Borough of Neptune City
Regular Meeting of the Governing Body
• *Borough Hall* • *106 W. Sylvania Avenue* •
Monday, March 24, 2025 *at* 6:00 pm

1. CALL TO ORDER
Mayor McGreevey called the meeting to order at 6:01 pm

2. OPEN PUBLIC MEETINGS ACT STATEMENT
Mayor McGreevey noted the Borough's compliance with the Open Public Meetings Act.

3. ROLL CALL
PRESENT: Mayor Rachel McGreevy, Council President Glen Kocsis, Councilmember Kimberly Karalovich, Councilwoman Gail Oliver, Councilwoman Danielle Pappas, Councilmember Pamela Renee, Councilmember Brian Thomas

ALSO PRESENT: Attorney McGuinn

4. FLAG SALUTE
Mayor McGreevy invited all to stand for the flag salute.

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*
A. Regular Meeting -03/10/2025

Motion to receive the minutes by C/Renee; seconded by C/Karalovich
Voice Vote: AYE - C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

7. RECEIPT OF COMMUNICATIONS *(vv)*
A. JCP&L – Notice of Public Hearings re: Verified Petition for Approval of Infrastructure Investment Program II
B. Middleton Law – Notice of Public Hearing, Neptune City Land Use Board for 5 Kids, LLC (3/18/25)

Motion to receive the communications by C/Pappas; seconded by C/Thomas
Voice Vote: AYE - C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

Items were taken out of order from the agenda.

8. PRESENTATIONS
A. March 10 Agenda Overview – Administrator Jardine
Administrator Jardine was not in attendance. Council President Kocsis provided an overview of the agenda. Council President Kocsis explained the Ordinance 2025-03 is being considered for introduction, explaining the purpose was to provide funds for the acquisition of a police vehicle. Ordinance 2025-04 is also being considered for introduction, the purpose of which is to amend Chapter 5 to remove certification requirements for certain payments and to disallow bills submitted over a year after services are provided. Details were also provided regarding each of the consent agenda resolution items before Council.

B. Proclamation – Recognizing Women's History Month
Mayor McGreevy acknowledged Women's History Month.

PROCLAMATION
RECOGNIZING WOMEN'S HISTORY MONTH

WHEREAS, the theme for Women's History Month in March 2025, as established by the National Women's History Alliance, is "Moving Forward Together! Women Educating and Inspiring Generations."; and

WHEREAS, this theme celebrates the collective strength and influence of women who have dedicated their lives to education, mentorship, and leadership and through their efforts, have served as an inspiration for all generations – both past and present; and

WHEREAS, the history of Women's History Month emerged from the labor and antiwar movements of the early 20th century, with an emphasis on women's suffrage and workers' rights that later expanded to include equal pay and other fair labor practices, sexual and reproductive rights, and the prevention of gender-based violence; and

WHEREAS, these observances also offer an opportunity to celebrate the contributions that women of every race, class, ethnic background, and gender identity have made to the social, cultural, and economic life of the community; and

WHEREAS, women are serving in leadership roles throughout the Borough of Neptune City, including the first female Mayor of Neptune City, and the first female majority of the Governing Body; and

WHEREAS, a great woman poet named Nikki Giovanni once said, "Deal with yourself as an individual worthy of respect, and make everyone else deal with you the same way."

NOW, THEREFORE, I, Rachel McGreevy, Mayor of the Borough of Neptune City, County of Monmouth, State of New Jersey, do hereby proclaim the month of March 2025 to be Women's History Month in the Borough of Neptune City, and I encourage all residents to participate in Women's History Month events and to learn about and celebrate the lives, history, and contributions of women during this month and throughout the year.

C. Department of Public Works Directors Report – Director Harker

Director Harker shared the book recycling box arrived today and is in place at the recycling center. Leaf pick-up begins April 1st . Keep an eye on the website for notice about street sweeping, hoping to sweep the streets in mid-April. The park project at Adams Field is progressing.

Mayor McGreevy thanked DPW for all the work they did for the Police Department for providing the improvements and refurbishment that had been requested.

9. MAYOR'S REPORT - Mayor Rachel McGreevy

Mayor McGreevy recognized the artwork hanging in the Council Meeting room that was completed by Ms. Reynolds 5th Grade class. Mayor McGreevy shared that Mr. Aaron Williams was a guest speaker at the school for Black History Month. Multiple Sclerosis Awareness Month is always recognized in March. This Sunday at the Fire Company Banquet Hall will be the Women's History Month Celebration with vendors and speakers, and recognition of the Neptune City Female Majority Council. The event is in remembrance and honor of Sarah Stern to raise money for the scholarship in her name. The Vietnam Veterans Parade will be this Saturday at 11:00am, any Vietnam Veterans are encouraged to contact the Borough to coordinate transportation. Mayor McGreevy requested Governing Body support of Ordinance 2025-03 for the acquisition of a police vehicle, providing details of the importance of maintaining equipment. Mayor McGreevy noted the Governing Body is being asked to consider several shared services this evening, detailing the importance of shared services which offer cost savings while maintaining services. Mayor McGreevy also noted that a Shared Service is not a part time employee, and that the State of New Jersey encourages Shared Services. On March 29, Home Runs for Roman will be held at Neptune Little League Field.

10. COUNCIL REPORTS

A. COUNCIL PRESIDENT GLEN KOCSIS - ADMINISTRATION OF JUSTICE

Council President Kocsis reported he attended the recent Neighborhood Watch meeting regarding internet safety. C/Kocsis shared a reminder to keep car doors locked.

B. COUNCILWOMAN DANIELLE PAPPAS - EMERGENCY SERVICES

Councilwoman Pappas thanked Mayor McGreevy for speaking about MS. C/Pappas noted that it is vital to keep cleaning and lawn chemicals out of reach of children and pets, shared a reminder to wear personal protective equipment and not mix chemicals. Spring is a good time to prepare survival kits which include a gallon of water per person, flashlight, tarp, duct tape, and spare medicine. On April 12 at 9:00 am the Neptune City Fire Company and Board of Rec will be hosting the annual egg hunt and games. A flyer with more information will be available soon.

C. COUNCILMEMBER BRIAN THOMAS, ADMINISTRATION AND FINANCE

Councilmember Thomas noted the budget committee met and had good discussions and overview of the Capital Budget. C/Thomas noted municipal budget must operate under a CAP; shared services are able to be moved outside the budget CAP which allows for fluidity. More budget discussions will occur over the coming weeks. The Autism Awareness Flag raising will be held on April 1.

D. COUNCILMEMBER PAMELA RENEE - BUILDINGS AND GROUNDS

Councilmember Renee thanked Mayor McGreevy for acknowledging MS Awareness month. The Green Team is meeting on March 31 at 6:00 pm to prepare for the Arbor Day Celebration on April 4 at 6:00 pm. C/Renee reminded people to be aware of motorcycles.

E. COUNCILWOMAN GAIL OLIVER - COMMUNITY RELATIONS

Councilwoman Oliver attended the Housing Authority meeting as liaison on March 14. C/Oliver also attended a meeting with C/Kocsis and C/Thomas regarding the Police Department. Tomorrow, C/Oliver will attend the Neptune Township presentation on scams at the Neptune Township Senior Center. On Sunday, C/Oliver will attend the event for the Neptune City Woman's History Month. C/Oliver will also be attending the Vietnam Veterans Parade in Neptune Township on Saturday. Last Saturday, C/Oliver attended a Neptune Township meeting regarding the redevelopment of West Lake Avenue.

F. COUNCILMEMBER KIMBERLY KARALOVICH - SPECIAL SERVICES

Councilmember Karalovich reported on the Grants Committee meeting, noting it was great to see proactive volunteers. C/Karalovich noted there are a lot of grants available for the Fire Department which the committee will go after; and that anything that is available for engineering, public works and police the committee will go after. All are welcome to attend the grants committee meeting which are being held on the third Wednesday of each month. The Board of Rec is hosting a pasta and game night at the Community Center.

11. PUBLIC COMMENTS ON AGENDA ITEMS

The meeting was open to the public on agenda items. There were no comments from the public on agenda items.
C/Karalovich confirmed items could be removed for separate consideration for vote.

12. UNFINISHED BUSINESS (rc) – None

There was no unfinished business before the Governing Body for 3/24/2025

13. NEW BUSINESS

A. Ordinance Introduction (rc)

1) **Ordinance 2025-03 –** Bond Ordinance Providing for Acquisition of Police Vehicles, Appropriating $75,000 and Authorizing the Issuance of $71,250 Bonds or Notes of the Borough for Financing Part of the Cost Thereof (First Reading / Introduction) **Public Hearing 04/14/2025**

Mayor McGreevy read the ordinance by title into the record.

Motion to introduce ordinance 2025-03 by C/Kocsis; seconded by C/Pappas
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

BOND ORDINANCE 2025 – 03
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH

BOND ORDINANCE PROVIDING FOR ACQUISITION OF POLICE VEHICLES, APPROPRIATING $75,000 AND AUTHORIZING THE ISSUANCE OF $71,250 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the

sum of $75,000, which includes $500 in costs as permitted by *N.J.S.A. 40A:2-20* and a $3,750 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Police Vehicles not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $71,250 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of Police Vehicles is hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is five years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

a. The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

b. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $71,250, and the obligations authorized herein will be within all debt limitations prescribed by law.

c. An aggregate amount not exceeding $500 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

DATE INTRODUCED: March 24, 2025
PUBLIC HEARING: April 14, 2025

2) Ordinance 2025-04 – Ordinance Requiring the Timely Submission of Invoices (First Reading / Introduction) **Public Hearing 04/14/2025**

Mayor McGreevy read the ordinance by title into the record.

Motion to introduce ordinance 2025-04 by C/Thomas; seconded by C/Renee
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

ORDINANCE NO. 2025-04
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH
ORDINANCE REQUIRING THE TIMELY SUBMISSION OF INVOICES

WHEREAS, the Borough Council seeks to amend the Neptune City Borough Code Chapter 5, Section 1 in order to require the timely submission of invoices.

NOW THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that Chapters 5 be amended as follows:
Deletions are noted by ~~strike throughs~~
Additions are indicated in **bold underline**
Language that remains unchanged is not highlighted in any way

SECTION 5.
Chapter 5 of the Revised General Ordinances of the Borough of Neptune City is hereby amended as follows:
5-1 Submission of bill of demand required; duty of Treasurer (Collector).

a. Any person claiming payment from the Borough of Neptune City shall first submit a detailed statement of the items or demand necessitating such claim to the Borough, specifying particularly how the bill or demand is made up, and a certification of the party claiming payment is correct. **The foregoing certification requirement shall not apply to any insurance premiums, state fees, school taxes, county taxes** ~~the certification requirement shall not apply to any~~ **or** claims for $1,000 or less, unless such claim is for reimbursement of employee expenses, or for services provided exclusively and entirely by an individual, in which case this exemption is inapplicable.

b. No bill, claim or demand shall be considered for payment unless the voucher has attached to it or includes a certification of a designated Borough employee, or other municipal official responsible for certain functions, or of his/her duly designated representative, having personal knowledge of the facts that the goods have been received by or the services rendered to the Borough, and that those services or goods are consistent with any existing contract or purchase order. The Treasurer (Collector) shall have the duty to audit, warrant and make recommendations on all claims and bills.

c. **In order to facilitate a timely review; bills, claims, and demands must be submitted to the Borough no later than three months following the provision of goods or rendering of services for which payment is sought. The Borough Administrator is authorized to provide extensions upon written request in his or her discretion. No bills. claims, or demands over one year old will be considered for payment by the Borough. This requirement shall be a term that is contained in each contract entered into by the Borough**.

SECTION 2. Severability.
If any section, subsection or paragraph of this ordinance be declared unconstitutional, invalid or inoperative, in whole or in part, by a court of competent jurisdiction, such chapter, section subchapter or paragraph shall to the extent that is not held unconstitutional, invalid or inoperative remain in full force and effect and shall not affect the remainder of this ordinance.

SECTION 3. Repealer.
All ordinances and resolutions, and parts of ordinances and resolutions which are inconsistent with provisions of this ordinance shall be, and are hereby, repealed to the extent of any such inconsistency.

SECTION 4. Effective Date.
This ordinance shall take effect upon final adoption and publication in accordance with law.

Date Introduced: March 24, 2025
Public Hearing: April 14, 2025

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion.
Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-51** - Auth Payment of the Bills
2) **Resolution 2025-52** - Issuing a Class 5 Retail Cannabis Business License to Shipwreck'd LLC To Be Located At 300 W Sylvania Avenue, Suite 6

3) **Resolution 2025-53 -** Auth. Service Agreement with LEW Environmental Services for Lead Testing Services
4) **Resolution 2025-54** - Auth Shared Services Agreement for Community Center / Recreation Director (Bradley Beach)
5) **Resolution 2025-55** - Auth. Shared Services Agreement for Recreation Services (Bradley Beach)
6) **Resolution 2025-56** - Auth. Shared Services Agreement for Lodging of Prisoners (Bradley Beach)
7) **Resolution 2025-57** - Auth. 2025 Temporary Capital Budget
8) **Resolution 2025-58 -** Approving An Amendment to the Shared Services Agreement with the Borough of Bay Head for Chief Financial Officer Services
9) **Resolution 2025-59 -** Confirming State of New Jersey Appointment of Certain Volunteer Positions (Housing Authority)

C/Karalovich made a motion to hold items 4 and 5, Resolution 2025-54 and Resolution 2025-55 for separate consideration

Motion to approve items 1 -3 and 6-9 (Resolutions 2025-51 through 2025-53 and 2025-56 through 2025-59) as a group by C/Renee; seconded by C/Kocsis
Roll Call: AYE - C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

RESOLUTION 2025-51
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $199,377.05

Vendor Name	Description	Amount
HOME DEPOT CREDIT SERVICES	PD Remodel Projects	$ 846.04
HOME DEPOT CREDIT SERVICES	PD Remodel Projects	$ 420.13
FIREFIGHTER ONE, LLC	SCBA HYDRO TESTING	$ 840.00
Aniton, Gwendolyn	Community Center Rental	$ 250.00
PROFESSIONAL ACCOUNTANTS INST.	SEMINAR: C. DICORCIA-WILLIAMS	$ 100.00
CANO, HOOVER	CELL PHONE ALLOWANCE-2025	$ 100.00
NOAH'S ARK WORKSHOP	NC LIBRARY WORKSHOPS	$ 147.90
J. SWANTON FUEL OIL COMPANY	SERVICE: 2-17-2025 #1077	$ 97.21
J. SWANTON FUEL OIL COMPANY	SERVICE: 2-17-2025 #1077	$ 712.88
COTTRELL JR., RICHARD	MEDICAL REIMBURSEMENT	$ 575.60
SHRED-IT USA,LLC	SERVICE: JANUARY 2025	$ 179.56
TROCCHIO, LOUIS	MEDICAL REIMBURSEMENT	$ 349.40
MONMOUTH COUNTY SPCA	SERVICE: JANUARY 2025	$ 1,207.50
STANDARD INSURANCE COMPANY	PREMIUM: FEBRUARY 2025	$ 315.81
STAPLES ADVANTAGE	LIBRARY SUPPLIES	$ 27.09
STAPLES ADVANTAGE	CONSTRUCTION SUPPLIES	$ 60.26
STAPLES ADVANTAGE	CONSTRUCTION SUPPLIES	$ 230.06
STAPLES ADVANTAGE	ADMIN SUPPLIES	$ 38.84
SF MOBILE-VISION INC	SOFTWARE COVERAGE 9/24-2/28/25	$ 3,489.09
HFA CPA & ADVISORS	AUDIT SERVICES: 2024	$ 1,000.00
CINTAS	supplies	$ 433.02
MAZZA RECYCLING SERVICES, LTD.	tire recycling	$ 129.00
MONMOUTH COUNTY TREASURER	911 SHARED SERVICE 2025	$ 156,240.00
CIVICPLUS, INC.	SOCIAL MEDIA ARCHIVING	$ 5,976.00
CINTAS	cleaning supplies	$ 453.77

CALIBRE PRESS	STREET SURVIVAL 121/124	$	558.00
EDWARDS, MATTHEW	PRESCRIPTION DIET/MEDS LUKE	$	194.37
COPS	ART OF INTERVIEWING (3)	$	807.00
NJ STATE ASSOC CHIEF OF POLICE	PUBLIC INFORMATION UPDATE	$	250.00
SECURALL MONITORING CORP.	SERVICE: MARCH-JUNE 2025	$	102.00
SEABOARD WELDING SUPPLY	SERVICE: FEBRUARY 2025	$	18.50
CLEARY GIACOBBE ALFIERI JACOBS	PROF SERV: FEBRUARY 2025	$	315.50
CLEARY GIACOBBE ALFIERI JACOBS	PROF SERV: JANUARY 2025	$	210.00
CLEARY GIACOBBE ALFIERI JACOBS	PROF SERV: FEBRUARY 2025	$	17.50
CLEARY GIACOBBE ALFIERI JACOBS	PROF SERV: FEBRUARY 2025	$	17.50
COLLINS, VELLA & CASELLO, LLC	SERVICE: FEBRUARY 2025	$	175.00
COLLINS, VELLA & CASELLO, LLC	SERVICE: FEBRUARY 2025	$	577.50
COLLINS, VELLA & CASELLO, LLC	SERVICE: FEBRUARY 2025	$	175.00
DOLLY SCREEN PRINT EMBROIDERY	NC REC BASKETBALL SHIRTS	$	472.50
J. SWANTON FUEL OIL COMPANY	SERVICE: 2-17-2025 #1077	$	79.93
J. SWANTON FUEL OIL COMPANY	SERVICE: 2-17-2025 #1077	$	586.12
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2025	$	100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2025	$	100.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2025	$	100.00
HELLWIG, KELLY	CELL PHONE ALLOWANCE-2025	$	100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2025	$	100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2025	$	45.00
ZOOM VIDEO COMMUNICATIONS INC		$	14.99
ICE CREAM CASTLE, LLC	BD OF REC END OF SEASON PARTY	$	192.00
AMAZON CAPITAL SERVICES	DPW-SUPPLIES MARCH 2025	$	1,600.00
AMAZON CAPITAL SERVICES	DPW-SUPPLIES MARCH 2025	$	420.71
AMAZON CAPITAL SERVICES	DPW-SUPPLIES MARCH 2025	$	320.00
AMAZON CAPITAL SERVICES	DPW-SUPPLIES MARCH 2025	$	23.68
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2025	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2025	$	20.00
COWLEY'S TERMITE & PEST	SERVICE: 1-30-2025	$	66.00
VERIZON	SERVICE: FEB-MARCH 2025	$	140.08
NJ AMERICAN WATER COMPANY	SERVICE: FEBRUARY 2025	$	50.59
NJ AMERICAN WATER COMPANY	SERVICE: FEBRUARY 2025	$	202.37
KLEEN-RITE	CLEANNG SERVICE: FEBRUARY 2025	$	2,178.00
OPEN SYSTEMS INTEGRATOR, INC	COMM CENTER REPAIR	$	136.00
DELISA DEMOLITION & DISPOSAL	SERVICE: FEBRUARY 2025	$	3,005.13
DELISA DEMOLITION & DISPOSAL	SERVICE: MARCH 2025	$	5,855.82
CANNON & MCGUINN	PROF SERVICE: FEBRUARY 2025	$	2,500.00
CANNON & MCGUINN	PROF SERVICE: FEBRUARY 2025	$	297.00
MONMOUTH COUNTY SPCA	SERVICE: FEBRUARY 2025	$	1,245.00
VIRGILIO, FRANK	MEDICAL REIMUBURSEMENT	$	549.10
VIRGILIO, FRANK	MEDICAL REIMUBURSEMENT	$	25.00
SYN-TECH SYSTEMS INC.	MAINTENANCE CONTRACT: 2025	$	1,175.00
	03/24/2025 Bill List Total	**$**	**199,377.05**

RESOLUTION 2025-52
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
RESOLUTION ISSUING A CLASS 5 RETAIL CANNABIS BUSINESS LICENSE TO SHIPWRECK'D LLC, TO BE LOCATED AT 300 WEST SYLVANIA AVENUE, SUITE 6

WHEREAS, on February 22, 2021, Governor Murphy signed into law the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (the "Act"), which legalizes the recreational use of cannabis by adults 21 years of age or older, and establishes a comprehensive regulatory and licensing scheme for commercial recreational cannabis operations, use and possession; and

WHEREAS, pursuant to the Act, the Borough of Neptune City (the "Borough") adopted Ordinances establishing municipal licensing requirements and taxation regulations for cannabis businesses, as well as a Cannabis Advisory Committee to advise the Borough Council as to the issuance of municipal cannabis business licenses; and

WHEREAS, the Borough's Revised General Ordinances provide that a maximum of two (2) Class 5 Cannabis Retailer Licenses may be issued by the Brough to prospective cannabis businesses; and

WHEREAS, the Borough Council adopted Resolution 2023-86 on August 28, 2023, a resolution in support of Shipwreck'd LLC's operation of a Class 5 Cannabis Retail facility at 300 West Sylvania Avenue, Suite 6; and

WHEREAS, the operators of all cannabis businesses facilities in the State of New Jersey must be issued an Annual Class 5 Cannabis Retail License by the New Jersey Cannabis Regulatory Commission (the "CRC"); and

WHEREAS, pursuant to §139-53(E)(3) of the Borough's Revised General Ordinances, a local license issued by the Borough Council to a cannabis retail establishment does not become effective until the CRC issues the establishment an Annual Class 5 Cannabis Retail License; and

WHEREAS, the CRC has issued a Shipwreck'd LLC a conditional Class 5 Cannabis Retail License; and

WHEREAS, the CRC must conduct a final inspection of Shipwreck'd LLC's facility prior to the CRC's issuance of an Annual Class 5 Retail License; and

WHEREAS, it is anticipated that the CRC's inspection of Shipwreck'd LLC's facility will take place within the next two (2) weeks; and

WHEREAS, the Borough's Cannabis Advisory Committee has recommended that the Borough Council authorize the issuance of a Class 5 Retail Cannabis Business License to Shipwreck'd LLC, to be located at 300 West Sylvania Avenue, Suite 6, pending the issuance of a CRC Annual Class 5 Retail License; and

WHEREAS, the Borough's Cannabis Advisory Committee has recommended that the Borough Clerk be directed not to issue the Borough's Class 5 Retail Cannabis Business License to Shipwreck'd LLC until proof of a CRC Annual Class 5 Retail License is provided;

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Neptune City, in the County of Monmouth, State of New Jersey, that it hereby authorizes the issuance of a Class 5 Retail Cannabis Business License to Shipwreck'd LLC, for 300 West Sylvania Street, Suite 6, effective as of the date of this Resolution, and expiring on March 24, 2026, upon the following conditions:

(1) The Borough Clerk of Neptune City shall not issue the Borough's Class 5 Retail Cannabis Business License to Shipwreck'd LLC until proof that the New Jersey Cannabis Regulatory Commission has issued an Annual Class 5 Retail License to Shipwreck'd LLC has been provided.
(2) Shipwreck'd LLC shall pay all License Fees due under §139-53 of the Borough's Revised General Ordinances; now and upon any renewal(s);
(3) At all times, Shipwreck'd LLC shall comply with all municipal and state tax regulations required by law and as provided in §139-53 of the Borough's Revised General Ordinances;
(4) At all times, Shipwreck'd LLC shall comply with all licensing requirements set forth in §139-53 of the Borough's Revised General Ordinances;
(5) Upon violation of any of the foregoing conditions, said Class 5 Retail Cannabis Business License shall be subject to the penalties in accordance with §139-53 of the Borough's Revised General Ordinances; and

BE IT FURTHER RESOLVED, the Borough Council directs that said Class 5 Retail Cannabis Business License shall be issued in a form prescribed by the Borough Clerk; and records thereof shall be maintained by the Borough Clerk in accordance with §139-53 of the Borough's Revised General Ordinances;

BE IT FURTHER RESOLVED a copy of this Resolution shall be forwarded to Shipwreck'd LLC, Neptune City Construction Department, Neptune City Land Use Board, Neptune City Police Department, and Neptune City Finance Department.

RESOLUTION 2025-53
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE SERVICE AGREEMENT WITH LEW ENVIRONMENTAL SERVICES FOR LEAD TESTING SERVICES

WHEREAS, N.J.A.C. 5:28A requires lead paint inspections for all rental units built prior to 1978, for which a Lead-Safe Certification must be obtained; and

WHEREAS, pursuant to N.J.A.C 5:28A-2.4, lead-safe certificates are issued to properties that are found to not have interior lead-based paint hazards after undergoing periodic inspection which are valid for two year; and

WHEREAS, LEW Environmental Services has provided a proposal and agreement for the provision of Lead Inspection Services at no direct fee to the municipality; and

WHEREAS, it is the recommendation of the Construction Official / Housing Inspector and Borough Administrator to authorize the contract; and

WHEREAS, the Borough Council of the Borough of Neptune City believes it is in the best interest of the Borough to enter into an agreement with LEW Environmental Services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that the Borough Council hereby authorizes the agreement for Lead Testing Services with LEW Environmental Services with offices located at 181 US Hwy 46, Mine Hill, New Jersey 07803 effective March 25, 2025; and

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator are hereby authorized to execute and deliver the agreement on file with the Borough Clerk and all other documents and to undertake all actions reasonably necessary to effectuate this Resolution and agreement.

RESOLUTION 2025-56
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF BRADLEY BEACH FOR THE LODGING OF PRISONERS

WHEREAS, The Borough of Bradley Beach and the Borough of Neptune City desire to enter into an Shared Service Agreement pursuant to 40A:65-1 et seq. to allow the Borough of Neptune City to utilize the Borough of Bradley Beach's Holding System for the lodging of prisoners from the Borough of Neptune City in accordance with standards set by the New Jersey State Attorney General; and

WHEREAS, the Borough of Neptune City agrees to pay the Borough of Bradley Beach an annual fee of $16,000. (*pro-rata)* for 2025, with a 5% annual increase for the years 2026 and 2027; and

WHEREAS, this Shared Service Agreement shall be automatically renewed on an annual basis on the anniversary date of the signing of said Agreement for a term of three (3) years.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby authorizes the Mayor to execute a Shared Service Agreement with the Borough of Bradley Beach, a copy of which is on file in the Municipal Clerk's Office, which authorizes the Borough of Neptune City to utilize the Borough of Bradley Beach's Holding System for prisoners; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Chief of Police, Chief Financial Officer and Borough of Bradley Beach.

RESOLUTION 2025-57
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE TEMPORARY CAPITAL BUDGET

WHEREAS, the Borough of Neptune City desires to constitute the 2025 Temporary Capital Budget of said municipality by inserting therein the Capital Project enumerated in Section 1; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City, in the County of Monmouth, State of New Jersey as follows:

Section 1. The 2025 Temporary Capital Budget of the Borough of Neptune City is hereby constituted by the adoption of a schedule to read as follows:

Method of Financing

Project	Estimated Costs	Capital Improvement Fund	Notes Authorized
Acquisition of Police Equipment	$90,000	$4,500	$85,500
Acquisition of IT Equipment	$25,000	$1,250	$23,750
Acquisition of Police Vehicle	$75,000	$3,750	71,250
Total	$190,000	$9,500	$180,500

RESOLUTION 2025-58
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
APPROVING AN AMENDMENT TO THE SHARED SERVICES AGREEMENT WITH THE BOROUGH OF BAY HEAD FOR CHIEF FINANCIAL OFFICER

WHEREAS, the Borough of Neptune City ("Neptune City") and the Borough of Bay Head (Bay Head) have previously agreed to a shared service agreement pursuant to which Bay Head shall provide Neptune City with a Chief Financial Officer upon the terms substantially set forth in the shared services agreement which was approved by both Bay Head and Neptune City by resolutions adopted in 2015.

WHEREAS, it is the desire to amend the section entitled Funding to read:

> The Recipient shall pay the Provider the sum of $68,995 effective January 1, 2025. This rate will be subject to an annual increase of 3.5%. Payments required hereunder shall be made in equal monthly installments due by the 20th of each month for the month services are rendered. The Recipient shall provide sufficient fund in their budget to cover contract costs.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Neptune City, hereby approves the amendment to the shared services agreement with Bay Head.

BE IT FURTHER RESOLVED that the Borough Administrator and Chief Financial Officer are hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing.

RESOLUTION 2025-59
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
CONFIRMING STATE OF NEW JERSEY APPOINTMENT OF CERTAIN VOLUNTEER POSITIONS

BE IT RESOLVED that the following appointments to volunteer positions within the Borough of Neptune City as made by the State of New Jersey for a unexpired five year term beginning March 13, 2025 through April 30, 2029 are hereby confirmed:

HOUSING AUTHORITY

State Appointed Member 2025-2029 Kelly Strazdas

SEPARATE CONSIDERATION

3) Resolution 2025-54 – **Resolution 2025-54** - Auth Shared Services Agreement for Community Center / Recreation Director (Bradley Beach)

Mayor McGreevy noted Bradley Beach has already authorized the service.

C/Karalovich shared that more time is needed to discuss the shared service and that this only came to Councils attention last Thursday.

C/Renee noted she is on the Finance Committee and the cost of the contract has not been brought to her attention.

Mayor McGreevy shared there is a process for entering into a Shared Service that was followed. C/Karalovich was contacted last week to discuss the Shared Service and had the opportunity to contact the Administrator. Mayor McGreevy noted the Shared Service Agreement is public information and has been available to be shared.
C/Thomas noted that the normal process was followed to enter into a shared service agreement, further noting any shared service allows for financial flexibility. C/Thomas noted he has no issues with the Shared Service and that the agreement would not usually come through the Finance Committee.

Mayor McGreevy noted the agreement was discussed by the Personal Committee and agreed upon at that level. The agreement was also discussed with the Chair of the Community Relations Committee.
C/Oliver asked the days and hours that would be scheduled. Mayor McGreevy noted the shared service is a strategy where the hours are agreed upon by both municipalities, but the person is available 7 days a week. Mayor McGreevy noted she was not asking the Governing Body to approve hours, but to approve hiring some in partnership with another municipality.

C/Renee noted the dollar amount was on google drive, but the whole contract was not. C/Thomas responded. C/Thomas shared he could not see a status with less flexibility.

C/Oliver confirmed the agreement would start April 1; C/Thomas noted this was to allow for cross over with the old director.

Mayor McGreevy reminded Council that they are being asked to authorize a shared service, but the Administrator would be the one to manage the staff day to day.

C/Karalovich noted there are two resolutions before Council and the one appointing a specific person to a six-figure position which warrants further discussion. C/Thomas noted Neptune City only pays a certain amount of the salary.

Motion to approve 2025-54 by C/Thomas; seconded by C/Kocsis
Roll Call: AYE - C/Kocsis, C/Pappas, C/Thomas, Mayor McGreevy
NAY – C/Karalovich, C/Oliver, C/Renee

Mayor McGreevy noted she has heard from the Council that there was not appropriate buy in from the Governing Body, but that the Governing Body does not oversee individual employees.

Resolution 2025-54 is adopted.

RESOLUTION 2025-54
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE SHARED SERVICES AGREEMENT RECREATION DIRECTOR WITH BRADLEY BEACH

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) authorizes local units such as the Borough of Neptune City to share services for particular purposes and to effectuate agreements for any service or circumstance that will aid and encourage a reduction of local expenses; and

WHEREAS, The Borough of Bradley Beach and the Borough of Neptune City desire to enter into a Shared Services Agreement pursuant to 40A:65-1 et seq. to set forth each municipalities respective obligations regarding the employment and obligations for the position of Community Center / Recreation Department Director for the years 2025 through 2027; and

WHEREAS, the parties have met and discussed their respective obligations as to the Community Center / Recreation Department Director prior to the execution of a Shared Services Agreement and are desirous of entering into this agreement commencing April 1, 2025; and

WHEREAS, the Borough of Neptune City and the Borough of Bradley Beach desire to enter into a shared service for a Community Center / Recreation Director; and

WHEREAS, the Borough of Neptune City wishes to appoint Ms. Courtney Pappas as Community Center / Recreation Director, effective April 1, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Neptune City, County of Monmouth, as follows:

1. Ms. Courtney Pappas shall be appointed Community Center / Recreation Director, effective April 1, 2025.
2. In accordance with N.J.S.A. 40A:65-1, et seq., the Mayor of the Borough of Neptune City hereby authorized to execute the Shared Services Agreement with the Borough of Bradley Beach for Community Center / Recreation Director from 2025-2027.

4) Resolution 2025-55 - Auth. Shared Services Agreement for Recreation Services (Bradley Beach)

Motion to approve 2025-55 by C/Pappas; seconded by C/Renee
Roll Call: AYE - C/Kocsis, C/Pappas, C/Renee, C/Thomas
ABSTAIN: C/Karalovich, C/Oliver

Resolution 2025-55 is adopted.

RESOLUTION 2025-55
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE SHARED SERVICES AGREEMENT RECREATION SERVICES WITH BRADLEY BEACH

WHEREAS, under the New Jersey Uniform Shared Services Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the Borough of Neptune City and Borough of Bradley Beach may enter into shared services agreements with each other; and

WHEREAS, it is in the best interest of Borough of Neptune City to enter into the proposed Shared Services Agreement with the Borough of Bradley Beach for the provision of Recreation Services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Governing Body of Borough of Neptune City that the Mayor and/or Administrator be and hereby is authorized to execute and enter into the agreement for the Provision of Recreation Services provided through a Shared Services Agreement with the Borough of Bradley Beach.

14. PUBLIC PARTICIPATION

The meeting is open to the public.

Ms. Melinda and Mr. John Vanderhoff presented the Council with a note she received from her daughter-in-law. Ms. Vanderhoff noted her concern is not for them, but for other residents. Attorney McGuinn shared that anyone who wants to put up cell towers must go through a more thorough process through Land Use based on the Ordinance that was passed by the Governing Body. The company that has been in question noted that they will provide a certification of compliance. Discussion continued.

C/Karalovich referred to the printout provided by the resident which states there is vacant lot available for charging stations and cell towers. Attorney McGuinn noted that it would be up to zoning and would be an exhaustive process.

Mayor McGreevy noted it has been suggested that she led or endorsed a process that was less than transparent which she flatly rejects, and she welcomes the input as the goal is to provide service delivery at the lowest cost.

15. CLOSED SESSION - None

16. ADJOURN – 7:08 pm

Motion to adjourn the meeting by C/Pappas; seconded by C/Kocsis
Voice Vote - AYE: C/Kocsis, C/Karalovich, C/Oliver, C/Pappas, C/Renee, C/Thomas

By: C. DiCorcia Williams RMC,
Borough Clerk