Borough of Neptune City
Regular Meeting of the Governing Body
• Borough Hall • 106 W. Sylvania Avenue •
Tuesday, July 28, 2025 *at* 6:00 pm

1. CALL TO ORDER
Mayor McGreevey called the meeting to order at 6:04 pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Mayor McGreevey noted the Borough's compliance with the Open Public Meetings Act.

3. ROLL CALL
PRESENT: Mayor Rachel McGreevy, Council President Glen Kocsis, Councilmember Corlies Chong, Councilmember Danielle Pappas, Councilmember Pamela Renee, Councilmember Brian Thomas
ABSENT: Councilmember Kimberly Karalovich
ALSO PRESENT: Attorney McGuinn and Administrator Jardine

4. FLAG SALUTE
Mayor McGreevy invited all to stand for the flag salute.

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*
A. Regular Meeting – 06/16/2025

Motion to receive the minutes by C/Renee; seconded by C/Kocsis
Voice Vote: AYE – C/Chong, C/Kocsis, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

7. RECEIPT OF COMMUNICATIONS *(vv)*
A. Asbury Park - Notice of Public Hearing re: Housing Element and Fair Share Plan
B. Avon-By-The-Sea - Notice of Adoption of Fourth Housing Element and Fair Share Plan
C. Neptune Township - Notice of Public Hearing re: Housing Element and Fair Share Plan
D. 5 Kids, LLC - Notice of Public Hearing before the Neptune City Land Use Board
E. Neptune City Police Department - Monthly Report, May 2025
F. Neptune City Police Department - Monthly Report, June 2025

Motion to receive the communications by C/Chong; seconded by C/Pappas
Voice Vote: AYE – C/Chong, C/Kocsis, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

8. PRESENTATIONS
Items were taken out of order from the agenda
A. Monmouth County Commissioners - Recognition of the Retirement of Susan Y. Hewitson
B. Borough of Neptune City - Recognition of the Retirement of Susan Y. Hewitson

Commissioner Director Arnone was invited to the floor to join Mayor McGreevy in honoring long time Borough Employee Susan Hewitson upon her retirement.

Mayor McGreevy thanked Ms. Hewitson for her dedicated service and for being so welcoming to her. Mayor McGreevy noted Ms. Hewitson will be greatly missed but deserves to enjoy her retirement.

Mayor McGreevy read into the record the Proclamation as follows:

PROCLAMATION
HONORING SUSAN Y. HEWITSON
40 YEARS OF SERVICE TO THE BOROUGH OF NEPTUNE CITY

WHEREAS, Susan Y. Hewitson and James Hewitson raised their children Jamie and Casey in Neptune City; and
WHEREAS, in December 1984, Susan Hewitson was hired as a part-time Secretary with the Borough of Neptune City Police Department; and
WHEREAS, in January of 1988, Susan Hewitson was hired full time as a Secretary for the Police Department and for the Neptune City Zoning/Planning Board Secretary; and
WHEREAS, in March of 2012, Susan Hewitson took on additional duties as the Police Records OPRA Custodian and became Secretary of the reformed Land Use Board; and
WHEREAS, during her forty plus years of service to the Borough of Neptune City, Susan Hewitson has been Administrative Assistant to the Chief of Police, as well as maintaining master report files for the Police Department, accident reports, provided Discovery to Attorneys, kept records for time off, uniform allowance, payroll, and requisitions for budget and purchasing, and responded to Police Open Public Records Act (OPRA) requests; and
WHEREAS, Susan Hewitson also served as Land Use Board Secretary, providing applicants and information to the Land Use Board, as well as keeping minutes, records and information for each application; and
WHEREAS, Susan Hewitson provided promptly and in the most courteous and helpful manner assisted the residents of Neptune City and beyond; and
WHEREAS, Susan Hewitson is the "backbone" of the Neptune City Police Department, with vast knowledge of the inside operations of the Police Department and Borough, an asset that will be difficult to replace; and
WHEREAS, each of Susan Hewitson's forty years and seven months of service are indelible in the history of the Neptune City and it is not without consideration that the Mayor and Council of the Borough of Neptune City recognize her tremendous efforts on behalf of the residents and staff of the Borough of Neptune City; and
WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of publicly recognizing Susan Hewitson for her decades of dedication, and faithful service to the Borough of Neptune City Fire, Neptune City Police Department and Neptune City Land Use Board.
NOW THEREFORE, BE IT RESOLVED by the Mayor and council of the Borough of Neptune City, County of Monmouth, State of New Jersey, that Susan Hewitson is hereby publicly commended and honored, with deep and grateful appreciation, for 40 YEARS of distinguished service, during which she has provided a model of dedication and service.

Commissioner Director Arnone noted Ms. Hewitson has worked for four Chiefs and five Mayors, to show them how the Borough operations should run. Ms. Hewitson was steadfast through all eras. He thanked the Hewitson Family for their contributions to Neptune City. Director Arnone noted that Ms. Hewitson was the glue for Neptune City. He personally handed Ms. Hewitson a proclamation recognizing her 40 years of service and proclaimed July 28 as Susan Hewitson Day in Monmouth County.

Mayor McGreevy presented Ms. Hewitson flowers and the proclamation that was read into the record.

C. Recognizing Neptune City Firefighters for Years of Service

Mayor McGreevy presented badges to the long-standing members of the Neptune City Fire Department. Jim Sestito was recognized for 25 years of dedicated service to the Neptune City Fire Department. Tony Barone was recognized for 50 years of service in the Borough Neptune City Fire Department. Larry Sauer for 50 years of service in the Borough of Neptune City. Mayor McGreevy again thanked all members for their combined 125 years of service to the Borough of Neptune City and the surrounding communities.

There was a brief break while the Hewitson Family and Firefighters families left the meeting.

D. July 28 Agenda Overview – Administrator Jardine

Administrator Jardine provided an overview of the agenda, providing details of each of the 11 consent agenda resolution items. Administrator Jardine thanked OEM Coordinator Maher for his dedicated efforts in completing the OEM Plan.

Mayor McGreevy congratulated and thanked Director of OEM Maher for his efforts and personal time, along with Chief Pearce and Firefighter Oppegaard for the Emergency Preparedness Plan. Mayor McGreevy also thanked Councilperson Renee and Shade Tree Chair Sciarappa for their efforts to join the New Jersey Tree Federation. Tax bills should be mailed in about two weeks.

E. Department of Public Works Directors Report – Director Harker

Director Harker shared the Adams Field initial phases are complete and there has been positive feedback. This year's road paving has been completed. Director Harker also shared information about the sewer main break on W. Sylvania Avenue that required emergency repair. Director Harker noted there were cones out on Windsor due to a sink hole, which was proven to be a water company issue which they addressed.

9. MAYOR'S REPORT - Mayor Rachel McGreevy

Mayor McGreevy shared that the newsletter has been published and is emailed bi-weekly. To sign up visit the Borough website; those wishing for a paper copy can request the bi-weekly newsletter be delivered. Mayor McGreevy thanked and congratulated the Neptune City Historical Commission for their installation at the New Jersey Hall of Fame Museum. The Historical Committee has set up a new display of Roosevelt and Wilson School in the lobby. Mayor McGreevy thanked the Departments who have been busy, encouraging residents to be aware of the Police Department's posts. Mayor McGreevy noted that the Construction Department is making improvements to hopefully address the backlog, including new computers and software to streamline the permit process. Ms. Martin of the Borough Office has also been cross-training to allow the Construction Office to schedule inspections, and issue permits during the day. Mayor McGreevy noted Ms. Mya Cherbini has been learning the role of Land Use Board Secretary left by Ms. Hewitson's retirement. The Land Use Board will confirm Ms. Cherbini's appointment.

10. COUNCIL REPORTS

A. COUNCIL PRESIDENT GLEN KOCSIS - ADMINISTRATION OF JUSTICE

Council President Kocsis reported the Borough is looking for new Crossing Guards, applications can be sent to the Borough Office or apply online. National Night Out is Tuesday, August 5. The PBA Steak-bake is Friday, September 29.

B. COUNCILWOMAN DANIELLE PAPPAS - EMERGENCY SERVICES

Councilwoman Pappas shared stats from the Neptune City Fire Department. Total calls year to date for the Fire Department are 27. C/Pappas offered congratulations to Firefighters Sestito, Barone and Sauer for their dedicated services. C/Pappas thanked Ms. Hewitson and noted the Borough of Neptune City is one big family.

C. COUNCILMEMBER BRIAN THOMAS, ADMINISTRATION AND FINANCE

Councilmember Thomas noted property taxes will be sent out soon. Information will be put out to residents to challenge their assessments. C/Thomas also recommended contacting Assessor Fitzpatrick with any questions. The Finance Committee will be meeting to discuss Capital Improvement Projects and planning capital improvements for FY 2026. C/Thomas shared rec events including a concern in the park on Friday, 8/1. On 8/7 and 8/21 there will be a summer movie night. The Graffiti Art Kids Club is looking for donations to be used on scarecrows in the Fall. Volunteers are also sought for the Graffiti Kids Club.

D. COUNCILMEMBER PAMELA RENEE - BUILDINGS AND GROUNDS

Councilmember Renee reported the Green Team met on July 7 and will meet again on August 4. C/Renee shared information about the work being done to make Sustainable Jersey points. Buildings and Grounds met and are still working on the flooding issue. C/Renee noted the playground at Adams Field is open. C/Renee encouraged residents to download the Recycle Coach app for reminders and information. C/Renee also shared the Borough's Facebook page which is Borough of Neptune City, and the website is neptunecitynj.com. C/Renee shared the Department of Transportation has approved the grant for paving

for Locust, River and Summerlan. C/Renee spoke about the grants the Borough is applying for including the Clean Energy Grant and Tree Federation. C/Renee also thanked all celebrants.

E. COUNCILMEMBER KIMBERLY KARALOVICH - SPECIAL SERVICES
Councilmember Karalovich was absent.

F. COUNCILMEMBER CORLIES CHONG - COMMUNITY RELATIONS
Councilmember Chong shared there will be a Community Relations meeting where a chair will be elected, and the mission will be discussed. The Committee will also be discussing upcoming events and volunteers needed including Community Center Day on 8/21 and the Food Truck Festival. C/Chong shared information about the grant received for the Community Center. A baseline for the Community Center is being established to help prioritize where the grant funds will be best served.

Mayor McGreevy shared Speaker Coughlin and Assemblymembers Donlon and Peterpaul visited and toured the Community Center.

Mayor McGreevy reported Commissioner Director Arnone held a meeting to discuss the plan for dredging Shark River, which Mayor McGreevy attended. The Borough, County, neighboring Towns and State will be partnering to move forward.

11. PUBLIC COMMENTS ON AGENDA ITEMS
The meeting was open to the public on agenda items.

Ms. Carla Storino, shared she's been going to the Community Center to play pickleball and is disappointed to see there is no longer evening pickleball on the schedule.

Ms. Maria Joanis, plays pickleball on Fridays. The date and time are no longer on schedule and is requesting a time be added back to the schedule on Fridays.

C/Thomas noted that Tuesday evening is open because it is held for Rec Basketball. C/Chong will investigate the matter and work with Director Pappas to come up with a solution.

Ms. Patty Davis, shared that with no evening times, as a Senior who works full time during the day, she looks forward to the evening time for pickleball.

Ms. Maria Joanis noted there is no Senior Club anymore, asking if the Borough of Neptune City could partner with the Township of Neptune for Senior Events. Mayor McGreevy noted the Borough will look into the matter.

12. UNFINISHED BUSINESS
A. Ordinance Adoption (rc)
There were no ordinances being considered for adoption by the Governing Body on 7/28/25.

13. NEW BUSINESS
A. Ordinance Introduction (rc)
There were no ordinances being considered for introduction by the Governing Body on 7/28/25.

B. Consent Resolutions (rc)
All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-96** - Auth. Payment of the Bills
2) **Resolution 2025-97 -** Auth. Adoption of Emergency Operations Plan *(Neptune City Office of Emergency Management)*
3) **Resolution 2025-98** - Auth. Employment of Additional Construction Subcode Officials (Doolittle)
4) **Resolution 2025-99** - Auth Road Closures for National Night Out Car Show (08/05/25)

5) **Resolution 2025-100 -** Endorsement in Support of the NJDOT Route 33, Wayside Rd to Route 71 (Main St) Improvements
6) **Resolution 2025-101** - Auth. Application for Monmouth County Open Space Grant Program (Adams and Memorial)
7) **Resolution 2025-102** - Auth The Application to the NJ Clean Energy Program Community Energy Planning Grant Program
8) **Resolution 2025-103** - Auth. Application to Join the New Jersey Tree Federation
9) **Resolution 2025-104** - Approving Application for Volunteer for Neptune City Fire Department (Revol)
10) **Resolution 2025-105** – Extending Grace Period for Payment of Third Quarter 2025 Taxes (September 5, 2025)
11) **Resolution 2025-106** – Auth. Award of No Bid Contract for Emergency Repairs to Sewer Main (Burke Contracting)

Mayor McGreevy invited a discussion on consent agenda resolutions. There were no comments.

Motion to approve items 1-11 (Resolutions 2025-96 through 2025-106) as a group by C/Pappas; seconded by C/Kocsis
Roll Call: AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

RESOLUTION 2025-96
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $712,347.47

Vendor Name	Item Description	Amount
GANNETT NY/NJ LOCALIQ	PUBLICATION: 5-22/30-2025	$ 91.32
AVAKIAN,LEON S INC.	STORMWATER SPPP UPDATES #28631	$ 1,287.50
MAZZA RECYCLING SERVICES, LTD.	Tire Recycling	$ 156.00
MON COUNTY ASSESSOR'S ASSOC	2025 TAX ASSESSOR'S DUES	$ 150.00
TREASURER, COUNTY OF MONMOUTH	VEHICLE REPAIR-NCPD	$ 3,395.67
MONMOUTH COUNTY POLICE CHIEFS	EMOTIONAL SURVIVAL (2)	$ 200.00
NJ AMERICAN WATER COMPANY	SERVICE: MAY-JUNE 2025	$ 122.28
NJ AMERICAN WATER COMPANY	SERVICE: MAY-JUNE 2025	$ 489.10
STATE OF NJ	OPRA RECORDS CLASS- REGINA	$ 299.00
RUTGERS STATE UNIVERSITY OF NJ	REG: RECORDS MANAGEMENT	$ 653.00
SEABOARD WELDING SUPPLY	SERVICE: JUNE 2025	$ 19.90
SEABOARD WELDING SUPPLY	6 OXYGEN CYLINDERS	$ 275.70
UNITED FIRE CO #1	REIMBURSEMENT: NCFD DRILL FOOD	$ 130.00
UNITED FIRE CO #1	REIMBURSEMENT: NCFD DRILL FOOD	$ 130.00
CRAFTMASTER PRINTING, INC.	WINDOW ENVELOPES-ADMIN	$ 585.00
ALLIED FIRE & SAFETY EQUIP CO.	COMM CENTER HOOD SYSTEM 2025	$ 218.00
THE NEW COASTER, LLC.	AD: 6-19-2025 PUBLIC AUCTION	$ 15.50
BRADLEY CAR CARE	MAY VEHICLE SERVICES	$ 459.25
NJ DIV ALCOHOLIC BEV CONTROL	2025-2026 ABC LICENSE RENEWAL	$ 24.00
MON COUNTY BOARD OF TAXATION	2025 ASSESSMENT CARDS	$ 802.29
SEA BREEZE FORD, INC.	MAY VEHICLE SERVICE PARTS	$ 83.06
SEA BREEZE FORD, INC.	MAY VEHICLE SERVICE PARTS	$ 499.19
SEA BREEZE FORD, INC.	MAY VEHICLE SERVICE PARTS	$ 291.16
SEA BREEZE FORD, INC.	VEHICLE PARTS INV. JUNE 2025	$ 161.33
SEA BREEZE FORD, INC.	VEHICLE PARTS INV. JUNE 2025	$ 3,476.07
SEA BREEZE FORD, INC.	VEHICLE PARTS INV. JUNE 2025	$ 166.92

BUSINESS INFORMATION SYSTEMS	SERVICE & SUPPORT RENEWAL 2025	$	1,202.25
ORIENTAL TRADING COMPANY, INC.	SUPPLIES-NC LIBRARY	$	113.18
INSTITUTE FOR PROFESSIONAL DEV	WEBINAR: A. JARDINE 7-16-2025	$	50.00
INSTITUTE FOR PROFESSIONAL DEV	WEBINAR: S. LAUGHLIN 8-6-2025	$	50.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$	45.00
GENUINE PARTS COMPANY	MAY AUTO SERVICE PARTS	$	1,576.91
GENUINE PARTS COMPANY	MOTOR OIL 5W20	$	799.00
GENUINE PARTS COMPANY	JUNE 2025 VEHICLE PARTS	$	999.03
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$	100.00
JESCO, INC.	FUEL INJECTORS LEAF MACHINE #2	$	620.40
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$	100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$	100.00
SHRED-IT USA,LLC	SERVICE: MAY 2025	$	372.46
STATE TOXICOLOGY LABORATORY	RANDOM TESTING	$	135.00
STATE TOXICOLOGY LABORATORY	RANDOM TESTING	$	90.00
DELISA DEMOLITION & DISPOSAL	SERVICE: JUNE-JULY 2025	$	8,414.35
DELISA DEMOLITION & DISPOSAL	SERVICE: JUNE 2025	$	24,754.17
DELISA DEMOLITION & DISPOSAL	SERVICE: JUNE 2025	$	4,005.50
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY 2025	$	8,879.33
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY 2025	$	411.70
DELISA DEMOLITION & DISPOSAL	SERVICE: JULY 2025	$	481.85
ELLICOTT NETWORK CONSULTANTS	SONIC WALL LICENSE-2025	$	915.60
ELLICOTT NETWORK CONSULTANTS	3RD QTR MAINT CONTRACT 2025	$	4,283.37
MONMOUTH COUNTY TREASURER	POSTAGE-PRIMARY BALLOTS 2025	$	391.02
STAPLES ADVANTAGE	SUPPLIES: PD-LIBRARY-ADMIN	$	469.46
STAPLES ADVANTAGE	SUPPLIES: PD-LIBRARY-ADMIN	$	101.99
STAPLES ADVANTAGE	SUPPLIES: PD-LIBRARY-ADMIN	$	454.88
STAPLES ADVANTAGE	SUPPLIES: PD-LIBRARY-ADMIN	$	134.89
STAPLES ADVANTAGE	SUPPLIES: PD-LIBRARY-ADMIN	$	4.53
STAPLES ADVANTAGE	ADMIN-TAX DEPT OFFICE SUPPLIES	$	176.98
STAPLES ADVANTAGE	LUB OFFICE SUPPLIES FOLDERS	$	58.08
SAFE ID CARD SYSTEMS INC.	ID CARD: NCPD-ADMIN OFFICE	$	29.00
SAFE ID CARD SYSTEMS INC.	ID CARD: NCPD-ADMIN OFFICE	$	30.00
SAFE ID CARD SYSTEMS INC.	ID CARD: NCPD-ADMIN OFFICE	$	74.00
ATS ENVIRONMENTAL SERVICES	FUEL SYSTEM TESTING	$	1,192.00
ATS ENVIRONMENTAL SERVICES	DIAGNOSING LEVER REPAIRS	$	750.00
NJ DEPT OF COMMUNITY AFFAIRS	2ND QUARTER DCA FEES: 2025	$	8,898.00
OPEN SYSTEMS INTEGRATORS, INC	ANNUAL RENEWAL: JULY 2025-2026	$	2,190.50
CONNELL CONSULTING, LLC	TRAINING MAY 7-9TH (2)	$	698.00
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 6-16-2025	$	66.91
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 6-16-2025	$	66.00
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 6-23-2025	$	66.00
FBI NATIONAL ACADEMY ASSOC.	2025 ANNUAL CONFERENCE (3)	$	2,175.00
NJ STATE ASSOC CHIEF OF POLICE	ACCREDITATION PROGRAM FEE 2025	$	1,332.00
RUTGERS STATE UNIVERSITY	CONTINUING EDUCATION-D HARKER	$	485.00

COPS	PATROL INTERVIEW TACTICS (2)	$	338.00
LANGUAGE LINE SERVICES, INC	SERVICE: JUNE 2025	$	13.60
TRUGREEN COMMERCIAL	SERVICE: 5-14-2025	$	680.00
TRUGREEN COMMERCIAL	SERVICE: 5-14-2025	$	250.00
TRUGREEN COMMERCIAL	SERVICE: 6-27-2025	$	680.00
TRUGREEN COMMERCIAL	SERVICE: 6-27-2025	$	250.00
TRUGREEN COMMERCIAL	SERVICE: 6-27-2025	$	250.00
TRUGREEN COMMERCIAL	SERVICE: 6-27-2025	$	680.00
JOHN KELLY MECHANICAL, LLC	Recycling Center Electric	$	900.00
JOHN KELLY MECHANICAL, LLC	Mun.Bldg Replace condensr coil	$	1,000.00
PLOSIA COHEN, LLC	SERV: APRIL 2025	$	346.50
STATE OF NJ TREASURER	AIR QUALITY PERMIT 2025	$	1,090.00
JARDINE, ALBERT	REIMB: MEM DAY-PRIDE CAKE 2025	$	124.99
JARDINE, ALBERT	REIMB: MEM DAY-PRIDE CAKE 2025	$	248.95
JARDINE, ALBERT	REIMBUR: LUNCH DPW RECOGNITION	$	126.00
JARDINE, ALBERT	REIMBUR: MEM DAY GIFT CARD	$	54.95
JARDINE, ALBERT	REIMBUR: MEM DAY SUPPLIES	$	75.70
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$	100.00
JARDINE, ALBERT	REIMBURS: DPW VERIZON	$	71.30
LEXIS NEXIS	RENEWAL: JULY 2025-JUNE 2026	$	128.70
J. SWANTON FUEL OIL COMPANY	DELIVERY: 5-22 & 6-9-2025	$	1,013.50
J. SWANTON FUEL OIL COMPANY	DELIVERY: 5-22 & 6-9-2025	$	138.20
J. SWANTON FUEL OIL COMPANY	DELIVERY: 6-27-2025	$	988.68
J. SWANTON FUEL OIL COMPANY	DELIVERY: 6-27-2025	$	134.82
MONMOUTH COUNTY SPCA	SERVICE: APRIL 2025	$	1,245.00
MONMOUTH COUNTY SPCA	SERVICE: MAY 2025	$	1,207.50
MONMOUTH COUNTY SPCA	SERVICE: APRIL 2025	$	112.50
MONMOUTH COUNTY SPCA	SERVICE: APRIL 2025	$	150.00
MAD SCIENCE OF WEST NEW JERSEY	PROGRAM: FLASH OF CHEM 7-28-25	$	250.00
SHORE TOP CONSTRUCTION CORP.	IMPROV ADAMS FIELD-PAYMENT #1	$	81,972.52
LORCO PETROLEUM SERVICES	WASTE OIL DESPOSAL	$	250.00
MONMOUTH COUNTY CLERK	2025 PRIMARY BALLOTS-PRINTING	$	2,068.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$	100.00
EDWARDS, MATTHEW	MEDICAL CONSULT/LUKE	$	243.57
ADPRO IMPRINTS	NCPD OVAL CAR MAGNET	$	638.38
AMAZON CAPITAL SERVICES	COMMUNITY CENTER EQUIPMENT	$	2,250.87
AMAZON CAPITAL SERVICES	REPAIR PARTS-DPW	$	69.77
AMAZON CAPITAL SERVICES	PRIDE CELEBRATION SUPPLIES	$	229.20
AMAZON CAPITAL SERVICES	COMMUNITY CENTER EQUIPMENT	$	854.76
AMAZON CAPITAL SERVICES	PD PHONE EQUIPT	$	102.41
AMAZON CAPITAL SERVICES	EXMARK MOWER BLADES	$	267.68
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	$	135.12
AMERIMARK DIRECT	recycling eductaion supplies	$	6,122.12
BAILEY TRAINING AND CONSULTING	LEADERSHIP & LEGACY (3)	$	477.00
CANNON & MCGUINN	PROF SERVICE: APRIL 2025	$	132.00

CANNON & MCGUINN	PROF SERVICE: APRIL 2025	$	2,500.00
CANNON & MCGUINN	PROF SERVICE: APRIL 2025	$	148.50
CANNON & MCGUINN	PROF SERVICE: MAY 2025	$	66.00
CANNON & MCGUINN	PROF SERVICE: MAY 2025	$	2,500.00
CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: MAY-JUNE 2025	$	783.33
CHERRY,JR,ESQ. ANTHONY L.	PROF SERV: MAY-JUNE 2025	$	783.33
CINTAS	SUPPLIES	$	406.91
CINTAS	supplies	$	812.06
E.R.S. FLEET REPAIR, INC	REPAIR: LEAK-NCFD 35-76	$	285.00
ESI Equipment, Inc.	EQUIPMENT SERVICE: NCFD	$	1,196.00
EVOLUTION TRAINING SOLUTIONS	RED DOT SIGHT PISTOL TRAINING	$	615.00
F.I.S. ON-SITE SERVICE	REPAIR-NCFD 35-74 & 35-76	$	1,781.91
Garden State Concrete	Recycling center pad	$	505.00
KAPPE ASSOCIATES, INC.	Transduecer Laird Ave.	$	733.00
KEPWEL SPRING WATER CO.	SERVICE: JUNE 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: JUNE 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: JUNE 2025	$	20.00
KIM, SEUNWOO	CERT COURSE REGISTRATION FEE	$	95.00
KLEEN-RITE	DEEP CLEANING & MAY SERVICE 25	$	1,350.00
KLEEN-RITE	DEEP CLEANING & MAY SERVICE 25	$	2,178.00
KLEEN-RITE	JUNE CLEANING SERVICE 2025	$	2,178.00
MARSHALL MACHINERY, INC.	REPAIR: TRACTOR DPW	$	2,615.87
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$	100.00
MILLENNIUM STRATEGIES	SUBSCRIPTION: JUNE 25-MAY 26	$	5,000.00
NEAVES, WILLIAM	MED. REIMBURSEMENT 8/1-10/31	$	555.00
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	64.33
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	60.08
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	64.33
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	65.52
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	1,966.04
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	69.87
ORBA SERVICES NJ, INC.	EMERGENCY REPAIRS: NCPD	$	458.29
SCOTT, WILLIAM	DOLLAMUR MATS-NCPD	$	1,200.00
SERVICE TIRE TRUCK CENTERS	MOUNT TIRES TRUCK 661	$	200.00
STAR NEWS GROUP	AD: 6-5-2025 #82979	$	6.80
WEINER LAW GROUP, LLP	PROF SERVICE: MAY 2025	$	518.00
ZOOM VIDEO COMMUNICATIONS INC	COURT ZOOM JULY - AUG 2025	$	14.99
AVAKIAN,LEON S INC.	2024 RD PROG-RIVERDALE/LOC/3RD	$	4,135.00
HOME DEPOT CREDIT SERVICES	CARPET-NC COMMUNITY CENTER	$	11.01
HOME DEPOT CREDIT SERVICES	CARPET-NC COMMUNITY CENTER	$	858.37
DELL MARKETING L.P.	CONSTRUCTION COMPUTERS-SERVER	$	1,508.31
DELL MARKETING L.P.	CONSTRUCTION COMPUTERS-SERVER	$	4,006.09
SKYLANDS AREA FIRE EQUIPMENT	TURNOUT GEAR-NCFD	$	472.00
SKYLANDS AREA FIRE EQUIPMENT	TURNOUT GEAR-NCFD	$	12,823.59
SKYLANDS AREA FIRE EQUIPMENT	TURNOUT GEAR-NCFD	$	454.00

SKYLANDS AREA FIRE EQUIPMENT	TURNOUT GEAR-NCFD	$	908.00
SHORE TOP CONSTRUCTION CORP.	IMPROV ADAMS FIELD-PAYMENT #1	$	250,000.00
SHORE TOP CONSTRUCTION CORP.	IMPROV ADAMS FIELD-PAYMENT #1	$	16,000.00
TNSA	2ND QTR BILLING: 2025	$	161,747.25
SCHINDLER ELEVATOR CORP.	PREVENTATIVE MAINT: JUNE 2025	$	321.88
SCHINDLER ELEVATOR CORP.	PREVENTATIVE MAINT: JULY 2025	$	321.88
FIRE SYSTEMS OF NJ, LLC	Backflow testing	$	405.00
FIRE SYSTEMS OF NJ, LLC	Backflow testing	$	350.00
FIRE SYSTEMS OF NJ, LLC	Backflow testing	$	68.00
KDI	SERVICE: FEB-MAY 2025	$	803.32
DE LAGE LANDEN FINANCIAL SERV.	COPIER LEASE: JUNE 2025	$	685.64
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$	10,000.00
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$	5,000.00
Archer & Greiner, P.C.	SPECIAL COUNSEL: MAY 2025	$	6,497.50
LEMBO, ADREANA	GAZEBO RENTAL-LEMBO 6/20/25	$	25.00
MENKE, MAEGAN	PARK RENTAL DEPOSIT 6/27/2025	$	125.00
THOMAS, BRIAN	REIMBURSEMENT: GAME SUPPLIES	$	73.00
WEINER LAW GROUP, LLP	SERVICE: MARCH 2025 50 FLEXCRF	$	203.50
WEINER LAW GROUP, LLP	SERV: 3-12-25 THIRD GARDEN PK	$	855.10
WEINER LAW GROUP, LLP	SERV: MAY 2025 THIRD GARDEN PK	$	74.00
WEINER LAW GROUP, LLP	SERV: MAY 2025 GENESIS REDEVEL	$	166.50
WEINER LAW GROUP, LLP	SERV: MAY 2025 25 EVERGREEN	$	185.00
WEINER LAW GROUP, LLP	SERV: MAY 2025 45 THIRD AVE	$	74.00
WEINER LAW GROUP, LLP	SERVICE: MAY 2025 5 KIDS LLC	$	166.50
	07/28/2025 Bill List Total	$	712,347.47

RESOLUTION 2025-97
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING ADOPTION OF EMERGENCY OPERATIONS PLAN

WHEREAS, the Borough of Neptune City is required to adopt an Emergency Operations Plan in compliance with the guidelines issued by the New Jersey Office of Emergency Management (NJ OEM); and

WHEREAS, the Borough has prepared a revised Emergency Operations Plan and desires to adopt said Emergency Operations Plan.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, hereby adopt the Emergency Operations Plan in compliance with the guidelines issued by the NJ OEM; and

BE IT FURTHER RESOLVED, that all Borough officials including but not limited to the Mayor, Administration, Director of Office of Emergency Management, and Municipal Clerk are hereby authorized and directed to take such ministerial actions as are necessary to effectuate the provisions of this resolution.

RESOLUTION 2025-98
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE EMPLOYMENT OF ADDITIONAL CONSTRUCTION SUBCODE OFFICIALS

WHEREAS, there will be a need for certain inspections to take place for such matters including, but not limited to, major development, construction, and building additions; and

WHEREAS, these additional assignments will take additional time for the Construction Department; and

WHEREAS, the Mayor and Council of the Borough of Neptune City are desirous of filling the positions, and the Construction Official has made the recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint William Dolittle to fill the position of part-time Building Subcode Official and Fire Subcode Official effective July 1, 2025 at a salary of $40.00 per hour; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

RESOLUTION 2025-99
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE ROAD CLOSURES FOR NATIONAL NIGHT OUT CAR SHOW

WHEREAS, certain Neptune City activities, specifically for the National Night Out Car Show, require the temporary closing of certain streets in the Borough; and

WHEREAS, in order to safely hold the National Night Out Car Show, it is necessary to temporarily close certain streets and/or redirect traffic patterns between 4:00 pm and 8:00 pm on Tuesday, August 5, 2025.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Neptune City that the following streets will be included as part of the traffic plan for the National Night Out Car Show on Tuesday, August 5, 2025 from 4:00 pm – 8:00 pm:

Riverview Avenue between Myron Avenue and Green Avenue

RESOLUTION 2025-100
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
RESOLUTION OF THE BOROUGH OF NEPTUNE CITY, ENDORSEMENT IN SUPPORT OF THE STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION ROUTE 33, WAYSIDE ROAD TO ROUTE 71 (MAIN STREET) IMPROVEMENTS

WHEREAS, a meeting was held on June 18, 2025, between the NJDOT and representatives of the Borough of Neptune City, Neptune Township, Monmouth County and other interested parties concerning the Route 33, Wayside Road to Route 71 (Main Street) Improvements project; and

WHEREAS, representatives of the Borough of Neptune City were in agreement with the Route 33, Wayside Road to Route 71 (Main Street) Improvements Project improvements as shown on the June 18, 2025 plans as presented at the meeting held on June 18, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Neptune City as follows:

1. The Borough Council authorizes and directs the Borough Clerk to forward a letter to the NJDOT indicating support for the proposed improvements to the Route 33, Wayside Road to Route 71 (Main Street) Improvements Project.
2. The Borough Clerk is further directed to forward such a letter to be attached to this Resolution expressing its support for this project.

RESOLUTION 2025-101
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPLICATION FOR MONMOUTH COUNTY OPEN SPACE GRANT PROGRAM

WHEREAS, the Monmouth County Board of County Commissioners has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County Park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of desires to obtain County Open Space Trust Funds in the amount of $500,000.00 to fund Improvements to Adams Field and Memorial Park, 2 West End Ave, Neptune City, NJ 07753 and 1-41 Riverview Ave, Neptune City, NJ 07753, Block 104, Lot 32 & Block 32, Lot 1; and

WHEREAS, the total cost of the project including all matching funds is $ 781,250.00; and

WHEREAS, the Borough of Neptune City is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY BOROUGH OF NEPTUNE CITY THAT:

1. Al Jardine or his/her successor is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Neptune City is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance with such policies and procedures, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Al Jardine or his/her successor is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and
5. This resolution shall take effect immediately.

RESOLUTION 2025-102
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE APPLICATION TO THE NJ CLEAN ENERGY PROGRAM COMMUNITY ENERGY PLANNING GRANT PROGRAM

WHEREAS, a sustainable community seeks to ensure that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Borough of Neptune City strives to assure clean land, air and water for current and future generations; and

WHEREAS, New Jersey's Energy Master Plan: Pathway to 2050 ("EMP") established that community level action is necessary to achieve the state's goal of 100% clean energy by 2050; and

WHEREAS, the New Jersey Board of Public Utilities has created a Community Energy Plan Grant program for municipalities to develop a community energy plan to meet the goals of the state's Energy Master Plan; and

WHEREAS, the Borough of Neptune City is invested in developing a community energy plan to help the state achieve the goal of 100% clean energy by 2050; and

WHEREAS, the Community Energy Plan Grant program will help the Borough of Neptune City to plan for and invest in renewable energy and to work towards a better environment for all residents by using the state's Energy Master Plan (EMP) as a guide to develop sustainable strategies that increase clean energy production, reduce energy use, and cut emissions.

THEREFORE, the Governing Body of the Borough of Neptune City has determined that Neptune City should apply for the aforementioned Community Energy Planning Grant program; and

THEREFORE, the Borough of Neptune City will commit to providing staff support for the duration of the Community Energy Planning process, including for gathering of relevant data and for convening at least one public meeting.

THEREFORE, BE IT RESOLVED, that Governing Body of the Borough of Neptune City, State of New Jersey, authorizes the submission of the aforementioned application to the NJBPU Community Energy Planning Grant program.

RESOLUTION 2025-103
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING APPLICATION TO JOIN THE NEW JERSEY TREE FEDERATION

WHEREAS, the Borough of Neptune City recognizes the importance of maintaining and enhancing the urban forest within its jurisdiction; and

WHEREAS, the New Jersey Shade Tree Federation (NJSTF) is a leading organization dedicated to the promotion of urban forestry and the responsible management of trees in New Jersey; and

WHEREAS, membership in NJSTF provides access to valuable resources, networking opportunities, and educational programs related to arboriculture and urban forestry; and

WHEREAS, the Borough of Neptune City desires to partner with NJSTF to further its commitment to tree stewardship and community beautification.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Neptune City hereby authorizes the Borough Administrative Offices to complete the membership application process for the Borough of Neptune City to join the New Jersey Shade Tree Federation;

BE IT FURTHER RESOLVED, that the Borough of Neptune City agrees to abide by the bylaws and policies of the New Jersey Shade Tree Federation;

BE IT FURTHER RESOLVED, that the Borough of Neptune City designates $150.00 for the annual membership dues;

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the New Jersey Shade Tree Federation as part of the membership application.

RESOLUTION 2025-104
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING VOLUNTEER APPLICATION FOR THE NEPTUNE CITY FIRE DEPARTMENT

WHEREAS, the Neptune City Fire Department is always in need of volunteers; and

WHEREAS, the following person has made application to become a member of the Neptune City Fire Department:

MICHELOVE REVOL

WHEREAS, the applicant has been recommended for membership by the Neptune City Fire Department.

NOW THEREFORE BE IT RESOLVED, that MICHELOVE REVOL be approved as a member Firefighter with the Neptune City Fire Department.

RESOLUTION 2025-105
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
EXTENDING GRACE PERIOD FOR PAYMENT OF 3RD QUARTER 2025 TAXES

WHEREAS, the Tax Collector has informed the Mayor and Council of the Borough of Neptune City that the Monmouth County Board of Taxation was delayed in forwarding the necessary information for the preparation and mailing of final tax bills to the real estate taxpayers of the Borough of Neptune City for the year 2025; and

WHEREAS, the present statute requires the imposition of a late charges if 3rd quarter 2025 taxes are not paid by the 10th of August; and

WHEREAS, it would be unfair and unreasonable to impose a penalty for a delinquent payment when the amount of the payment is unknown.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of the Borough of Neptune City is hereby ordered and directed, according to Public Law 1994, Chapter 72, signed July 14, 1994, that if tax bills are not delivered or mailed at least 25 (twenty-five) calendar days prior to the standard due date, then the delinquency date for 3rd quarter 2025 taxes shall be established as the twenty-fifth (25th) calendar day after the date the tax bill was delivered or mailed. The tax bills will contain the date of **September 5, 2025**, on which interest shall start accruing.

RESOLUTION 2025-106
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE AWARD OF NO BID CONTRACT FOR EMERGENCY REPAIRS TO WEST SYLVANIA AVENUE SEWER MAIN

WHEREAS, a portion of the West Sylvania Avenue Sewer Main is starting to collapse which may cause a sinkhole on a major thoroughfare and could result in raw sewerage being discharged on the roadway and eventually into the Shark River which is a detriment to the health, safety and welfare of the environment; and

WHEREAS, an emergency purchase pursuant to NJSA 40A:11-6 may be awarded without advertisement for bids or bidding in that an emergency affecting the health and public safety requires the immediate performance of the service.

WHEREAS, there is the need for emergency repairs to West Sylvania Avenue Sewer Main as stated by the Director of Public Works. Therefore, such contract may be awarded without competitive bidding as permitted by NJSA 40A:11-6; and

WHEREAS, the Director of Public Works has received pricing from one vendor, and the recommendation is to award the contract to Burke Contracting, LLC in the amount of $43,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City that the Chief Financial Officer be and is hereby authorized to encumber said contracts as listed above.

CERTIFICATION AS TO AVAILABILITY OF FUNDS
I herewith certify that there are adequate funds available for the contract noted above per Bond Ordinance 2016-04 which has an available balance in the amount of $122,328.66.
William E. Antonides, Jr.
Chief Financial Officer

14. PUBLIC PARTICIPATION
The meeting is open to the public.

Mr. Ted Core, shared a concern about a horrible smell of cats, cat odor, and cat waste and fleas in his yard. Mayor McGreevy reported a violation has been issues. Administrator Jardine will follow up with Code Enforcement and the Board of Health.

There were no further public or council comments.

15. CLOSED SESSION - None

16. ADJOURN – 7:05 pm
Motion to adjourn the meeting by C/Pappas; seconded by C/Renee
Voice Vote - AYE - C/Kocsis, C/Chong, C/Pappas, C/Renee, C/Thomas
ABSENT – C/Karalovich

By: C. DiCorcia Williams RMC,
Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the SRC. Approval 08/25/2025