHRED SERVICE	$ 179.56
SHRED-IT USA,LLC	SHRED SERVICE	$ 171.38
SHRED-IT USA,LLC	SHRED SERVICE	$ 180.33
SHRED-IT USA,LLC	SHRED SERVICE	$ 356.19
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$ 100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$ 100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$ 100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$ 100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$ 100.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$ 100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$ 45.00
CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: MAY-JUNE 2025	$ 783.33
	08/25/2025 Bill List Total	**$ 178,567.67**

RESOLUTION 2025-108
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ADOPTING 2024 VOLUNTEER LIST FOR NEPTUNE CITY FIRE DEPARTMENT ENROLLMENT IN LOSAP

WHEREAS, the Governing Body of the Borough of Neptune City passed Ordinance 2003-08 on August 25, 2003 which was later approved by the electorate of Neptune City on November 4, 2003 thus creating Chapter 17 of the Borough Code which implements the Length of Service Awards Program (LOSAP) within the Borough of Neptune City; and

WHEREAS, LOSAP was created in accordance with in accordance with N.J.S.A. 40A:14-183, Chapter 388 of the Laws of 1997, to reward members of the Neptune City United Fire Company No. 1 and First Aid Squad for their loyal, diligent and devoted service to the residents of the Borough of Neptune City; and

WHEREAS, pursuant to Resolution 04-171 the Governing Body adopted a Length of Service Award Program plan provided by Lincoln National Life Insurance Company and Lincoln Financial Group; and

WHEREAS, the LOSAP Program requires the Neptune City Fire Department and Neptune City First Aid Squad to submit a list of volunteers who are eligible under LOSAP, noting the points assessed for each Volunteer per Borough Code Chapter 17-5 and/or 17-6; and

WHEREAS, the Neptune City Fire Department has prepared and submitted such a volunteer list for review by the Governing Body, and for the submission to the LOSAP program agent for implementation.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the submitted volunteer list for the Neptune City Fire Department is hereby accepted with the grateful thanks of the Governing Body and Borough residents for the dedicated efforts of the Borough Volunteers; and

BE IT FURTHER RESOLVED that the list of volunteers be forwarded to Lincoln National Life Insurance Company and Lincoln Financial Group for implementation of LOSAP for the members who qualify from the Neptune City Fire Department as follows:

John Fox Glen Kocsis Rich Maher Jay O'Connell Ryan Oppegaard
Kevin Pearse Ryan Petrillo Robert Reynolds, Jr. Chris Thomas

RESOLUTION 2025-109
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE ROAD CLOSURES FOR THE ANNUAL FOOD TRUCK FESTIVAL

WHEREAS, certain Neptune City activities, specifically the Annual Food Truck Festival require the temporary closing of certain streets in the Borough; and

WHEREAS, in order to safely hold the Annual Food Truck Festival, it is necessary to temporarily close certain streets and/or redirect traffic patterns between 7:00 a.m. and 11:30 pm on Saturday, September 27, 2025

NOW THEREFORE BE IT RESOLOVED, by the Governing Body of the Borough of Neptune City that the following streets will be included as part of the traffic plan for the Annual Food Truck Festival on Saturday, September 27, 2025 from 7:00 am – 11:30 pm:

Riverview Avenue - Closed Completely to all traffic from Green Avenue to Myron Avenue

RESOLUTION 2025-110
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE FINAL CHANGE ORDER AND SUPPLEMENTAL AGREEMENT NO. 1 AND FINAL PAYMENT NO. 3 TO EARLE ASPHALT FOR 2022 ROADWAY IMPROVEMENT PROGRAM

WHEREAS, the Borough of Neptune City received a grant in the amount of $243,833.00from the New Jersey Department of Transportation for 2022 Rodway Improvements; and

WHEREAS, the Borough of Neptune City will be receiving additional discretionary funds from the New Jersey Department of Transportation in the amount of $9,210.00; and

WHEREAS, the contract, in the amount of $294,713.13 was awarded Earle Asphalt of Farmingdale, New Jersey on October 10, 2023; and

WHEREAS, the project was amended as detailed on Final Change Order and Supplemental Agreement No. 1 as certified by the Borough Engineer and on file in the office of the Borough Clerk; and

WHEREAS, the changes have resulted in a net decrease in the amount of $45,415.11, and the contract amount is now amended to $249,298.02; and

WHEREAS, the contractor has completed the project and has requested Final Payment No. 3 in the amount of $7225.26; and

WHEREAS, the Borough Engineer has reviewed the request and has certified that the work has been completed and request for funds is correct, and that a Maintenance Bond has been filed.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby authorizes Final Payment No. 3 to Earle Asphalt of Farmingdale, New Jersey in the amount of $7,225.26; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Neptune City that Final Change Order and Supplemental Agreement No. 1 resulting in a net decrease in the contract in the amount of $45,4125.11 for a total project amount of $249,298.02 is hereby approved; and

BE IT FURTHER RESOLVED the Mayor and/or Borough Administrator are hereby authorized to execute any final paperwork required; and

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to each of the following: 1) Borough Engineer; 2) Fernandes Construction, Inc.; 3) Chief Financial Officer.

RESOLUTION 2025-111
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE BOROUGH OF NEPTUNE CITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 25, 2025 the governing body of the Borough of Neptune City, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the Borough of Neptune City is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public-School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY: Mayor, Borough of Neptune City ATTEST BY: Borough Clerk

RESOLUTION 2025-112
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF FARMINGDALE FOR THE PROVISION OF ADMINISTRATIVE OFFICE CLERK SERVICES

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes local units such as the Borough of Neptune City to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Borough of Neptune City (hereinafter "Neptune City") and the Borough of Farmingdale (hereinafter "Farmingdale") are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to share services; and

WHEREAS, Farmingdale is in need of Administrative Office Clerk Services for its residents; and

WHEREAS, Neptune City is able to provide Administrative Office Clerk Services; and

WHEREAS, the respective representatives from Neptune City and Farmingdale have negotiated a written Shared Services Agreement ("Agreement") which reflects the terms and conditions of Farmingdale's shared use of Neptune City's Administrative Office Clerk Services, which is on file in the Office of the Borough Clerk; and

WHEREAS, upon recommendation of the Borough Administrator, and following review of the Agreement, the Borough of Neptune City now wishes to approve the Agreement and commence the sharing of Administrative Office Clerk Services with Farmingdale.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, County of Monmouth, hereby authorizes and approves the Shared Services Agreement for Administrative Office Clerk Services between the Borough of Neptune City and the Borough of Farmingdale, and authorizes the Mayor and/or Administrator to execute same.

BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to take all legal and necessary actions to facilitate the Borough of Neptune City's participation in the Shared Services Agreement.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.S.A. 40A:65-4(b).

RESOLUTION 2025-113
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING APPOINTMENT OF CROSSING GUARD

WHEREAS, the Borough of Neptune City Police Department is in need of a Crossing Guard; and

WHEREAS, it is the recommendation of the Neptune City Police Department to hire Mary Mallory.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City authorize the hiring of Mary Mallory as Crossing Guard effective August 15, 2025 at a salary of $20.00 per hour in accordance with the Borough Salary Ordinance.

RESOLUTION 2025-114
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF TEMPORARY BUILDING AND FIRE SUBCODE OFFICIAL

WHEREAS, there is a need in the Borough of Neptune City Construction Department for temporary Building and Fire Sub Code Officials; and

WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of filling the positions, and the Construction Official has made a recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint William Doolittle to fill the position of temporary Building Subcode Official effective August 14, 2025; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint William Doolittle to fill the position of temporary Fire Subcode Official effective August 14, 2025; and

BE IT FURTHER RESOLVED that the salary will be $40.00 per hour; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

RESOLUTION 2025-116
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF PART TIME / PER DEIM COURT ADMINISTRATOR

WHEREAS, there is a vacancy in the Borough of Neptune City Municipal Court; and

WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of filling the position, and the Borough Administrator has made a recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint Kelly Hellwig to fill the position of Part Time / Per Deim Court Administrator effective Tuesday, August 18, 2025; and

BE IT FURTHER RESOLVED that the salary will be $30.00 per hour; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

RESOLUTION 2025-116
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF FULL-TIME ADMINISTRATIVE CLERK

WHEREAS, there is a vacancy for a full time Administrative Clerk within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Administrator and Borough Office Manager to appoint Mya Cherbini as Full Time Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Mya Cherbini is hereby appointed as Full Time Administrative Clerk for the Borough of Neptune City effective September 1, 2025, to be compensated at a salary of $53,000 per year, prorated for 2025.

RESOLUTION 2025-117
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF PER DEIM ADMINISTRATIVE CLERK

WHEREAS, there is a per diem administrative clerk position open within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Administrator and Borough Office Manager to appoint Catherine (Cathy) DeGenova as a Per Deim Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Catherine DeGenova is hereby appointed as Per Deim Administrative Clerk for the Borough of Neptune City effective August 12, 2025, to be compensated at a salary of $20.00 per hour.

RESOLUTION 2025-118
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ADOPTING THE MONMOUTH COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2026

WHEREAS the Governing Body recognizes the threat that natural hazards pose to people and property the Borough of Neptune City; and

WHEREAS the County of Monmouth has prepared a multi-hazard mitigation plan, hereby known as Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, in accordance with federal and state laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and New Jersey P.L. 2023, CHAPTER 313 approved January 16, 2024; and

WHEREAS the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, identifies current and future natural hazard risks, and assesses the vulnerability of facilities, infrastructure, and populations, and defines mitigation goals and actions to reduce or eliminate long term risk to people and property in (local government) from the impacts of future natural hazards and disasters; and

WHEREAS adoption by the Governing Body of the Borough of Neptune City demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF NEPTUNE CITY, MONMOUTH COUNTY, NEW JERSSEY THAT:

Section 1. In accordance with the procedures to adopt a resolution, the Governing Body of Neptune City adopts the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026. While content related to Borough of Neptune City may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Borough of Neptune City to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

RESOLUTION 2025-119
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 which item is now available as a revenue from monies held pursuant to the provisions of statute:

NJ DEPARTMENT OF TRANSPORTATION TRUST FUND 2024 DOT MUNICIPAL AID PROJECT $244,851.00; and

BE IT FURTHER RESOLVED that a like sum of $244,851.00 and the same is hereby appropriated under the following captions:

NJ DEPARTMENT OF TRANSPORTATION TRUST FUND 2024 DOT MUNICIPAL AID PROJECT $244,851.00; and

BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

RESOLUTION 2025-120
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING AWARD OF CONTRACT FOR 2024 ROADWAY IMPROVEMENTS PROGRAM

WHEREAS, the Borough of Neptune City has been awarded a grant from the NJ Department of Transportation Trust Fund in the amount of $244,851.00 for 2024 Roadway Improvements to Locust Avenue from Summerlan Place to Fifth Avenue, Riverdale Avenue, Third Avenue and Summerlan Place; and

WHEREAS, bids were requested for 2024Roadway Improvements Program, and five (5) bids were received on Wednesday, August 20, 2025; and

WHEREAS, the Borough Engineer has reviewed the bid packages and has forwarded a letter to the Borough Clerk dated Thursday, August 21, 2025 with the award recommendation and bid tabulations; and

WHEREAS, Fiore Paving, Oceanport, New Jersey is deemed the lowest, responsible, responsive bidder, in the amount of $216,648.87 for the 2024 Road Program.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby accept and award a contract to Fiore Paving, Oceanport, New Jersey in the total amount of $216,648.87 for 2024 Roadway Improvements Program subject to the approval of the New Jersey Department of Transportation Commissioner; and

BE IT FURTHER RESOLVED, that the Mayor, Administrator, and Municipal Clerk are hereby authorized to sign the contracts for this project.

RESOLUTION 2025-121
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING SALARIES FOR 2025

BE IT RESOLVED that the following salaries become effective January 1, 2025

Being drafted