Borough of Neptune City
Regular Meeting of the Governing Body
• Borough Hall • 106 W. Sylvania Avenue •
Monday, April 14, 2025 *at* 6:00 pm

1. CALL TO ORDER
Mayor McGreevey called the meeting to order at 6:00 pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Mayor McGreevey noted the Borough's compliance with the Open Public Meetings Act.

3. ROLL CALL
PRESENT: Mayor Rachel McGreevy, Council President Glen Kocsis, Councilmember Kimberly Karalovich, Councilwoman Danielle Pappas, Councilmember Pamela Renee, Councilmember Brian Thomas
ALSO PRESENT: Attorney McGuinn and Administrator Jardine

4. FLAG SALUTE
Mayor McGreevy invited all to stand for the flag salute.

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*
A. Regular Meeting – 03/24/2025

Motion to receive the minutes by C/Pappas; seconded by C/Renee
Voice Vote: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

7. RECEIPT OF COMMUNICATIONS *(vv)*
A. Neptune City Police Department - Monthly Report, February 2025
B. Monmouth County Clerk - Thank You Note for the Historical Committee
C. Tom Adcock - Notice of Retirement
D. Councilwoman Gail Oliver – Notice of Resignation
E. Neptune City Police Department - Monthly Report, March 2025

Motion to receive the communications by C/Pappas; seconded by C/Kocsis
Voice Vote: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

8. PRESENTATIONS
A. Commissioner Director Arnone
Mayor McGreevy welcomed Commissioner Director Arnone along with his team from the County Parks. Director Arnone recognized Director Adcock on his retirement. Director Arnone then spoke about the forthcoming Neptune City Waterfront Park which is being funded by the Monmouth County Open Space Grant. The park will be passive due to the surrounding homes. Director Arnone noted the Park System acquires the land, and it is only done on parcels where there is cooperation from the town. Director Arnone noted the neighbors would be happy and environmentally it would be better. Mr. Andrew Spears took the floor, he noted the County Parks had redoubled its efforts to obtain waterfront properties. Mr. Beau Byrtus, Susan Molzon and Tom Adcock from the County were also in attendance. Ms. Molzon gave a presentation showing a map of the area, the current site conditions, and views of proposed improvements to create a passive park. The improvements will be made in two phases. Volunteers are sought and can complete the application at www.monmouthcountyparks.com or email volunteers@monmouth.co.monmouth.nj.us . Director Arnone noted that this park will also be kept and maintained by the Park System supplemented by a large volunteer base. The County and the Borough will collaborate on naming the Park in the future. Director Arnone also emphasized that the County will do everything to maintain and increase barriers and beautification of the area. Director Arnone invited questions.

Mayor McGreevy asked if there would be public information sessions as the plans move forward and become finalized. Director Arnone asked the Parks team if plans could be placed at the site in an enclosure. Mr. Spears noted at the bottom of the Monmouth County Parks homepage will be a link with updates and progress on the project. Mr. Spears also noted a large rendering with the County's phone number could be placed at the site as well. Mayor McGreevy thanked everyone for their efforts.

C/Karalovich referenced parking, asking if spaces had been allocated at the new site. Ms. Molzon noted 8 spaces have been created. Director Arnone noted that once County funds are accepted the park must be open to the public. Director Arnone and Mr. Spears noted not as much traffic is expected and it would likely be more local park. Mayor McGreevy noted the Borough Engineer is working with Buildings and Grounds to create more capacity for parking at Memorial Park.

C/Renee noted that she also foresees a need for more parking. Director Arnone and Mayor McGreevy responded that there is a balance between what you will put there and what could have been.

C/Kocsis thanked Director Arnone and the County for their efforts.

Mr. Bill Sciarappa noted the Green Team has two master gardeners and along with the Neptune City Homeowners could provide a credible workforce while also obtaining points for Sustainable Jersey.

Director Arnone also spoke about maintenance of the area and efforts to work with surrounding towns for dredging, offering assistance as needed.

Ms. Arlene Sciarappa thanked the County for the effort to dredge and maintain the river. Ms. Sciarappa asked if kayaks would be involved. Mr. Spears responded. Director Arnone noted the County is partners with the town in what uses would be placed at the park. Ms. Sciarappa asked if the public would have access to the park during the phases; the park will remain open. Ms. Sciarappa asked if there would be a no fishing sign on the pier; Mr. Spears does not believe crabbing or fishing is viable from the pier.

C/Renee noted there are hundreds of people wanting more access to the water for kayaks. Director Arnone noted the concerns with the roads. Discussion followed, and it was noted there will be an open dialogue between the County and Borough.

Director Arnone and the members from the County Parks System exited the meeting.

B. Proclamation – Recognizing April as Autism Acceptance Month
Mayor McGreevy acknowledged the following Proclamation as follows:

PROCLAMATION
RECOGNIZING APRIL AS AUTISM ACCEPTANCE MONTH

***WHEREAS**, The Centers for Disease Control (CDC) estimates that 1 in every 36 children in the United States are among the more than 5,437,988 Americans living with an Autism Spectrum Disorder (ADS) and as of 2023 New Jersey has the third highest rate of autism in the nation: 1 in 35 children, or 2.9% of 8-year-old children.*

***WHEREAS**, it is important to further increase awareness about the signs and symptoms of autism as well as the opportunities available through information and referrals, events, resources and community partnerships with businesses and organizations dedicated to building inclusive experiences; and*

***WHEREAS**, Autism rates are increasing in New Jersey and across the United States due to the growing awareness of autism and changes to the condition's diagnostic criteria.*

***WHEREAS** Autism rates vary dramatically between states, which experts believe is a reflection of varying levels of autism awareness and of services offered in those states.*

***WHEREAS** Autism New Jersey believes that the autism community should be served by qualified, competent, and fairly-compensated professionals. To achieve these goals, initiatives are needed to ensure a robust pipeline and stable workforce of professionals across disciplines (e.g., behavior analysis, medicine); and*

WHEREAS *People with autism are reported to be seven times more likely to have police encounters than their typical peers; and*

WHEREAS *The Monmouth County Special Needs Registry is a voluntary service open to all citizens with disabilities who reside, attend school or are employed in Monmouth County, and the registry was created to help police officers and other emergency service personnel to better assist residents with special needs in the event of an emergency by providing those first responders with vital information regarding a registrant's disability, emergency contact information, a physical description and current photograph of the registrant.*

WHEREAS*, during Autism Acceptance Month, we recommit our resolve to support those with Autism Spectrum Disorder as they continue to strengthen our families, communities, Nation and World.*

NOW THEREFORE*, I, Rachel McGreevy, Mayor of the Borough of Neptune City, along with the Governing Body, do hereby proclaim April 2025 as Autism Acceptance Month. I encourage all citizens to learn what more they can do to support individuals on the Autism Spectrum and their families.*

Mayor McGreevy noted that she is proud that Neptune City's embraces Autism Acceptance to further increase awareness.

C. Proclamation – Declaring April as Child Abuse Prevention Month

Mayor McGreevy acknowledged the following Proclamation as follows:

PROCLAMATION

DECLARING APRIL AS CHILD ABUSE PREVENTION MONTH

WHEREAS*, child abuse and neglect is a serious problem affecting every segment of our community, and finding solutions requires input and action from everyone; and*

WHEREAS*, our children are our most valuable resources and will shape the future of the State of New Jersey; and*

WHEREAS*, child abuse can have long-term psychological, emotional, and physical effects that have lasting consequences for victims of abuse; and*

WHEREAS*, protective factors are conditions that reduce or eliminate risk and promote the social, emotional, and developmental well-being of children; and*

WHEREAS*, effective child abuse prevention activities succeed because of the partnerships created between child welfare professionals, education, health, community- and faith-based organizations, businesses, law enforcement agencies, and families; and*

WHEREAS*, communities must make every effort to promote programs and activities that create strong and thriving children and families; and*

WHEREAS*, we acknowledge that we must work together as a community to increase awareness about child abuse and contribute to promote the social and emotional well-being of children and families in a safe, stable, and nurturing environment; and*

WHEREAS*, prevention remains the best defense for our children and families.*

NOW, THEREFORE, *I, Mayor Rachel McGreevy, Mayor of the Borough of Neptune City, along with the Governing Body do hereby proclaim April 2025 as NATIONAL CHILD ABUSE PREVENTION MONTH in the Borough of Neptune City and urge all citizens to recognize this month by dedicating ourselves to the task of improving the quality of life for all children and families.*

D. Proclamation – Recognizing National Donate Life Month, April 2025

Mayor McGreevy acknowledged the following Proclamation as follows:

PROCLAMATION

RECOGNIZING NATIONAL DONATE LIFE MONTH

WHEREAS*, realizing the urgent need for organ and tissue donors across the country,* ***The National Donate Life Month*** *observance promotes a greater understanding about the life-saving benefits of donation and transplantation; and*

WHEREAS*, the need for organ and tissue donation is increasing, NJ Sharing Network is committed to increasing public awareness; and*

WHEREAS*, the transplantation of organs and tissue is a miracle of modern medicine made possible through the compassion of organ and tissue donors, enabling surgeons to save thousands of lives every year; and*

WHEREAS*, of the over 100,000 U.S. residents waiting for a life-saving transplant, nearly 4,000 live right here in New Jersey; and*

***WHEREAS**, one organ donor can save eight lives and one tissue donor can restore health to over 75 others, people of all ages, ethnicities, backgrounds and religions are touched by donation and by the serious shortage of organ donors; and*

***WHEREAS**, every capable person should support this vital effort by registering as an organ and tissue donor and making their families aware of their wishes; and*

***WHEREAS**, registering as an organ donor at a local Motor Vehicle Agency or online at www.NJSharingNetwork.org signifies our fundamental human responsibility to help others.*

***NOW, THEREFORE,** I, Rachel McGreevy, Mayor of the Borough of Neptune City, along with the Governing Body do hereby proclaim April 2025 as NATIONAL DONATE LIFE MONTH in the Borough of Neptune City and urge all citizens to learn more about organ and tissue donation.*

E. Proclamation – Recognizing Shore Good Eats N Treats

Mayor McGreevy read the following Proclamation into the record as follows:

PROCLAMATION

RECOGNIZING SHORE GOOD EATS N TREATS

***Whereas,** Shore Good Eats N Treats, owned by Natalie, Stephen J. and Stephen M. Fahnholz began serving the community with their Food Truck in May of 2016; and*

***Whereas,** Shore Good Eats N Treats, opened a storefront at 120 W Sylvania Avenue in January of 2018; and*

***Whereas**, Shore Good Eats N Treat's support for Neptune City has provided unparalleled benefit to our community - providing jobs, encouraging economic growth, building community pride; and*

***Whereas,** Shore Good Eats N Treats has been integral to working with the Borough to establish the Annual Food Truck Festival, raising much needed funds for volunteer firefighters and other charities; and*

***Whereas,** Shore Good Eats N Treats was the winner of the New Jersey Devils Enrich Program which is dedicated to dismantling the barriers that have historically impeded business growth in marginalized communities and left many entrepreneurs struggling to build and sustain thriving enterprises; and*

***Whereas,** throughout the month of March, 2025 at the Prudential Center, Shore Good Eats N Treats was able to serve their signature dishes in conjunction with the New Jersey Devils Heritage Kitchen program; and*

***Whereas,** Natalie Fahnholz was recognized on March 24 on Women's Empowerment Night presented by the New Jersey Devils; and*

***Whereas,** the Borough of Neptune City is proud to be home to Natalie, Stephen and Stephen Fahnholz's dream to create a place to come to that feels like home; and*

***Whereas**, Neptune City celebrates Shore Good Eats N Treats opportunity to be part of the New Jersey Devils Heritage Program.*

***Now Therefore,** I, Rachel McGreevy, Mayor of the Borough of Neptune City, along with the Governing Body, do hereby recognize Shore Good Eats N Treats for their service to the Borough and offer our congratulations and wishes for continued success.*

Mayor McGreevy shared pride in Shore Good Eats N Treats who strategically made Neptune City their home. Mayor McGreevy noted that the New Jersey Devils extended the residency of Shore Good Eats N Treats at the Heritage Kitchen at the Prudential Center through April.

F. April 14 Agenda Overview – Administrator Jardine

Administrator Jardine provided an overview of the agenda. Administrator Jardine explained the purpose of Ordinance 2025-03 and 2025-04 which are having their public hearing and being considered for adoption. Administrator Jardine also provided details regarding each of the consent agenda resolution items.

G. Department of Public Works Directors Report – Director Harker

Administrator Jardine provided a report on behalf of Director Harker. Administrator Jardine reported that Director Harker shared his gratitude to the Council for approving the MCIA grant, noting the front-end loader was delivered this week. Street cleaning will be coming up. Zone 1 will be April 22 and Zone 2 will be April 23, any updates to the information will be posted immediately.

9. MAYOR'S REPORT - Mayor Rachel McGreevy

Mayor McGreevy announced that during the April 28 Council meeting there will be a budget workshop. The budget will be prepared after the April 28 meeting, which will give the public and the entire Governing Body a chance to delve into the details. The Budget workshop will be part of the Regular Council meeting. Mayor McGreevy thanked Councilwoman Oliver for her service on Council, noting that upon her resignation the seat has become vacant. Mayor McGreevy then detailed the process for filling the vacant seat. Mayor McGreevy spoke of Councilwoman Oliver's community building efforts and dedication as a Master Poll Worker. Mayor McGreevy thanked Director Tom Adcock for his service and dedication to Neptune City. The Community Center will be closed for approximately two weeks as the Borough transitions to a shared service with Bradley Beach for Recreation Services. Necessary repairs and upgrades will be made to the Community Center during the closure, though events that are planned and scheduled will be accommodated and still take place. Check the Borough website and Facebook for reopening information. Mayor McGreevy welcomed Director Courtney Pappas. Mayor McGreevy extended her appreciation for those who attended the second Annual Women's History Month, which raised $1,000 for the Sarah Stern Memorial College Fund. Mayor McGreevy also thanked the vendors for their participation. Mayor McGreevy also thanked the speakers who attended and the Community Relations Committee for putting together a great event to also honor the Historic Woman Majority Council. Mayor McGreevey shared information about the parade hosted by Neptune Township to honor Vietnam Veterans and of Captain Drummond who spoke of his experience during the war. The Shark River Roundtable was officially relaunched to protect the Shark River. Grant funding is being sought to move forward with Shark River Cleanup. Bradley Food Pantry hosted the third Neptune City Business Roundtable meeting, where a guest speaking shared information to assist small businesses. Mayor McGreevy thanked C/Thomas and Board of Ed Member Zanni for putting together Autism Acceptance Day. The Devils extended to the elected officials in Neptune City tickets to a recent Devils game to recognize Shore Good Eats N Treats, many partook in the bus trip to the game. Mayor McGreevy thanked the Fire Department for hosting the Egg Hunt on Sunday, especially after assisting with a substantial fire in Belmar. Mayor McGreevy also thanked the Ladies Auxiliary for the event. Mayor McGreevy also gave a shout out to Local Government Week, recognizing the Borough employees who are the first line with the Community. Mayor McGreevy is working with the school to engage the students. The 8th grade students have submitted ideas for improvements and initiatives which will be shared with the Governing Body to consider their ideas. Mayor McGreevy will be visiting with the 5th grade class to share what local government does.

10. COUNCIL REPORTS

A. COUNCIL PRESIDENT GLEN KOCSIS - ADMINISTRATION OF JUSTICE

Council President Kocsis shared Saturday was the Friendly Sons of the Shillelagh Autism Plunge. This Saturday the Neptune City Police Department will take part in Operation Take Back, there is also a drop box available 24 hours a day / 7 days a week. The Borough of Neptune City recognizes and thanks Monmouth Conty Dispatch for their services during National Telecommunicators Week. Residents are reminded to always keep dogs on leashes in public spaces.

B. COUNCILWOMAN DANIELLE PAPPAS - EMERGENCY SERVICES

Councilwoman Pappas shared call stats for March and April to date as well as yearly calls. C/Pappas thanked the Fire Department, Board of Education and Auxiliary for their successful Easter Egg Hunt. C/Pappas shared reminders from the Fire Department including the dangers of burning candles irresponsibly and calling 811 before you dig.

C. COUNCILMEMBER BRIAN THOMAS, ADMINISTRATION AND FINANCE

Councilmember Thomas had initial discussions with the legislators regarding possible relief from the State for the budget, C/Thomas thanked his fellow committee members and CFO Antonides for their efforts.

D. COUNCILMEMBER PAMELA RENEE - BUILDINGS AND GROUNDS

Councilmember Renee shared on April 4 the Green Team had their annual tree planting, as well as giving away plants and seeds and pollinator seeds. Additional seeds will be available at the Clerk's office. C/Renee attended a rain barrel workshop and hopes to host a rain barrel workshop at the Community Center next Spring. On April 9, C/Renee attended the Housing Authority meeting, thanking Tom Adcock for his service on the Board and Kelly Strazdas for her willingness to volunteer. C/Renee noted morale seems to be high amongst the residents. On April 12 the Shark River Cleanup Coalition and Green Team in collaboration with Clean Ocean Action cleaned up Memorial Park. The next Green Team meeting will be at 7pm on the first Monday of the month. C/Renee looks forward to working with the County on the Park. C/Renee noted Director

Harker, and the team [Public Works] located a blockage between Neptune City and Bradley Beach where the water should be flowing out to Sylvan Lake. They will be moving forward with how to get this [issue] resolved. C/Renee noticed puddling on the new walking trail at Adams Field, which will be addressed. The Buildings and Grounds Committee will meet tomorrow at 4:15 to discuss the equipment for Laird Park. C/Renee noted it has been her honor to work on each of the parks in town. C/Renee thanked Tom Adcock for his 22 years of service for the Borough.

E. VACANT - COMMUNITY RELATIONS
No report was provided for Community Relations.

F. COUNCILMEMBER KIMBERLY KARALOVICH - SPECIAL SERVICES
Councilmember Karalovich thanked the Fire Department and Board of Rec for their Easter Egg Hunt. C/Karalovich also thanked the local businesses who provided donations of gift cards to the event. The Veterans Committee met and is enthusiastic about bringing back the Memorial Day parade to honor our fallen heroes. The Councilmembers will meet this week to plan further. C/Karalovich gave kudos to Mayor McGreevy for creating great volunteer committees. C/Karalovich will be working with Neptune Township and Bradley Beach on Veteran initiatives. C/Karalovich noted she will truly miss former Councilwoman Oliver, who had an amazing heart, and she would not have resigned if it was not necessary for herself. C/Karalovich is a liaison for the Board of Education, sharing the Board of Education passed a tax levy which allows for an increase in taxes. C/Karalovich noted the Borough has nothing to do with the school budget. The Birdhouse event at the Community Center will still take place on the 22nd.

11. PUBLIC COMMENTS ON AGENDA ITEMS
The meeting was open to the public on agenda items. There were no comments from the public on agenda items.

12. UNFINISHED BUSINESS (rc)
A. Ordinance Adoption (rc)
1) Ordinance 2025-03 – Bond Ordinance Providing for Acquisition of Police Vehicles, Appropriating $75,000 and Authorizing the Issuance of $71,250 Bonds or Notes of the Borough for Financing Part of the Cost Thereof (*Public Hearing / Adoption*)

Mayor McGreevy read the ordinance by title into the record.

Motion to open the meeting to the public on ordinance 2025-03 by C/Kocsis; seconded by C/Thomas
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

There were no comments from Council or the public.

Motion to close the meeting to the public on ordinance 2025-03 by C/Kocsis; seconded by C/Thomas
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

Motion to adopt ordinance 2025-03 by C/Kocsis; seconded by C/Thomas
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

The ordinance was adopted.

BOND ORDINANCE 2025 – 03
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH
BOND ORDINANCE PROVIDING FOR ACQUISITION OF POLICE VEHICLES, APPROPRIATING $75,000 AND AUTHORIZING THE ISSUANCE OF $71,250 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $75,000, which includes $500 in costs as permitted by *N.J.S.A. 40A:2-20* and a $3,750 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Police Vehicles not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $71,250 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of Police Vehicles is hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is five years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

a. The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

b. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $71,250, and the obligations authorized herein will be within all debt limitations prescribed by law.

c. An aggregate amount not exceeding $500 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

2) Ordinance 2025-04 – Ordinance Requiring the Timely Submission of Invoices (*Public Hearing / Adoption*)

Mayor McGreevy read the ordinance by title into the record.

Motion to open the meeting to the public on ordinance 2025-04 by C/Pappas; seconded by C/Renee
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

There were no comments from Council or the public.

Motion to close the meeting to the public on ordinance 2025-04 by C/Pappas; seconded by C/Renee
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

Motion to adopt ordinance 2025-04 by C/Kocsis; seconded by C/Renee
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

The ordinance was adopted.

ORDINANCE NO. 2025-04
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH
ORDINANCE REQUIRING THE TIMELY SUBMISSION OF INVOICES

WHEREAS, the Borough Council seeks to amend the Neptune City Borough Code Chapter 5, Section 1 in order to require the timely submission of invoices.

NOW THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Chapters 5 be amended as follows:
Deletions are noted by ~~strike throughs~~
Additions are indicated in **bold underline**
Language that remains unchanged is not highlighted in any way

SECTION 5.
Chapter 5 of the Revised General Ordinances of the Borough of Neptune City is hereby amended as follows:
5-1 Submission of bill of demand required; duty of Treasurer (Collector).

a. Any person claiming payment from the Borough of Neptune City shall first submit a detailed statement of the items or demand necessitating such claim to the Borough, specifying particularly how the bill or demand is made up, and a certification of the party claiming payment is correct. **The foregoing certification requirement shall not apply to any insurance premiums, state fees, school taxes, county taxes** ~~the certification requirement shall not apply to any~~ **or** claims for $1,000 or less, unless such claim is for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual, in which case this exemption is inapplicable.

b. No bill, claim or demand shall be considered for payment unless the voucher has attached to it or includes a certification of a designated Borough employee, or other municipal official responsible for certain functions, or of his/her duly designated representative, having personal knowledge of the facts that the goods have been received by or the services rendered to the Borough, and that those services or goods are consistent with any existing contract or purchase order. The Treasurer (Collector) shall have the duty to audit, warrant and make recommendations on all claims and bills.

c. **In order to facilitate a timely review; bills, claims, and demands must be submitted to the Borough no later than three months following the provision of goods or rendering of services for which payment is sought. The Borough Administrator is authorized to provide extensions upon written request in his or her discretion. No bills. claims, or demands over one year old will be considered for payment by the Borough. This requirement shall be a term that is contained in each contract entered into by the Borough**.

SECTION 2. Severability.
If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

SECTION 3. Repealer.
All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.
This ordinance shall take effect upon final adoption and publication in accordance with law.

13. NEW BUSINESS

A. Ordinance Introduction (rc)

There were no ordinances for introduction before the Governing Body for 4/14/2025.

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. request an item be removed for separate consideration.

1) **Resolution 2025-60** - Auth Payment of the Bills
2) **Resolution 2025-61 -** Auth. Appointment of Part-Time Administrative Clerk (Cherbini)
3) **Resolution 2025-62** - Auth. the Extension of a Shared Svc. Agreement for Municipal Clerk Services (Farmingdale)
4) **Resolution 2025-63** - Auth. Purchase and Installation of Playground Equipment at Adams Field Through State Contract
5) **Resolution 2025-64** - Resolution to Adopt 2025 Temporary Emergency Appropriation
6) **Resolution 2025-65** - Auth the Transfer, Donation, and or Disposal of Equipment No Longer Needed for Public Use

Motion to approve items 1-6 (Resolutions 2025-60 through 2025-65) as a group by C/Thomas; seconded by C/Pappas
C/Kocsis thanked the Municipal Clerk for continuing services.
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas

RESOLUTION 2025-60
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $368,523.94

Vendor Name	Description	Amount
JESCO, INC.	John Deere 544P Wheel Loader	$ 241,709.00
AVAKIAN,LEON S INC.	SERV: ADAMS FIELD	$ 150.00
AVAKIAN,LEON S INC.	SERV: ADAMS FIELD	$ 335.00
AVAKIAN,LEON S INC.	SERV: MERITT-S.WALL-MCLELLAND	$ 120.00
AVAKIAN,LEON S INC.	SERV: STORMWATER & SPPP UPDATE	$ 910.00
AVAKIAN,LEON S INC.	SERV:RD PROG-RIVERDALE/LOC/3RD	$ 8,432.50
AVAKIAN,LEON S INC.	SERV: GENERAL ENGINEERING	$ 822.50
AVAKIAN,LEON S INC.	SERV: GENESIS REDEVELOPMENT	$ 185.00
AVAKIAN,LEON S INC.	SERV: EMAR	$ 1,480.00
AVAKIAN,LEON S INC.	SERV: 5 KIDS, LLC	$ 360.00
AVAKIAN,LEON S INC.	SERV: FLEXCRAFT	$ 3,007.50
AVAKIAN,LEON S INC.	SERV: 1100 FIFTH AVENUE	$ 6,555.00
AVAKIAN,LEON S INC.	SERV: GENERAL ENGINEERING	$ 1,300.00
ACTION UNIFORM CO.	UNIFORMS 141	$ 1,070.00
ACTION UNIFORM CO.	UNIFORMS 141	$ 1,847.93
FBI-LEEDA	2025 DUES	$ 50.00
FARRELL, EILEEN	Ballroom Dance	$ 675.00
ANDRETTA, CHRIS	Comm Center rental Deposit	$ 250.00
STAPLES ADVANTAGE	COURT OFFICE SUPPLIES	$ 195.91
STAPLES ADVANTAGE	CONSTRUCTION OFFICE SUPPLIES	$ 122.69
STAPLES ADVANTAGE	COURT OFFICE SUPPLIES	$ 63.29
GENUINE PARTS COMPANY	MARCH VEHICLE REPAIR	$ 3,014.94

SEA BREEZE FORD, INC.	MARCH VEHICLE REPAIR	$ 1,069.00
BRADLEY CAR CARE	MARCH VEHICLE REPAIR	$ 335.00
JOHN KELLY MECHANICAL, LLC	REPAIR-E. END PUMP STATION	$ 200.00
FERGUSON ENTERPRISES, INC.	EMERGENCY REPAIR-NCPD	$ 24.82
HOME DEPOT CREDIT SERVICES	EMERGENCY REPAIR-NCPD	$ 59.19
HOME DEPOT CREDIT SERVICES	EMERGENCY REPAIR-NCPD	$ 27.46
JSUMC-LIFE SUPPORT TRAINING	BLS CPR CERTIFICATION	$ 160.00
CANO, HOOVER	2025 QTR MTG FBINA	$ 90.00
SAFE ID CARD SYSTEMS INC.	ID CARD; WILMS	$ 29.00
MERGNER, TERRIE	LIBRARY PROGRAM: 3-17-2025	$ 125.00
THE NEW COASTER, LLC.	PUBLICATION: 3-13-2025 #10106	$ 69.75
NJ STATE LEAGUE MUNICIPALITIES	MEMBERSHIP DUES: 2025	$ 612.00
AVAKIAN,LEON S INC.	MCOS-ADMAS FIELD #30728	$ 645.00
AVAKIAN,LEON S INC.	1100 FIFTH AVE #30733	$ 1,732.50
AVAKIAN,LEON S INC.	STORMWATER PERMIT SPP UPDATES	$ 690.00
AVAKIAN,LEON S INC.	NCPB 5 KIDS LLC #30738	$ 647.50
AVAKIAN,LEON S INC.	NCPB GENESIS # 30740	$ 185.00
AVAKIAN,LEON S INC.	NCPB FLORENTINO #30741	$ 92.50
WEINER LAW GROUP, LLP	PROF SERV: 5 KIDS #326648	$ 1,073.00
WEINER LAW GROUP, LLP	PROF SERV:50 FLEXCRAFT #326649	$ 1,350.50
AVAKIAN,LEON S INC.	NCPB FLEXCRAFT #30737	$ 1,757.50
JCP&L	SERVICE: FEBRUARY 2025	$ 626.13
DEMCO	SUPPLIES: NC LIBRARY	$ 114.75
WILD JERSEY	LIBRARY PROGRAM: 4-28-2025	$ 200.00
RAISING SUNSHINE, LLC	LIBRARY PROGRAM: 4-21-2025	$ 150.00
DICORCIA WILLIAMS, CORINNE	RABIES CLINIC: 3-13-2025	$ 100.00
STANDARD INSURANCE COMPANY	PREMIUM: MARCH 2025	$ 315.81
KDI	COPIER CONTRACT: 2ND QTR 2025	$ 2,245.87
FIRE SYSTEMS OF NJ, LLC	Backflow testing	$ 405.00
NJ NATURAL GAS CO	SERVICE: FEB-MARCH 2025	$ 5,162.55
NJ NATURAL GAS CO	SERVICE: FEB-MARCH 2025	$ 703.98
MONMOUTH TELECOM	SERVICE: MARCH 2025	$ 1,234.81
MONMOUTH TELECOM	SERVICE: MARCH 2025	$ 168.38
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 3-31-2025	$ 66.91
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 2-27-2025	$ 66.91
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 2-27-2025	$ 66.00
COWLEY'S TERMITE & PEST	SERV: COMM CNTR 3-27-2025	$ 66.00
NJ GRAVEL & SAND COMPANY	top soil	$ 248.00
GARBO GRABBER, LLC	Litter cleanup kits	$ 555.79
ELLICOTT NETWORK CONSULTANTS	2ND QUARTER CONTRACT: 2025	$ 3,983.12
CENTRAL JERSEY REG ASSOCIATION	2025 MEMBERSHIP DUES	$ 50.00
SCHINDLER ELEVATOR CORP.	MONTHLY PREV: MARCH 2025	$ 321.88
VOLLBRECHT, MICHAEL	REIMBURS-SUBSCRIPTION 5/1/2025	$ 120.00
NJ DEPT OF COMMUNITY AFFAIRS	1ST QUARTER DCA FEES: 2025	$ 13,318.00
AVAKIAN,LEON S INC.	GENERAL ENGINEERING #30734	$ 1,295.00

THE NEW COASTER, LLC.	PUBLICATION: 3-27-2025 #10180	$ 31.62
PLOSIA COHEN, LLC	SERV: JAN-FEB-MARCH 2025	$ 627.00
PLOSIA COHEN, LLC	SERV: JAN-FEB-MARCH 2025	$ 1,303.50
PLOSIA COHEN, LLC	SERV: JAN-FEB-MARCH 2025	$ 1,122.00
VERIZON	SERVICE: FEB-MARCH 2025	$ 251.28
VERIZON	SERVICE: FEB-MARCH 2025	$ 34.27
ZOOM VIDEO COMMUNICATIONS INC	SERV: APRIL-MAY 2025	$ 14.99
LANGUAGE LINE SERVICES, INC	SERVICE: MARCH 2025	$ 5.10
BRADLEY CAR CARE	VEHICLE REPAIR	$ 250.00
BRADLEY CAR CARE	VEHICLE REPAIR	$ 85.00
BRADLEY CAR CARE	VEHICLE REPAIR	$ 100.00
DELISA DEMOLITION & DISPOSAL	SERVICE: APRIL 2025	$ 23,050.00
DELISA DEMOLITION & DISPOSAL	SERVICE: MARCH 2025	$ 7,453.74
DELISA DEMOLITION & DISPOSAL	SERVICE: APRIL 2025	$ 3,708.00
DELISA DEMOLITION & DISPOSAL	SERVICE: APRIL 2025	$ 485.10
DELISA DEMOLITION & DISPOSAL	SERVICE: APRIL 2025	$ 412.50
AVAKIAN,LEON S INC.	NCPB THIRD GARDEN PK #30742	$ 740.00
CINTAS	cleaning supplies	$ 757.27
SEABOARD WELDING SUPPLY	SERVICE: MARCH 2025	$ 18.50
TOWNSHIP OF NEPTUNE	DISPOSAL: 2023	$ 5,658.00
ELLICOTT NETWORK CONSULTANTS	GOOGLE SUBSCRIPTION 2024	$ 4,454.40
MON. MUNICIPAL JUDGES ASSOC.	DUES: 2025	$ 200.00
AVAKIAN,LEON S INC.	NJBIDE GRANT APP #30254	$ 382.50
AVAKIAN,LEON S INC.	THIRD GARDEN PK #30285	$ 2,035.00
QUADIENT FINANCE USA, INC.	SERVICE: MARCH 2025	$ 64.15
QUADIENT FINANCE USA, INC.	SERVICE: MARCH 2025	$ 64.15
	04/14/2025 Bil List Total	**$ 368,523.94**

RESOLUTION 2025-61
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF PART-TIME ADMINISTRATIVE CLERK

WHEREAS, there is a part-time clerical position open within the Department of Administration; and

WHEREAS, it is the recommendation of the Borough Administrator and Borough Office Manager to appoint Ms. Mya Cherbini as a Part Time Administrative Clerk.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Ms. Mya Cherbini is hereby appointed as Part Time Administrative Clerk for the Borough of Neptune City effective March 24, 2025, to be compensated at a salary of $20.00 per hour as per the salary ordinance.

RESOLUTION 2025-62
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE EXTENSION OF A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF FARMINGDALE FOR MUNICIPAL CLERK SERVICES

WHEREAS, under the New Jersey Uniform Shared Services Consolidation Act, namely c. 40A:65-1, et seq., local units, such as the Borough of Neptune City and Borough of Farmingdale, may enter into shared services agreements with each other; and

WHEREAS, the Borough of Neptune City and Borough of Farmingdale have a Shared Service Agreement in place for Municipal Clerk Services effective May 23, 2022; and

WHEREAS, the Borough of Neptune City is desirous of continuing the Shared Service Agreement; and

WHEREAS, the Borough of Neptune City shall pay to the Borough of Farmingdale, fifty percent (50%) of the annual costs associated with the Municipal Clerk's salary, compensation, all employment benefits and entitlements; and

WHEREAS, the agreement will be in effect commencing May 23, 2025, through May 22, 2028; and

WHEREAS, the agreement is on file in the Office of the Borough Clerk.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Neptune City herein authorizes the renewal of the Shared Services agreement with the Borough of Farmingdale for Municipal Clerk Services; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution, shall be forward to the Borough of Farmingdale and Neptune City Chief Financial Officer.

RESOLUTION 2025-63
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE PURCHASE AND INSTALLATION OF PLAYGROUND EQUIPMENT AT ADAMS FIELD THROUGH STATE CONTRACT

WHEREAS, the Borough of Neptune City received a Monmouth County Open Space Grant for Improvements to Adams Field; and

WHEREAS, a portion of the scope of work includes the purchase and installation of inclusive playground equipment and materials; and

WHEREAS, pursuant to the provision made in the Local Public Contracts Law N.J.S.A. 40A:11-5(2) the Borough as a Local Government Unit, may without public advertising for goods or services enter into contracts already secured by the United States of America, the State of New Jersey, County or Municipality; and

WHEREAS, the Borough as a member of the Educational Services Commission of NJ (ESCNJ) cooperative can utilize the cooperative contracts with the following Company with contract on file in the Office of the Borough Clerk:

MRC
PO Box 106, Spring Lake, New Jersey 07762
ESCNJ 24/25-01
Total Equipment/Supplies with Installations – NOT TO EXCEED $292,891.41

NOW, THEREFORE BE IT RESOLVED, by the Borough of Neptune City Governing Body that the Contract for the purchase and installation of inclusive playground equipment and materials at Adams Field shall be awarded to the above-mentioned company.

BE IT FURTHER RESOLVED, that a Purchase Order for the amount awarded with funds certified available by the Chief Financial Officer.

CHIEF FINANCIAL OFFICER'S CERTIFICATION *I, William Antonides, Chief Financial Officer of the Borough of Neptune City, hereby certify that adequate funds are available for the above referenced purchase. Monies are available in Monmouth County – Municipal Open Space Program – Adams Field Phase II*

Dated: April 14, 2025 *William Antonides, Chief Financial Officer*

RESOLUTION 2025-64
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
RESOLUTION TO ADOPT 2025 TEMPORARY EMERGENCY APPROPRIATION

WHEREAS, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

WHEREAS, the total emergency temporary resolutions adopted in the year 2025 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total $200,000.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Neptune City, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2025 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director of the Division of Local Government Services and one certified copy with the Chief Financial Officer.

Description	Amount
Monmouth County – Municipal Open Space Program – Adams Field Phase II	$ 200,000

RESOLUTION 2025-65
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING TRANSFER, DONATION AND/OR DISPOSAL OF EQUIPMENT
NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Neptune City Fire Department has advised the Borough Council that there is obsolete equipment that is no longer needed for public use by the Borough of Neptune City; and

WHEREAS, N.J.S.A. 40A:11-36(2) authorizes the disposition of personal property no longer needed for public use without bids when it makes any such sale to the United States, the State of New Jersey, another contracting unit, any body politic to which it contributes tax raised funds, any foreign nation which has diplomatic relations with the United States, or any governmental unit in the United States; and

WHEREAS, Local Finance Notice 2005-25 allows for the donation of surplus equipment, vehicles, or supplies upon authorization of the Governing Body by Resolution stating that the vehicles and equipment are no longer needed for public use before final disposition; and

WHEREAS, the Governing Body of the Borough of Neptune City concurs with the opinion of the Neptune City Fire Department that the below listed items are no longer needed for public use by the Borough of Neptune City, or the Neptune City Fire Department; and

WHEREAS, it is in the best interest of the Borough to dispose of said equipment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City, in the County of Monmouth, New Jersey that the obsolete equipment listed below, which is no longer needed for public use by the Borough of Neptune City shall be transferred to the Ridgeway Volunteer Fire Company, Manchester Township, New Jersey for $15,000.00 according to the manner as prescribed by law.

EQUIPMENT

One (1) Fire Truck

14. PUBLIC PARTICIPATION

The meeting is open to the public.

Ms. Arlene Sciarappa thanked the Governing Body for working well together and for all they have been doing for the Community. Ms. Sciarappa shared information from the Board of Education meeting, noting the Administrator did a great job presenting the needs of the schoolchildren.

Mr. Tom Adcock thanked Council for honoring his retirement. Mr. Adcock thanked the Council and Mayor for their support and guidance and for the twenty Councilmembers and five Mayors for their guidance. Mr. Adcock thanked the residents for their support over twenty-two years. Mr. Adcock thanked his dedicated Community Center staff, the Borough staff and Public Works for their support. Mr. Adcock thanked the volunteers of the Board of Rec for their dedication and volunteerism. Mr. Adcock shared he learned to volunteer from his parents and plans to continue volunteering with the Board of Rec and the Seniors at the Housing Authority. Mr. Adcock closed by thanking everyone for their support.

Mr. Adcock was given a standing ovation.

C/Thomas offered congratulations to Mr. Adcock who since moving to Neptune City has been a good friend and mentor. C/Thoams further noted that Mr. Adcock is treasured and has had an impact on a lot of lives.

15. CLOSED SESSION - None

16. ADJOURN – 7:33 pm

Motion to adjourn the meeting by C/Pappas; seconded by C/Karalovich
Voice Vote - AYE - C/Kocsis, C/Karalovich, C/Pappas, C/Renee, C/Thomas



By: C. DiCorcia Williams RMC,
Borough Clerk

Exhibits are on file in the Borough Clerk's Office, according to the NJ State Records Retention Schedule established by NJSA 47:3-15 *et seq* and approved by the SRC. Approval 04/28/2025