Borough of Neptune City
Regular Meeting of the Mayor and Council
Monday, June 16, 2025 at 5:15 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Coaster, and The Coast Star, and by posting on the Borough website, at the Municipal Building, and filing with the Borough Clerk. Notices of the meeting time change were sent via e-mail to The Coaster, The Asbury Park Press and The Coast Star on May 28, 2025, and published June 5, 2025. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on May 28, 2025.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*

A. Special Meeting – 06/09/2025

7. RECEIPT OF COMMUNICATIONS *(vv)*

A. Susan Hewitson - Letter of Retirement

8. PRESENTATIONS

A. Resolution 2025-86 - Fair Share Housing Element Plan
B. Engineer Mike Shafai – Monmouth County Open Space Grant
C. Proclamation – Recognizing June as LGBTQ+ PRIDE Month
D. June 16 Agenda Overview – Administrator Jardine
E. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT – Held to a future meeting

10. COUNCIL REPORTS – Held to a future meeting

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS (rc) – None

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-87** - Auth Payment of the Bills
2) **Resolution 2025-88** - Auth. Renewal of Neptune City Liquor Licenses (2025-2026)

3) **Resolution 2025-89** - Auth. Dates for the Sale of Municipal Personal Property Through On-Line Auction
4) **Resolution 2025-90** - Auth. Disposition of Municipal Personal Property No Longer Needed for Public Use
5) **Resolution 2025-91** - Confirming Appointment to Certain Volunteer Positions (Green Team)
6) **Resolution 2025-92**- Auth. Application for FY2026 TTF Project Improvements to Union and Riverview
7) **Resolution 2025-93**- Approving Hiring of Recreation Assistants
8) **Resolution 2025-94**- Approving the Hiring of Part Time Confidential Secretary / Records Clerk (Police Department)
9) **Resolution 2025-95** - Approving and Authorizing A Memorandum of Agreement Between the Borough of Neptune City and Neptune City Employees Association, Local #196, IFTPE

14. PUBLIC PARTICIPATION

15. CLOSED SESSION (rc) – None

16. ADJOURN *(vv)*

The next Council Meeting is scheduled for 6:00 pm on Monday, July 28, 2025

Note: there is only one regular meeting per month scheduled for June, July and August

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

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RESOLUTION 2025-87

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $149,186.51

Vendor Name	Description	Amount
RUTGERS STATE UNIVERSITY	CLASS: DPW CPWM REVIEW	$ 390.00
MACHADO LAW GROUP	SERV: DEC 2024-JANUARY 2025	$ 85.00
MACHADO LAW GROUP	SERV: DEC 2024-JANUARY 2025	$ 1,955.00
MONMOUTH TRUCK EQUIPMENT	UPFITTING FOR NEW PICKUP TRUCK	$ 11,671.46
MEYERS, SHANNON	PARK RENTAL DEPOSIT 5/31/20205	$ 100.00
SALMON, JARROD	MEM PARK RENTAL FEE - SALMON	$ 100.00
HOME DEPOT CREDIT SERVICES	recycling center	$ 71.88
HOME DEPOT CREDIT SERVICES	recycling center	$ 297.48
HOME DEPOT CREDIT SERVICES	recycling center	$ 386.24
HOME DEPOT CREDIT SERVICES	recycling center	$ 35.00
AMAZON CAPITAL SERVICES	DPW SUPPLIES	$ 223.93
AMAZON CAPITAL SERVICES	DPW SUPPLIES	$ 1,002.93
AMAZON CAPITAL SERVICES	DPW SUPPLIES	$ 31.28
AMAZON CAPITAL SERVICES	DPW SUPPLIES	$ 115.87
NJ GRAVEL & SAND COMPANY	mulch	$ 448.00
NJ GRAVEL & SAND COMPANY	mulch	$ 140.00
HOME DEPOT CREDIT SERVICES	flowers	$ 389.09
WEINER LAW GROUP, LLP	SERV: #328961 THIRD GARDEN PK	$ 111.00
WEINER LAW GROUP, LLP	PROF SERVICE: APRIL 2025	$ 333.00
STATE OF NJ TREASURER	AIR QUALITY PERMIT 2025	$ 1,050.00
SHRED-IT USA,LLC	SERVICE: APRIL 2025	$ 180.33
POWERDMS, INC.	ACCRED POLICE SUBSCRIPTION	$ 2,795.63
POWERDMS, INC.	ACCRED POLICE SUBSCRIPTION	$ 5,526.24
TRUGREEN COMMERCIAL	SERVICE: MAY 2025	$ 140.00
STAPLES ADVANTAGE	STAPLES OFFICE SUPPLIES	$ 85.64
KEY-TECH INC.	CORE SAMPLING/ANALYSIS #59336	$ 2,010.00
ORIENTAL TRADING COMPANY, INC.	SUPPLIES-NC LIBRARY	$ 71.19
Archer & Greiner, P.C.	SPECIAL COUNSEL: APRIL 2025	$ 3,802.50
VERIZON WIRELESS (CELL PHONES)	SERVICE: APRIL-MAY 2025	$ 373.29
NJ DEPT HEALTH & SENIOR SERV	DOG LIC FEES: MAR-MAY 2025	$ 123.60
MONMOUTH TELECOM	SERVICE: MAY 2025	$ 1,266.94
MONMOUTH TELECOM	SERVICE: MAY 2025	$ 172.77
THE NEW COASTER, LLC.	LEGAL PUBLICATIONS	$ 74.40
THE NEW COASTER, LLC.	LEGAL PUBLICATIONS	$ 53.34
STANDARD INSURANCE COMPANY	PREMIUM: MAY 2025	$ 315.81
SPECIALTY AUTOMOTIVE EQUIP	OSHA REQUIRED LIFT INSPECTION	$ 300.00
MCAA OF MONMOUTH - LONG BRANCH	COURT NCAA CONF. ATTENDANCE	$ 85.00
NJ AMERICAN WATER	SERVICE: APRIL-MAY 2025	$ 5,478.99
LANGUAGE LINE SERVICES, INC	SERVICE: MAY 2025	$ 22.10

DORSETT, JR. SHAUN RYAN	REC BB REFEREE: DEC-FEB 2025	$ 200.00
IRIZARRY, JAYVIAR	NC BB REFEREE: DEC-FEB 2025	$ 200.00
QUADIENT LEASING USA, INC.	LEASE: 3RD QTR 2025	$ 228.87
MCAA OF NJ C/O	DUES: 2025 HELLWIG-NC MUN CT	$ 100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$ 100.00
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$ 100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$ 100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$ 100.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$ 100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$ 100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$ 45.00
THE NEW COASTER, LLC.	AD: 5-29-2025 ORD 2025: 05-09	$ 39.68
VERIZON WIRELESS (CELL PHONES)	SERV: DPW MAY 2025	$ 17.85
ICE CREAM CASTLE, LLC	BD OF REC: FATHER'S DAY 2025	$ 250.00
DELISA DEMOLITION & DISPOSAL	SERVICE: JUNE 2025	$ 24,754.17
DELISA DEMOLITION & DISPOSAL	SERVICE: MAY 2025	$ 4,244.17
DELISA DEMOLITION & DISPOSAL	SERVICE: MAY 2025	$ 7,882.26
DELISA DEMOLITION & DISPOSAL	SERVICE: MAY 2025	$ 374.90
DELISA DEMOLITION & DISPOSAL	SERVICE: MAY 2025	$ 445.05
DELISA DEMOLITION & DISPOSAL	SERVICE: JUNE 2025	$ 3,888.05
PRC MANAGEMENT COMPANY INC	TRASH SERVICES	$ 49,616.08
AVAKIAN,LEON S INC.	RT 35/3RD AVE #30729	$ 1,647.50
SEABOARD WELDING SUPPLY	SERVICE: MAY 2025	$ 19.90
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 5-22-2025	$ 66.91
COWLEY'S TERMITE & PEST	SERV: 5-22-2025	$ 66.00
STAPLES ADVANTAGE	SUPPLIES: COMMUNITY CENTER	$ 172.01
STAR NEWS GROUP	AD: 5-22-2025	$ 28.64
THE NEW COASTER, LLC.	AD: 6-5-2025 SPC MTG/TIME CHNG	$ 17.98
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 70.25
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 121.30
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 285.75
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
KEPWEL SPRING WATER CO.	SERVICE: MARCH-MAY 2025	$ 20.00
ALLIED OIL	DELIVERY: 5-29-2025	$ 6,767.29
ALLIED OIL	DELIVERY: 5-29-2025	$ 922.81
J. SWANTON FUEL OIL COMPANY	DELIVERY 6-9-2025	$ 426.32
J. SWANTON FUEL OIL COMPANY	DELIVERY 6-9-2025	$ 58.13
NJ NATURAL GAS CO	SERVICE: APRIL-MAY 2025	$ 3,181.80
JARDINE, ALBERT	REIMBUR: COMM CNTR SUPPLIES	$ 512.91
	06/16/2025 Bill List Total	**$ 149,186.51**

RESOLUTION 2025-88

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE CONTROL LICENSES

WHEREAS, on June 30, 2025, all New Jersey Alcoholic Beverage Control licenses (Plenary Retail Consumption, Plenary Retail Distribution, and Club) issued in the Borough of Neptune City will expire as per N.J.S.A.33-1 et al, and may be renewed upon application to the Borough Clerk and approval by the Neptune City Governing Body; and

WHEREAS, the following named applicants have properly filed their applications for renewal with the Borough Clerk in a timely manner, have fulfilled all the legal requirements, and paid all the required fees; and

WHEREAS, the Neptune City Police Department has found no reason to deny the issuance of these licenses; and

WHEREAS, no objections have been filed with the Borough Clerk by anyone, including the New Jersey Division of Alcoholic Beverage Control Commission, regarding the renewal of these licenses.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City do hereby grant the applicants listed below a renewal of their ABC Licenses in the Borough of Neptune City for the period of July 1, 2025 through June 30, 2026, as follows:

CONSUMPTION

Banitarun, Inc.	*t/a:* **Bilows Wine & Liquor/Buy Rite** **Molinari's Restaurant Pizzeria & Grill**	**1335-33-001-009**

CONSUMPTION (pocket)

KM Fitz, LLC	**pocket license**	**1335-33-005-014**

RESOLUTION 2025-89

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING DATES FOR THE SALE OF MUNICIPAL PERSONAL PROPERTY THROUGH ON-LINE AUCTION

WHEREAS, the Borough of Neptune City has determined that certain personal property as described on the below listed "Schedule A" is no longer needed for public purposes; and

WHEREAS, N.J.S.A. 40A:11-36 requires that all such personal property be sold at public sale to the highest bidder; and

WHEREAS, the Borough of Neptune City Department of Public Works and Neptune City Police Department have selected Municibid to conduct an on-line auction.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Neptune City as follows:

1. The below listed "Schedule A" of Borough Property is hereby declared surplus, and is no longer needed for public purposes; and
2. The On-Line Auction will commence on Monday, June 30, 2025 at 8:00 am EDT and will begin to close on Friday, July 11, 2025 at 5:00 pm EDT on the website www.municibid.com CONFIRM
3. Preview will consist of on-line photos only on the website www.municibid.com; and CONFRIM
4. The Borough Clerk is hereby authorized to advertise a public sale of said property according to N.J.S.A. 40A:11-36(3)

BE IT RESOLVED, by the Governing Body of the Borough of Neptune City, Monmouth County, State of New Jersey that the equipment no longer needed for public use by the Borough on "Schedule A" being advertised in the Coaster on Thursday, June 19, 2025 shall be listed for online auction according to the manner as prescribed by law.

Schedule A

Year	Make	Model			Vin:
1998	GMC	2500 Truck	color Yellow		Vin# 1CTGK24R9WE529062
2004	Chevy Impala		color Silver		Vin# 2G1WF52K549216144
2017	Chevy	Tahoe	color Black		Vin # 1GNSKFEC1HR309242
	Truck Scissor Jack		Gray	11,000 Capacity	
	Black Hawk	SJ-64		$2^{1/2}$ ton Vehicle Jack	
	Coats	40-40SA		Tire Machine	
	Snap On			Air Compressor	

PUBLIC NOTICE: Borough of Neptune City, Monmouth County, New Jersey
PLEASE TAKE NOTICE A PUBLIC AUCTION of municipal personal property no longer needed for public use listed herewith as "Schedule A" is being sold in accordance with applicable law via www.municibid.com commencing at 8:00 am prevailing time, Monday, June 30, 2025; and close beginning at 5:00 pm on Friday, July 11, 2025. TERMS AND CONDITIONS OF SALE **1.** The items listed below will be sold on an "as is", "where is" basis with no warranty, guarantee, or allowance of return or refund for any reason. **2.** Payment direction will be provided on www.municibid.com **3.** All items that remain 10 (ten) days after the closing of the auction shall be forfeited. **4.** The Borough reserves the right to reject any bid or all bids if deemed to be in the best interest of the Borough. "**SCHEDULE A**": 1998 GMC 2500 Truck, color yellow, Vin# 1CTGK24R9WE529062**;** 2004 Chevy Impala, color silver, Vin# 2G1WF52K549216144**;** 2017 Chevy Tahoe, color black, Vin # 1GNSKFEC1HR309242**;** Gray TSJ55 Truck Scissor Jack, 11,000 Capacity; Black Hawk SJ-64 $2^{1/2}$ ton Vehicle Jack; Coats 40-40SA tire Machine; Snap On Air Compressor.

RESOLUTION 2025-90

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING DISPOSITION OF MUNICIPAL PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, it has been brought to the attention of the Governing Body of the Borough of Neptune City by the Director of Public Works and the Neptune City Police Department that there exists a surplus of personal property no longer needed for public use; and

WHEREAS, the Local Public Contracts Law 40A:11-36 provides for the sale and disposition of personal property no longer needed for public use; and

WHEREAS, the estimated value of the property does not exceed the applicable bid threshold; and

WHEREAS, the Borough of Neptune City intends to scrap the surplus of personal property no longer needed for public use; and

WHEREAS, attached hereto is a list of surplus personal property no longer needed for public use identified as Schedule A; requested for authorization to scrap the surplus equipment.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, AS FOLLOWS:

1. That the Director of Public Works is hereby authorized to scrap the surplus personal property no longer needed for public use identified on Schedule A in accordance with N.J.S.A.40A:11-36.
2. That a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer, Director of Public Works and Chief of Police.

SCHEDULE A
Military Green Dump Truck

RESOLUTION 2025-91

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

CONFIRMING APPOINTMENT OF CERTAIN VOLUNTEER POSITIONS

BE IT RESOLVED that the following appointments for volunteer positions within the Borough of Neptune City as made by the Mayor are hereby confirmed:

Position	*Name*	*Term*
GREEN TEAM		
Member	Stacey Higgins	2025
Member	Lori Garton	2025

RESOLUTION NO. 2025-92

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE APPLICATION FOR FY 2026 TRANSPORTION TRUST FUND PROJECT FOR IMPROVEMENTS TO UNION AND RIVERVIEW AVENUES

WHEREAS, the State of New Jersey, Department of Transportation has notified all municipalities of the availability of funding under the Transportation Trust Fund Municipal Aid Program for the Fiscal Year 2026, and

WHEREAS, the Borough of Neptune City is desirous of submitting an application under this program for the following purpose:

- Improvements Union Avenue, and Riverview Avenue
  1) Union Avenue 0.1 miles (West Sylvania Avenue to Riverview Avenue)
  2) Riverview Avenue 0.45 miles (Union Avenue to Steiner Avenue)

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Neptune City, County of Monmouth, State of New Jersey, formally approves the grant application identified as MA-2026 – Improvements to Union and Riverview – 00167 to the New Jersey Department of Transportation on behalf of the Borough of Neptune City and

FURTHER BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Neptune City and that their signatures constitute acceptance of the terms and conditions of the grant agreement the execution of the grant agreement.

RESOLUTION 2025-93

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

APPROVING THE HIRING OF RECREATION ASSISTANTS

WHEREAS, the Borough of Neptune City is in need of Recreation Assistants; and

WHEREAS, it is the recommendation of the Borough Administrator and Community Center Director to hire Jordan Barraud and Evan Giore.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City authorizing the hiring of Jordan Barraud and Evan Giore as a Recreation Assistants effective June 1, 2025 at a salary of $15.50 per hour in accordance with the Borough Salary Ordinance.

RESOLUTION 2025-94

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

APPROVING THE HIRING OF PART TIME CONFIDENTIAL SECRETARY / RECORDS CLERK

WHEREAS, the Borough of Neptune City Police Department is in need of a Part Time Confidential Secretary / Records Clerk; and

WHEREAS, it is the recommendation of the Chief of Police and Borough Administrator to hire Regina Jackson.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City authorize the hiring of Regina Jackson as Part Time Confidential Secretary / Records Clerk effective June 23, 2025 at a salary of $30.00 per hour in accordance with the Borough Salary Ordinance.

RESOLUTION 2025-95

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

APPROVING AND AUTHORIZING A MEMORANDUM OF AGREEMENT BETWEEN THE BOROUGH OF NEPTUNE CITY AND NEPTUNE CITY EMPLOYEES ASSOCIATION, LOCAL #196, IFTPE

WHEREAS, the collective negotiations agreement ("Agreement") between Borough of Neptune City ("Borough") and the Neptune City Employees Association, Local #196, IFTPE ("Local 196") expired on December 31, 2024; and

WHEREAS, through the negotiations process, the Parties were able to reach an agreement on the remaining terms and conditions of a successor collective negotiations agreement; and

WHEREAS, the Borough has incorporated the terms of the Parties' agreement into a written successor agreement ("Successor Agreement") for the term of January 1, 2025 through December 31, 2029; and

WHEREAS, the Borough now wishes to approve the Successor Agreement, as on file in the office of the Borough Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey, that the successor collective negotiations agreement between the Borough and the Neptune City Employees Association, Local #196, IFTPE, effective January 1, 2025 through December 31, 2029, and the Mayor is duly authorized to execute same on behalf of the Borough of Neptune City.