Borough of Neptune City
Regular Meeting of the Governing Body
• Borough Hall • 106 W. Sylvania Avenue •
Monday, August 25, 2025 *at* 6:00 pm

1. CALL TO ORDER
Mayor McGreevey called the meeting to order at 6:00 pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Mayor McGreevey noted the Borough's compliance with the Open Public Meetings Act.

3. ROLL CALL
PRESENT: Mayor Rachel McGreevy, Council President Glen Kocsis, Councilmember Kimberly Karalovich, Councilmember Danielle Pappas, Councilmember Pamela Renee, Councilmember Brian Thomas
ABSENT: Councilmember Corlies Chong
ALSO PRESENT: Attorney McGuinn and Administrator Jardine

4. FLAG SALUTE
Mayor McGreevy invited all to stand for the flag salute.

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*
A. Regular Meeting – 07/28/2025

Motion to receive the minutes by C/Renee; seconded by C/Kocsis
Voice Vote: AYE – C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Chong

7. RECEIPT OF COMMUNICATIONS *(vv)* - None

8. PRESENTATIONS
A. Girl Scouts – Plastic Collect and Bench Project Update
The Girl Scouts have a conflict and will present on September 8.

B. Green Team – Greening Project Plan for Front Exterior of Borough Hall
Ms. Angela Monaghan, from the Neptune City Green Team will also present on September 8.

C. Hawk Strategies - Premier Media Community Landmark Sign Program
Mr. Anthony Attanasio, CEO and Founder of Hawk Strategies, was invited to the floor to present information regarding the Premier Media Community Landmark Sign program opportunity for Neptune City. Mr. Attanasio shared information about Hawk Strategies, which represents infrastructure organizations. Mr. Rob Degoria of Premier Media gave Council handouts for the Community Landmark Sign program. Mr. Degoria then provided details of the handout, explaining the program and how the sign can be used both by and for the Borough. Signs are used to be welcoming and to also bring revenue to the Borough. The land identified for the sign is owned by the Borough, near Cone Zone at Block 115, Lot 5. Premier Media has a trademark on the technology used for the screen to make the display impactful and clear. Mr. Degoria provided financial information which includes a land lease to Premier, and advertising as well as the timeline of the display. Premier provides all maintenance, insurance and upkeep.

Questions and comments were invited from Council.

C/Kocsis asked about moving pictures/videos. Mr. Degorio explained they are static images. Mr. Attanasio noted that content of the ads would be determined by the Governing Body and part of the land lease.

C/Renee asked for the cost of an ad for businesses. Mr. Degoria responded, noting that ads are customizable and can even be bought week to week, and that content can be given to running on a cycle. There is price and content flexibility. C/Renee asked if the Borough still gets the agreed upon revenue even if ads are not purchased; it was confirmed the municipality will still receive the contracted amount. Further discussion followed regarding the process Howell went through.

C/Thomas asked about the size of signage, wanting to confirm that signage for the businesses will not be blocked. Mr. Degoria noted the site-specific information would be taken into consideration by the Engineers and Premier Media. Sizes of signs were further discussed. Mr. Degoria also noted a permit would be required from the New Jersey Department of Transportation, then shared a nonbinding letter to begin the permitting process with the State. Nothing can proceed until the NJDOT reviews and approves.

C/Pappas asked if the business is only for Neptune City or also surrounding towns. Mr. Degoria pointed to the handout, noting 88% of the businesses are usually local; the hospital would likely advertise, but franchises often do not. Local businesses tend to buy ads. C/Pappas asked if people would be working with the businesses on recruiting local businesses. Mr. Degoria responded inquires will come to Premier, the Borough can designate someone from the municipality for the Borough ads. Mr. Attanasio noted if you take away overnight, there are 1,000 advertisements over the course of a day (1,500 over the course of a 24-hour period).

Mayor McGreevy summarized steps moving forward.

C/Renee asked follow-up questions regarding the time the company has been in business and what is done if there is a power outage, and if solar power is used.

Mayor McGreevy thanked the presenters for attending the meeting.

D. August 25 Agenda Overview – Administrator Jardine

Administrator Jardine provided an overview of the agenda, providing details of each of the 15 Consent Agenda Resolution items. Mayor McGreevy thanked Administrator Jardine for the hard work on staffing, noting he has worked with the Office Administrator diligently to institute human resource practices into the front office staff. Mayor McGreevy provided a summary of the proposed office staff moving forward. Mayor McGreevy again commended Administrator Jardine and Office Manager Laughlin for their dedicated efforts and efficiencies. Administrator Jardine thanked Mayor McGreevy, Office Manager Laughlin and the Personnel Committee. Mayor McGreevy gave an overview of the establishment of the Personnel Committee.

E. Department of Public Works Directors Report – Director Harker

Director Harker reported the initial steps on the Community Garden that were requested for Public Works to perform have been completed. The new bocce courts being put in at Memorial Park is progressing, the lumber has arrived and after sprinkler heads are moved. Director Harker is hopeful within the next month there will be a lockdown date for the new roofing on Borough Hall. Mayor McGreevy thanked Director Harker for responding to issues on the past two Saturdays for a sewer issue and for Community Day. Further discussion continued regarding the sprinkler work being taken over by DPW and what will remain performed by the sprinkler company.

9. MAYOR'S REPORT - Mayor Rachel McGreevy

Mayor McGreevy shouted out Community Center Day, thanking Director Courtney Pappas and Director Harker for their efforts. Mayor McGreevy thanked Ride In Monmouth for bringing residents from Senior Housing. Mayor McGreevy also thanked all the local businesses who participated. Mayor McGreevy thanked the Committees who attended, as well as the Departments who participated. Mayor McGreevy shouted out children from the Community who assisted with set-up and clean-up, including Preston, Parker, A.J. and Isiah for the initiative and leadership. Mayor McGreevy recognized C/Pappas and C/Chong for being hands on with the entire event. Mayor McGreevy noted the tax and sewer bills have

been sent and further noted the sewer bills have not been increased in 13 years. The grace period is extended to September 5. Mayor McGreevy thanked the front office staff for their hard work in getting all the bills sorted, stuffed and mailed by hand. The Shark River Roundtable was held last week with the five Shark River Towns, along with the Shark River Clean Up Coalition, American Litoral Society and County and State partners. Mayor McGreevy explained the purpose of the relaunch of the committee to work on grants for dredging the Shark River. There is broad support and though a complex and expensive task, can be tackled by working together. Mayor McGreevy provided status updates on redevelopments in town including 87 Rosewood which is cleaning the soil and submitting plans for the storage facility. A grant was received for playground equipment for Laird Avenue Park.

10. COUNCIL REPORTS

A. COUNCIL PRESIDENT GLEN KOCSIS - ADMINISTRATION OF JUSTICE

Council President Kocsis reported the Admin and Justice Committee met to implement an ordinance to ban backyard puppy breeding. C/Kocsis shared a message from the Chief of Police encouraging the use of taxis and ride share services over the Labor Day Weekend.

B. COUNCILWOMAN DANIELLE PAPPAS - EMERGENCY SERVICES

Councilwoman Pappas provided the monthly stats from the Neptune City Fire Department.

C. COUNCILMEMBER BRIAN THOMAS, ADMINISTRATION AND FINANCE

Councilmember Thomas thanked his colleagues on the Finance Committee; a meeting will be held soon to go over some capital budget items. The State League of Municipalities will be putting out information regarding the increase in State Health benefits and the impact on taxes, as well as school funding. C/Thomas thanked OEM Maher for information about TEAKS, as he was able to attend classes on responding in emergencies for elected officials.

D. COUNCILMEMBER PAMELA RENEE - BUILDINGS AND GROUNDS

Councilmember Renee reported the Green Team met on August 4 with the County Parks Services, and the Bradley Food Pantry. On August 12 the Green Team joined County Park Services to pull weeds in the park, volunteers are always sought and can sign up on the Monmouth County Parks Site. The next Green Team meeting is September 8 after the Council Meeting, and the next week pulling event is September 17. The Bradely Food Pantry is excited about the Community Garden. There will also be a meeting next with the Engineer for Laird Avenue Park.

E. COUNCILMEMBER CORLIES CHONG - COMMUNITY RELATIONS

Councilmember Chong was absent, as his trip was changed to the West Coast, causing him to be able to attend the Council Meeting this evening. Mayor McGreevy summarized the provided report into the record. Following is the report as provded:

"Community Center Day - *I would like to extend my sincere thanks to Courtney Papas and her staff, the various borough departments, the governing body, volunteers, and community organizations who contributed to the success of this special day. It was wonderful to see so many members of the community in attendance. The Borough was honored to welcome Assemblywomen Margie Donlon and Luanne Peterpaul, who helped celebrate the $100,000 in funding provided by the State of New Jersey. We also welcomed Commissioner Director Tom Arnone, who made the exciting announcement that Monmouth County will be providing a bus for our senior residents Community Garden. We are excited to share progress on the new community garden located on the south side of the Community Center. Special thanks go to Dan Harker and the DPW team for preparing the site. The Bradley Food Pantry has generously donated growing boxes, plants, and staff to help us make use of the remainder of this growing season. Approximately 85% of the space will be open for community use. We've already received strong positive feedback and interest in volunteering. While still a work in progress, we anticipate forming a planning committee—comprised of representatives from the Community Center, the Green Team, the Bradley Food Pantry, DPW, and community volunteers—to prepare for next year's growing season. More updates to come!*

Community Center Grant Update- *We are in the process of finalizing the collection of program data to establish a baseline for enrollment and participation across current activities. Survey results and recent polling will also be considered. The goal is to gain a clear understanding of which programs are most popular, assess physical facility needs, and identify opportunities to introduce new programs. Once the data collection is complete, we will establish a grant committee to guide and prioritize the allocation of funds. The committee will ensure resources are distributed responsibly while maximizing their*

impact. Anticipated participants include representatives from the Community Center, the Board of Recreation, the senior community, DPW, the governing body, and local residents. Newsletter and Volunteer Sign-Up Initiative. The [Volunteer] *Community Relations Committee has developed a promotional sign-up form with a QR code, allowing residents to subscribe to the borough newsletter or volunteer for community causes and committees. The committee continues to promote the initiative at events, and printed flyers are available at Borough Hall. The feedback has been overwhelmingly positive, with approximately 30 new sign-ups from recent events such as National Night Out and Community Center Day. This campaign supplements the existing sign-up options available through the borough website and Facebook page.* ***Upcoming Events -*** *The Community Relations Committee will continue supporting upcoming events, including the 9/11 Memorial Ceremonies and the Food Truck Festival".*

Mayor McGreevy shared for 9/11 there will be a candlelight vigil on the 10th with the Fire Department, and a moment of silence with the Middle School Students on the morning of the 11th – all held at First Responders Park. The Food Truck Festival will be held on Saturday, September 27. Volunteers are being sought for the Food Truck Festival. Mayor McGreevy also thanked the Police Department for National Night Out, which was a great event. The POA has a Steak bake coming on September 19 if residents would like to support their fundraising.

F. COUNCILMEMBER KIMBERLY KARALOVICH - SPECIAL SERVICES

Councilmember Karalovich reported the Veterans Volunteer Committee will meet on Wednesday, August 27, as members of the committee are working to create the Hometown Heroes Banner Program and working to create a non-profit. C/Karalovich attended the Monmouth County Veterans Resource event held a few weeks ago. Special Service Committee will meet after the Veterans Committee to keep the projects and programs moving forward. The Board of Rec will host a School Bash on September 12 from 5:30-7:30 at the Community Center. The last "Movie in the Park" was held at the Community Center last week due to weather. The Board of Education is now live streaming their meetings, by clicking on "meetings and agendas" on their webpage. The Grants Committee will meet at the end of September, as many grant opportunities have been discussed, and its time to hone in to offset Borough expenses.

11. PUBLIC COMMENTS ON AGENDA ITEMS

The meeting was open to the public on agenda items. There were no comments from the public. The meeting was closed to the public for comments on agenda items.

12. UNFINISHED BUSINESS (rc) – None

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-107** – Auth. Payment of the Bills
2) **Resolution 2025-108** – Adopting 2024 Volunteer List for Neptune City Fire Department Enrollment in LOSAP
3) **Resolution 2025-109** – Auth Road Closures for Annual Food Truck Festival (09.27.2025)
4) **Resolution 2025-110** – Auth. Final Change Order and Supplemental Agreement No. 1 and Final Payment No. 3 to Earle Asphalt for 2022 Roadway Improvement Program
5) **Resolution 2025-111** – Auth. Neptune City to Enter into a Cooperative Pricing Agreement (MOESC)
6) **Resolution 2025-112** – Auth. Execution of a Shared Service with Farmingdale for Admin. Office Clerk Services
7) **Resolution 2025-113** – Auth. Appointment of Crossing Guard (Mallory)
8) **Resolution 2025-114** – Auth. Appointment of Temporary Part Time Building and Fire Subcode Official (Doolittle)
9) **Resolution 2025-115** – Auth. Appointment of Part Time / Per Diem Court Administrator (Hellwig)
10) **Resolution 2025-116** – Auth. Appointment of Full Time Administrative Clerk (Cherbini)
11) **Resolution 2025-117** – Auth. Appointment of Per Deim Administrative Clerk (DeGenova)
12) **Resolution 2025-118** – Adopting the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026

13) **Resolution 2025-119** – Providing for the Insertion of Special Item of Revenue in the Budget of the Borough of Neptune City Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948)
14) **Resolution 2025-120** – Auth. Award of Contract for 2024 Roadway Improvements Program (Locust, Riverdale, Third, Summerlan)
15) **Resolution 2025-121** – Auth. Salaries for 2025

Mayor McGreevy invited a discussion on consent agenda resolutions.

C/Karalovich noted Administrator Jardine spent time answering questions today. C/Karalovich asked how many clerks the Borough will have full-time vs. part-time. Administrator Jardine noted full time there is the Borough Clerk, two Office Administrative Clerks and the Office Manager. Mayor McGreevy provided further detail that through the Shared Service the Borough gets the benefit of a full-time employee at a reduced cost. Mayor McGreevy further noted the 'body count' is the same as last year. Administrator Jardine provided details of the synergy between the two towns and the supplementation of the per diem employee. Mayor McGreevy noted it is a benefit to have the Shared Services for the front office between the same two towns.

C/Karalovich asked if there are numbers for the administrative cost for staffing for 2024 vs 2025 and an increase in 2026. Administrator Jardine noted these changes will fit within the 2025 budget and is an immediate cost savings.

C/Karalovich asked about the salary resolution. Administrator Jardine noted the Code Enforcement Officer is not listed because it is through a shared service, with the flat amount being paid to Lake Como who then distributes funds to the Code Enforcement Officer.

C/Renee thanked Administrator Jardine for keeping all the parts moving and answering all her questions.

Mayor McGreevy thanked OEM for their efforts on the mitigation plan, and all Borough employees.

No items were requested to be moved for separate consideration.

Motion to approve items 1-14 (Resolutions 2025-107 through 2025-121) as a group by C/Kocsis; seconded by C/Pappas
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Chong

RESOLUTION 2025-107
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $178,567.67

Vendor Name	Description	Amount
SF MOBILE-VISION INC	Body worn cameras	$ 87,165.00
ARCHIBALD, KAY	GAZEBO RENTAL DEPOSIT 8/2/25	$ 25.00
WEATHERPOOFING TECH, INC.	MUNICIPAL BLDG ROOF SURVEY	$ 6,498.97
VORTEX SERVICES	ROOF DRAIN PROJECT	$ 4,400.00
STEINBERGER, ANN	MEM.PARK DEP 8/9/25 STEINBERGE	$ 100.00
LOVELAND, SARAH	MEM PARK DEPOSIT 7/19 LOVELAND	$ 100.00
HOME DEPOT CREDIT SERVICES	COMMUNITY CENTER TRIM	$ 73.09
HOME DEPOT CREDIT SERVICES	COMMUNITY CENTER TRIM	$ 369.63
GENUINE PARTS COMPANY	EST. JULY PARTS PURCHASES	$ 1,231.85
SEA BREEZE FORD, INC.	EST. JULY PURCHASES	$ 713.63

BRADLEY CAR CARE	JULY PURCHASES 2028	$ 1,340.92
VECTOR SOLUTIONS	GUARDIAN TRACKING 7/12-7/11/26	$ 1,415.88
UDOVIC DESIGN, LLC	LIBRARY PROGRAM: 8-25-22025	$ 85.00
JAEGER LUMBER	LUMBER: BOCCE COURTS 2025	$ 3,688.72
R.R.DONNELLEY	VITAL RECORDS FORMS	$ 92.50
NJ OFFICE OF ATTORNEY GENERAL	INSP/TEST RADAR TUNING FORKS	$ 160.00
AMAZON CAPITAL SERVICES	FS 110 DRIVESHAFT	$ 91.18
RUTGERS STATE UNIVERSITY	Dan sewer class	$ 850.00
IROQUOIS PRODUCTS	shop towels	$ 440.79
HOME DEPOT CREDIT SERVICES	supplies	$ 202.58
HOME DEPOT CREDIT SERVICES	supplies	$ 202.58
AMAZON CAPITAL SERVICES	flags / truck gauge	$ 545.45
AMAZON CAPITAL SERVICES	flags / truck gauge	$ 429.99
MONMOUTH COUNTY-DEPT FINANCE	radar training june 2025 cole	$ 150.00
MAZZA RECYCLING SERVICES, LTD.	asphalt recycling	$ 668.14
ROAD REMEDY LLC	pothole repair	$ 1,846.50
ABRAMS, DR. THOMAS	MEM PARK DEPOSIT 7/26/2025	$ 125.00
AMAZON CAPITAL SERVICES	TRIMMER STRING, 5LB. LANDSCAPI	$ 101.97
CINTAS	supplies	$ 480.66
AMAZON CAPITAL SERVICES	parts for parks	$ 182.07
MONMOUTH TELECOM	SERVICE: JUNE 2025	$ 1,244.01
MONMOUTH TELECOM	SERVICE: JUNE 2025	$ 169.64
WEINER LAW GROUP, LLP	PROF SERVICE: JUNE 2025	$ 259.00
SECURALL MONITORING CORP.	SERVICE: JULY-SEPTEMBER 2025	$ 102.00
BRIAN RICHARDS ENTERTAINMENT	LIBRARY MAGIC SHOW 2025	$ 375.00
MONMOUTH COUNTY SPCA	SERVICE: JUNE 2025	$ 1,432.50
SEABOARD WELDING SUPPLY	SERVICE: JUNE 2025	$ 180.00
COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 7-21-2025	$ 66.91
COWLEY'S TERMITE & PEST	SERV: CC/BORO HALL 7-21-2025	$ 66.00
CIVICPLUS, INC.	SOCIAL MEDIA ARCHIVING: 25-26	$ 2,507.40
KLEEN-RITE	SERVICE: JULY 2025	$ 2,178.00
AVAKIAN,LEON S INC.	1100 FIFTH AVE #31999	$ 2,860.00
MONMOUTH COUNTY TREASURER	Water rescue training 7-16-25	$ 50.00
WEINER LAW GROUP, LLP	PROF SERV: #331280 FLEXCRAFT	$ 74.00
WEINER LAW GROUP, LLP	SERV: #331281 GENESIS REDEVEL	$ 666.00
WEINER LAW GROUP, LLP	SERV: JUNE 2025 25 EVERGREEN	$ 462.50
WEINER LAW GROUP, LLP	SERV:JUNE 2025 45 THIRD AVE	$ 388.50
WEINER LAW GROUP, LLP	PROF SERV: AFFORD HOUSING 2025	$ 1,258.00
AMAZON CAPITAL SERVICES	park benches	$ 1,540.82
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 417.22
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 8.89
AMAZON CAPITAL SERVICES	ADMIN/LUB/COMM CTR OFFICE SUPP	$ 91.96
AVAKIAN,LEON S INC.	GENERAL ENGINEERING: #32000	$ 2,405.00
AVAKIAN,LEON S INC.	GENERAL ENGINEERING: #31997	$ 1,050.00
AVAKIAN,LEON S INC.	NCPB: EMAR NEPTUNE LLC #32008	$ 870.00

MACHADO LAW GROUP	SERV: AUDIT REVIEW	$ 85.00
MURRAY'S UNIFORMS, 312 LLC	uniforms	$ 754.00
CUMMINS IRRIGATION	sprinkler repair	$ 536.00
CUMMINS IRRIGATION	REPLACE SPRNKLER HEAD	$ 225.00
SEABOARD WELDING SUPPLY	SERVICE: JULY 2025	$ 19.90
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 163.10
KEPWEL SPRING WATER CO.	SERVICE: JULY 2025	$ 154.15
BROOKDALE COMM COLLEGE-CPS	TECH ASST CLASS-J. MARTIN	$ 549.00
JESCO, INC.	R/S MIRROR ASSEMBLY	$ 645.07
JESCO, INC.		$ 25.00
EDMUNDS & ASSOCIATES, INC.	TAX BILLS	$ 483.72
PAULUCCI, JENNIFER	MEM PARK DEP PAULUCCI 9/20/25	$ 100.00
TRUGREEN COMMERCIAL	SERVICE: 8-1-2025	$ 680.00
TRUGREEN COMMERCIAL	SERVICE: 8-1-2025	$ 250.00
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$ 10,000.00
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY-AUGUST 2025	$ 8,100.21
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY 2025	$ 5,009.77
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 447.35
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 414.00
DELISA DEMOLITION & DISPOSAL	SERVICE: AUGUST 2025	$ 8,100.33
NEAVES, WILLIAM	MED REIMBURSEMENT 9/1-11/30/25	$ 555.00
COTTRELL JR., RICHARD	MEDICAL REIMBURSEMENT	$ 740.00
EDWARDS, MATTHEW	REIMBURS: L.E.A.D. GRADUATION	$ 457.18
GANNETT NY/NJ LOCALIQ	PUBLICATION: 7-31-2025	$ 91.32
WEINER LAW GROUP, LLP	PROF SERV: JULY 2025	$ 74.00
MERIDIAN OCCUPATIONAL HEALTH	NCPD: PHYSICAL:COLON-MATARAZZO	$ 500.00
PLOSIA COHEN, LLC	SERV: JUNE 2025	$ 247.50
PLOSIA COHEN, LLC	SERV: AUGUST 2025	$ 330.00
PLOSIA COHEN, LLC	SERV: JULY 2025	$ 627.00
AVAKIAN,LEON S INC.	SERV: STORMWATER & SPPP UPDATE	$ 1,147.50
SHRED-IT USA,LLC	SHRED SERVICE	$ 180.33
SHRED-IT USA,LLC	SHRED SERVICE	$ 179.56
SHRED-IT USA,LLC	SHRED SERVICE	$ 171.38
SHRED-IT USA,LLC	SHRED SERVICE	$ 180.33
SHRED-IT USA,LLC	SHRED SERVICE	$ 356.19
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$ 100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$ 100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$ 100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$ 100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$ 100.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$ 100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$ 45.00

CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: MAY-JUNE 2025	$ 783.33
	08/25/2025 Bill List Total	**$ 178,567.67**

RESOLUTION 2025-108
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ADOPTING 2024 VOLUNTEER LIST FOR NEPTUNE CITY FIRE DEPARTMENT ENROLLMENT IN LOSAP

WHEREAS, the Governing Body of the Borough of Neptune City passed Ordinance 2003-08 on August 25, 2003 which was later approved by the electorate of Neptune City on November 4, 2003 thus creating Chapter 17 of the Borough Code which implements the Length of Service Awards Program (LOSAP) within the Borough of Neptune City; and

WHEREAS, LOSAP was created in accordance with in accordance with N.J.S.A. 40A:14-183, Chapter 388 of the Laws of 1997, to reward members of the Neptune City United Fire Company No. 1 and First Aid Squad for their loyal, diligent and devoted service to the residents of the Borough of Neptune City; and

WHEREAS, pursuant to Resolution 04-171 the Governing Body adopted a Length of Service Award Program plan provided by Lincoln National Life Insurance Company and Lincoln Financial Group; and

WHEREAS, the LOSAP Program requires the Neptune City Fire Department and Neptune City First Aid Squad to submit a list of volunteers who are eligible under LOSAP, noting the points assessed for each Volunteer per Borough Code Chapter 17-5 and/or 17-6; and

WHEREAS, the Neptune City Fire Department has prepared and submitted such a volunteer list for review by the Governing Body, and for the submission to the LOSAP program agent for implementation.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the submitted volunteer list for the Neptune City Fire Department is hereby accepted with the grateful thanks of the Governing Body and Borough residents for the dedicated efforts of the Borough Volunteers; and

BE IT FURTHER RESOLVED that the list of volunteers be forwarded to Lincoln National Life Insurance Company and Lincoln Financial Group for implementation of LOSAP for the members who qualify from the Neptune City Fire Department as follows:

John Fox Glen Kocsis Rich Maher Jay O'Connell Ryan Oppegaard
Kevin Pearse Ryan Petrillo Robert Reynolds, Jr. Chris Thomas

RESOLUTION 2025-109
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE ROAD CLOSURES FOR THE ANNUAL FOOD TRUCK FESTIVAL

WHEREAS, certain Neptune City activities, specifically the Annual Food Truck Festival require the temporary closing of certain streets in the Borough; and

WHEREAS, in order to safely hold the Annual Food Truck Festival, it is necessary to temporarily close certain streets and/or redirect traffic patterns between 7:00 a.m. and 11:30 pm on Saturday, September 27, 2025

NOW THEREFORE BE IT RESOLOVED, by the Governing Body of the Borough of Neptune City that the following streets will be included as part of the traffic plan for the Annual Food Truck Festival on Saturday, September 27, 2025 from 7:00 am – 11:30 pm:

Riverview Avenue - Closed Completely to all traffic from Green Avenue to Myron Avenue

RESOLUTION 2025-110
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE FINAL CHANGE ORDER AND SUPPLEMENTAL AGREEMENT NO. 1 AND FINAL PAYMENT NO. 3 TO EARLE ASPHALT FOR 2022 ROADWAY IMPROVEMENT PROGRAM

WHEREAS, the Borough of Neptune City received a grant in the amount of $243,833.00from the New Jersey Department of Transportation for 2022 Rodway Improvements; and

WHEREAS, the Borough of Neptune City will be receiving additional discretionary funds from the New Jersey Department of Transportation in the amount of $9,210.00; and

WHEREAS, the contract, in the amount of $294,713.13 was awarded Earle Asphalt of Farmingdale, New Jersey on October 10, 2023; and

WHEREAS, the project was amended as detailed on Final Change Order and Supplemental Agreement No. 1 as certified by the Borough Engineer and on file in the office of the Borough Clerk; and

WHEREAS, the changes have resulted in a net decrease in the amount of $45,415.11, and the contract amount is now amended to $249,298.02; and

WHEREAS, the contractor has completed the project and has requested Final Payment No. 3 in the amount of $7225.26; and

WHEREAS, the Borough Engineer has reviewed the request and has certified that the work has been completed and request for funds is correct, and that a Maintenance Bond has been filed.

NOW THEREFORE BE IT FURTHER RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby authorizes Final Payment No. 3 to Earle Asphalt of Farmingdale, New Jersey in the amount of $7,225.26; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Neptune City that Final Change Order and Supplemental Agreement No. 1 resulting in a net decrease in the contract in the amount of $45,4125.11 for a total project amount of $249,298.02 is hereby approved; and

BE IT FURTHER RESOLVED the Mayor and/or Borough Administrator are hereby authorized to execute any final paperwork required; and

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Borough Clerk to be a true copy be forwarded to each of the following: 1) Borough Engineer; 2) Fernandes Construction, Inc.; 3) Chief Financial Officer.

RESOLUTION 2025-111
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE BOROUGH OF NEPTUNE CITY TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 25, 2025 the governing body of the Borough of Neptune City, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the Borough of Neptune City is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall comply with the Public-School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY: Mayor, Borough of Neptune City ATTEST BY: Borough Clerk

RESOLUTION 2025-112
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF FARMINGDALE FOR THE PROVISION OF ADMINISTRATIVE OFFICE CLERK SERVICES

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes local units such as the Borough of Neptune City to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, the Borough of Neptune City (hereinafter "Neptune City") and the Borough of Farmingdale (hereinafter "Farmingdale") are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to share services; and

WHEREAS, Farmingdale is in need of Administrative Office Clerk Services for its residents; and

WHEREAS, Neptune City is able to provide Administrative Office Clerk Services; and

WHEREAS, the respective representatives from Neptune City and Farmingdale have negotiated a written Shared Services Agreement ("Agreement") which reflects the terms and conditions of Farmingdale's shared use of Neptune City's Administrative Office Clerk Services, which is on file in the Office of the Borough Clerk; and

WHEREAS, upon recommendation of the Borough Administrator, and following review of the Agreement, the Borough of Neptune City now wishes to approve the Agreement and commence the sharing of Administrative Office Clerk Services with Farmingdale.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, County of Monmouth, hereby authorizes and approves the Shared Services Agreement for Administrative Office Clerk Services between the Borough of Neptune City and the Borough of Farmingdale, and authorizes the Mayor and/or Administrator to execute same.

BE IT FURTHER RESOLVED that the Borough Administrator is hereby authorized to take all legal and necessary actions to facilitate the Borough of Neptune City's participation in the Shared Services Agreement.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Division of Local Government Services in the Department of Community Affairs pursuant to N.J.S.A. 40A:65-4(b).

RESOLUTION 2025-113
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING APPOINTMENT OF CROSSING GUARD

WHEREAS, the Borough of Neptune City Police Department is in need of a Crossing Guard; and

WHEREAS, it is the recommendation of the Neptune City Police Department to hire Mary Mallory.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City authorize the hiring of Mary Mallory as Crossing Guard effective August 15, 2025 at a salary of $20.00 per hour in accordance with the Borough Salary Ordinance.

RESOLUTION 2025-114
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF TEMPORARY BUILDING AND FIRE SUBCODE OFFICIAL

WHEREAS, there is a need in the Borough of Neptune City Construction Department for temporary Building and Fire Sub Code Officials; and

WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of filling the positions, and the Construction Official has made a recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint William Doolittle to fill the position of temporary Building Subcode Official effective August 14, 2025; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint William Doolittle to fill the position of temporary Fire Subcode Official effective August 14, 2025; and

BE IT FURTHER RESOLVED that the salary will be $40.00 per hour; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

RESOLUTION 2025-116

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF PART TIME / PER DEIM COURT ADMINISTRATOR

WHEREAS, there is a vacancy in the Borough of Neptune City Municipal Court; and

WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of filling the position, and the Borough Administrator has made a recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint Kelly Hellwig to fill the position of Part Time / Per Deim Court Administrator effective Tuesday, August 18, 2025; and

BE IT FURTHER RESOLVED that the salary will be $30.00 per hour; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

RESOLUTION 2025-116
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF FULL-TIME ADMINISTRATIVE CLERK

WHEREAS, there is a vacancy for a full time Administrative Clerk within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Administrator and Borough Office Manager to appoint Mya Cherbini as Full Time Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Mya Cherbini is hereby appointed as Full Time Administrative Clerk for the Borough of Neptune City effective September 1, 2025, to be compensated at a salary of $53,000 per year, prorated for 2025.

RESOLUTION 2025-117
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF PER DEIM ADMINISTRATIVE CLERK

WHEREAS, there is a per diem administrative clerk position open within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Administrator and Borough Office Manager to appoint Catherine (Cathy) DeGenova as a Per Deim Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Catherine DeGenova is hereby appointed as Per Deim Administrative Clerk for the Borough of Neptune City effective August 12, 2025, to be compensated at a salary of $20.00 per hour.

RESOLUTION 2025-118
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ADOPTING THE MONMOUTH COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN 2026

WHEREAS the Governing Body recognizes the threat that natural hazards pose to people and property the Borough of Neptune City; and

WHEREAS the County of Monmouth has prepared a multi-hazard mitigation plan, hereby known as Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, in accordance with federal and state laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and New Jersey P.L. 2023, CHAPTER 313 approved January 16, 2024; and

WHEREAS the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026, identifies current and future natural hazard risks, and assesses the vulnerability of facilities, infrastructure, and populations, and defines mitigation goals and actions to reduce or eliminate long term risk to people and property in (local government) from the impacts of future natural hazards and disasters; and

WHEREAS adoption by the Governing Body of the Borough of Neptune City demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE BOROUGH OF NEPTUNE CITY,

MONMOUTH COUNTY, NEW JERSSEY THAT:

Section 1. In accordance with the procedures to adopt a resolution, the Governing Body of Neptune City adopts the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan 2026. While content related to Borough of Neptune City may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the Borough of Neptune City to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

RESOLUTION 2025-119
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE BOROUGH OF NEPTUNE CITY PURSUANT TO N.J.S.A. 40A:4-87 (CHAPTER 159, P.L. 1948)

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any such item of revenue in the budget of the county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of any item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2025 which item is now available as a revenue from monies held pursuant to the provisions of statute:

NJ DEPARTMENT OF TRANSPORTATION TRUST FUND 2024 DOT MUNICIPAL AID PROJECT $244,851.00; and

BE IT FURTHER RESOLVED that a like sum of $244,851.00 and the same is hereby appropriated under the following captions:

NJ DEPARTMENT OF TRANSPORTATION TRUST FUND 2024 DOT MUNICIPAL AID PROJECT $244,851.00; and

BE IT FURTHER RESOLVED that the Borough Clerk shall submit one copy of the Certification for State and Federal Grants to the Director of the Division of Local Government Services for approval.

RESOLUTION 2025-120
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING AWARD OF CONTRACT FOR 2024 ROADWAY IMPROVEMENTS PROGRAM

WHEREAS, the Borough of Neptune City has been awarded a grant from the NJ Department of Transportation Trust Fund in the amount of $244,851.00 for 2024 Roadway Improvements to Locust Avenue from Summerlan Place to Fifth Avenue, Riverdale Avenue, Third Avenue and Summerlan Place; and

WHEREAS, bids were requested for 2024Roadway Improvements Program, and five (5) bids were received on Wednesday, August 20, 2025; and

WHEREAS, the Borough Engineer has reviewed the bid packages and has forwarded a letter to the Borough Clerk dated Thursday, August 21, 2025 with the award recommendation and bid tabulations; and

WHEREAS, Fiore Paving, Oceanport, New Jersey is deemed the lowest, responsible, responsive bidder, in the amount of $216,648.87 for the 2024 Road Program.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby accept and award a contract to Fiore Paving, Oceanport, New Jersey in the total amount of $216,648.87 for 2024 Roadway Improvements Program subject to the approval of the New Jersey Department of Transportation Commissioner; and

BE IT FURTHER RESOLVED, that the Mayor, Administrator, and Municipal Clerk are hereby authorized to sign the contracts for this project.

RESOLUTION 2025-121
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING SALARIES FOR 2025

BE IT RESOLVED that the following salaries become effective January 1, 2025

POSITION/TITLE	SALARY
Borough Administrator	$37,795.84
Tax Collector	$100,000.00
Deputy Tax Collector	$1,750.00
Accounts Payable / Asst. to Finance Officer	$58,500.00
Tax Assessor	$29,100 .00
Administrative Office Manager	$7,500.00
Administrative Clerk 1 (FT)	$41,000.00
Administrative Clerk 3 (PT)	*$20.00 p/h*
Administrative Clerk – Communications (PT)	*$25.00 p/h*
Secretary 1	$52,076.00
Judge	$40,000.00
Prosecutor	27,500.00
Court Administrator	84,172.44
Deputy Court Administrator	$60,430.00
Court Administrator – PT/Per Diem	*$30.00 p/h*
Administrative Clerk – Police & PD OPRA Clerk	$74,111.00
P.D. Conf. Secretary, Records & OPRA Clerk (PT)	*$30.00 p/h*
Crossing Guard - SY 2024/2025	*$17.00 p/h*
Crossing Guard - SY 2025/2026	*$20.00 p/h*
Class 2 -3 Special Officer	*$35.00 p/h*

POSITION/TITLE	SALARY
Registrar of Vital Statistics	$2,400.00
Mayor	$7,495.00
Council	$6,575.00
Librarian	$23,140.00
Assistant Library Director (PT)	*$21.00 p/h*
Construction (Officer) Official	$28,150.00
Sub Code Building Official	$10,000.00
Sub Code Plumbing Official	$8,330.00
Sub Code Fire Official	$4,000.00
Sub Code Electrical Official	$13,225.00
Sub Code Fire & Building Inspector (PT)	*$40.00 p/h*
Sub Code Building Official (Temporary)	*$40.00 p/h*
Sub Code Fire Official (Temporary)	*$40.00 p/h*
Fire Prevention Official	$16,750.00
Fire Prevention Inspector	$1,300.00
Administrative Clerk – Construction (PT)	*$23.50 p/h*
Land Use Board Secretary	$13,250.00
Recreation Director	$83,045.00
Recreation Assistants (PT)	*$15.50 p/h*
Part Time/Seasonal/Hourly	*$15.49 - $40.00 p/h*

14. PUBLIC PARTICIPATION

The meeting is open to the public. There were no comments from Public or Council.

15. CLOSED SESSION - None

16. ADJOURN – 7:35 pm

Motion to adjourn the meeting by C/Pappas; seconded by C/Karalovich

Voice Vote - AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Chong



By: C. DiCorcia Williams RMC,
Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the SRC. Approval 09/08/2025