Borough of Neptune City

Regular Meeting of the Mayor and Council

Monday, March 23, 2026 at 6:00 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press and The Coaster on January 2, 2026, and by posting on the Borough website and at the Municipal Building.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION – None

6. RECEIPT OF MINUTES *(vv)*

A. Regular Meeting - 03/09/2026
B. Special Meeting - 03/16/2026

7. RECEIPT OF COMMUNICATIONS *(vv)*

A. Neptune City Police Department - Monthly Report, February 2026
B. T. B. Middleton, Esq. - Notice of Land Use Board Hearing (Block 4, Lot 10)
C. Ansell Grimm & Aaron - Notice of Land Use Board Hearing (Block 116, Lot 9)
D. Alternative to Violence Project, NJ – Thank you letter

8. PRESENTATIONS

A. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT - Mayor Rachel McGreevy

10. COUNCIL REPORTS

A. Council President Glen Kocsis - Administration of Justice
B. Councilmember Pamela Renee - Community Relations
C. Councilmember Kimberly Karalovich - Special Services
D. **Councilmember Corlies Chong** - Administration and Finance
D. Councilmember Robert Johnson - Emergency Services
E. Councilmember Aaron Williams - Buildings and Grounds

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS

A. Ordinance Adoption (rc)

1) **Ordinance 2026-05**: Bond Ordinance Providing for 2025 Roadway Improvements, Appropriating $300,000 and Authorizing the Issuance of $125,580 Bonds or Notes of the Borough for Financing Part of the Cost Thereof ***(Public Hearing / Adoption)*** Carried from March 10, 2026

2) **Ordinance 2026-06**: Bond Ordinance Providing for 2026 Roadway Improvements, Appropriating $450,000 and Authorizing the Issuance of $134,672 Bonds or Notes of the Borough for Financing Part of the Cost Thereof ***(Public Hearing / Adoption)*** Carried from March 10, 2026

3) **Ordinance 2026-09**: Bond Ordinance Providing for Pedestrian and ADA Improvements, Phase 5, Appropriating $200,000 and Authorizing the Issuance of $69,788 Bonds or Notes of the Borough for Financing Part of the Cost Thereof ***(Public Hearing / Adoption)***

B. Tabled Resolutions (rc)

1) **Resolution 2026-57** - Auth. Borough Engineer Services for 2025 and 2026 Roadway Improvement Projects *(Carried from March 10, 2026)*

13. NEW BUSINESS

A. Ordinance Introduction (rc)

1) **Ordinance 2026-10**: An Ordinance of the Borough of Neptune City Amending the Borough Code Chapter 62, "Fees", Article 11 "Neptune City Community Center and Recreational Facilities" ***(First Reading / Introduction)*** **Public Hearing 04/13/26**

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2026-67 -** Auth. Payment of the Bills

2) **Resolution 2026-68 -** Auth. the Cancellation of Taxes and Refund of Payment (Veteran Exemption)

3) **Resolution 2026-69 -** Auth. Engineer Services for CDBG Pedestrian and ADA Improvements, Phase 5

4) **Resolution 2026-70 -** Auth. Special Event Permit for Prosper Foundation, Adams Field (May, 2026)

5) **Resolution 2026-71 -** Auth. Relief from a Road Opening Moratorium at 125 Hawthorne (Block 71, Lot 1.02)

6) **Resolution 2026-72 -** Auth. Application for $880,000 Grant through Federal Community Project Funding NC Sanitary Sewer Pump Station Modernization

7) **Resolution 2026-73 -** Auth. Appointment of Crossing Guard (Cosgrove)

8) **Resolution 2026-74** - Establishing the Borough's Master Fee Scheduled for the Borough of Neptune City (as of 03.23.26)

9) **Resolution 2026-75 –** Amending Cash Management Plan

10) **Resolution 2026-76** – Confirming Appointment of Certain Volunteer Positions

11) **Resolution 2026-77** - Auth United Fire Company No. 1 (Neptune City Fire Dept.) to Conduct Coin Tosses in 2026

14. PUBLIC PARTICIPATION

15. CLOSED SESSION – None

16. ADJOURN *(vv)*

The next meeting of the Governing Body is scheduled for Monday, April 13, 2026 at 6:00 pm in Council Chambers at Borough Hall

The Governing Body is hosting a Town Hall on Parks Improvements at the Community Center on Thursday, March 26 at 6 pm

12. UNFINISHED BUSINESS

A. Ordinance Adoption (rc)

1) **Ordinance 2026-05**: Bond Ordinance Providing for 2025 Roadway Improvements, Appropriating $300,000 and Authorizing the Issuance of $125,580 Bonds or Notes of the Borough for Financing Part of the Cost Thereof ***(Public Hearing / Adoption)*** Carried from March 10, 2026
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3) **Ordinance 2026-09**: Bond Ordinance Providing for Pedestrian and ADA Improvements, Phase 5, Appropriating $200,000 and Authorizing the Issuance of $69,788 Bonds or Notes of the Borough for Financing Part of the Cost Thereof ***(Public Hearing / Adoption)***

Ordinance 2026-05: Bond Ordinance Providing for 2025 Roadway Improvements, Appropriating $300,000 and Authorizing the Issuance of $125,580 Bonds or Notes of the Borough for Financing Part of the Cost Thereof

BOND ORDINANCE 2026 – 05

BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH

BOND ORDINANCE PROVIDING FOR THE 2025 ROADWAY IMPROVEMENT PROGRAM APPROPRIATING $300,000 AND AUTHORIZING THE ISSUANCE OF $125,580 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $300,000, which includes $60,000 in costs as permitted by *N.J.S.A. 40A:2-20* and a New Jersey Department of Transportation Grant in the amount of $174,420 that satisfies the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the 2025 Roadway Improvement Program not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $125,580 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The 2025-2026 Roadway Improvement Program are hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited, and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of

Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $125,580, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $60,000 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2026-06: Bond Ordinance Providing for 2026 Roadway Improvements, Appropriating $450,000 and Authorizing the Issuance of $134,672 Bonds or Notes of the Borough for Financing Part of the Cost Thereof

BOND ORDINANCE 2026 – 06

BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH

BOND ORDINANCE PROVIDING FOR THE 2025 ROADWAY IMPROVEMENT PROGRAM APPROPRIATING $300,000 AND AUTHORIZING THE ISSUANCE OF $125,580 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $300,000, which includes $60,000 in costs as permitted by *N.J.S.A. 40A:2-20* and a New Jersey Department of Transportation Grant in the amount of $174,420 that satisfies the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the 2025 Roadway Improvement Program not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $125,580 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The 2025-2026 Roadway Improvement Program are hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited, and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $125,580, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $60,000 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Ordinance 2026-09: Bond Ordinance Providing for Pedestrian and ADA Improvements, Phase 5, Appropriating $240,000 and Authorizing the Issuance of $69,788 Bonds or Notes of the Borough for Financing Part of the Cost Thereof

BOND ORDINANCE 2026-09

BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

BOND ORDINANCE PROVIDING FOR PEDESTRIAN AND ADA IMPROVEMENTS PHASE 5, APPROPRIATING $240,000 AND AUTHORIZING THE ISSUANCE OF $69,788 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $240,000, which includes $40,000 in costs as permitted by *N.J.S.A. 40A:2-20* and a Community Development Block Grant in the amount of $170,212 that satisfies the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Pedestrian and ADA Improvements Phase 5 not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $69,788 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Pedestrian and ADA Improvements Phase 5 are hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is ten years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $69,788, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $40,000 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

B. Tabled Resolutions (rc)

1) Resolution 2026-57 - Auth. Borough Engineer Services for 2025 and 2026 Roadway Improvement Projects *(Carried from March 10, 2026)*

RESOLUTION 2026-57
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING BOROUGH ENGINEER SERVICES FOR 2025 AND 2026 ROADWAY IMPROVEMENT PROJECTS

WHEREAS, the Borough of Neptune City was awarded a New Jersey Department of Transportation - Transportation Trust Fund Grant in the amount of $174,420.00 for 2025 Roadway Improvements; and

WHEREAS, the Borough Engineer submitted a proposal for engineering services associated with assisting the Borough with the 2025 Roadway Improvement Program (NC 25-08) in the amount not to exceed $60,000; and

WHEREAS, the Borough of Neptune City was awarded a New Jersey Department of Transportation - Transportation Trust Fund Grant in the amount of $315,328.00 for 2026 Roadway Improvements; and

WHEREAS, the Borough Engineer submitted a proposal for engineering services associated with assisting the Borough with the 2025 Roadway Improvement Program (NC 26-08) in the amount not to exceed $90,000; and

WHEREAS, the Governing Body of the Borough of Neptune City believes it is in the best interests of its residents to engage the Borough Engineer for assurance the projects are done completely and to standard.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that it hereby authorizes Leon S. Avakian, Associates to perform engineering services associated New Jersey Department of Transportation - Transportation Trust Fund Grant for 2025 and 2026 Roadway Improvements in the amount not to exceed a total amount of $150,000

MUNICIPAL CERTIFICATION OF AVAILABILITY OF FUNDS - N.J.S.A. 40A:4-57

I, William E. Antonides, Jr., Chief Financial Officer of the Borough of Neptune City, County of Monmouth, State of New Jersey, do hereby certify that sufficient funds have been appropriated and are available for the purpose set forth below, and that said
funds are legally available to cover the cost of this contract/expenditure.
Description of Contract/Expenditure: Engineering services for 2025 Roadway Improvement Project
Vendor: Leon S. Avakian, Associates
Amount Not to Exceed: $60,000
Budget Line Item: Ordinance 2026-05
Description of Contract/Expenditure: Engineering services for 2026 Roadway Improvement Project
Vendor: Leon S. Avakian, Associates
Amount Not to Exceed: $90,000
Budget Line Item: Ordinance 2026-06
This certification is made in compliance with the Local Budget Law of the State of New Jersey, and no payment shall be made unless funds are available at the time of payment.

13. NEW BUSINESS

A. Ordinance Introduction (rc)

1) Ordinance 2026-10: An Ordinance of the Borough of Neptune City Amending the Borough Code Chapter 62, "Fees", Article 11 "Neptune City Community Center and Recreational Facilities" ***(First Reading / Introduction)*** **Public Hearing 04/13/26**

Ordinance 2026-10: An Ordinance of the Borough of Neptune City Amending the Borough Code Chapter 62, "Fees", Article 11 "Neptune City Community Center and Recreational Facilities

ORDINANCE 2026-10

BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY AMENDING THE BOROUGH CODE CHAPTER 62, "FEES" ARTICLE II "NEPTUNE CITY COMMUNITY CENTER AND RECREATIONAL FACILITIES"

WHEREAS, the Governing Body of the Borough of Neptune City has determined that certain sections of the Borough Code as they relate to fees for Neptune City Community Center and Recreational Facilities require review and updating; and

WHEREAS, it has been found that the procedure for amending fee schedules through enactment of individual ordinances is both time-consuming and economically unfeasible, the Borough of Neptune City amends the following chapter to allow for the efficient, orderly and prompt adjustment of all Borough fees by resolution.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Borough of Farmingdale, County of Monmouth, and State of New Jersey, that certain sections of the Borough Code be amended as follows:

All additions are shown in **bold with underlines**. All deletions are shown ~~with strikeouts~~. All other sections of Chapter 62 that will remain unchanged are set forth below in normal typeface.

Article II Neptune City Community Center and Recreational Facilities

§ 62-4. Registration and Rental Fees.

All fees for Community Center membership and usage fees shall be established by resolution authorizing the Borough's Master Fee Schedule

~~A. An annual registration fee of $10 for adult residents between the ages of 18 and 59 shall be paid to the Borough of Neptune City for the use of the Neptune City Community Center. There shall be no registration fee for residents under the age of 18.~~

~~B. Nonresidents of the Borough of Neptune City may utilize the Community Center in connection with their attendance at a registered program or group event.~~

~~C. Applications shall be accompanied by a separate refundable deposit payment made as follows:~~

~~(1) $250 for use of Community Center multipurpose room or gym individually per application.~~

~~(2) $400 for use of full Community Center per application~~

~~(3) $100 for use of Memorial Park pavilion area only, and pavilion and bocce courts per application.~~

~~(4) $25 for use of Memorial Park gazebo area per application.~~

~~(5) $100 for use of all areas of Adams Field per application.~~

~~D. A rental fee of $75 per hour for residents and $125 per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the multipurpose room of the Neptune City Community Center when the Center is open.~~

~~E. A rental fee of $75 per hour for residents and $125 per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the gym of the Neptune City Community Center when the Center is open.~~

~~F. A rental fee of $150 per hour for residents and $200 per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the multipurpose room of the Neptune City Community Center when the Center is closed.~~

~~G. A rental fee of $100 per hour for residents and $150 per hour for nonresidents shall be paid to the Borough of Neptune City for the use of the gym of the Neptune City Community Center when the Center is closed.~~

~~H. A rental fee of $250 per hour for residents and $350 an hour for nonresidents shall be paid to the Borough of Neptune City for the use of all of the above rooms of the Neptune City Community Center when the Center is closed.~~

~~I. A security deposit of $150 in addition to the above fees shall be paid to the Borough of Neptune City for the use of the Neptune Community Center.~~

~~J.~~ **A.** Applications must include an event description, the anticipated number of participants, and a certificate of insurance naming the Borough of Neptune City as an additional insured, the purpose of use must be approved by the appropriate department in conjunction with (as needed or required) the Borough Administrator, Code Department and Police Department. If the indicated anticipated number of participants is deemed to exceed the staffing

capabilities, additional payment will be required as will be determined by the type of staffing needed (including, but not limited to, Community Center staff, fire prevention, code enforcement, administrative, and police).

(1) Applicants must agree that they shall assume responsibility for the orderly and careful use of the facility for which they are seeking approval.

(2) Applicants must agree to indemnify and hold the Borough harmless from any and all claims, injuries and/or damages arising out of the permitted use of the facility and must furnish evidence of adequate liability insurance coverage of a minimum of $1,000,000 per person, incident and for property damage, with such certificate of insurance clearly naming the Borough of Neptune City as additionally insured for the period of time which the permit is being issued.

(3) Applicants agree they will not sublet or assign any permitted facility. Only the individuals or organizations making reservations for the fields or facilities may use them for the stated time on their permit. Any unauthorized subletting or assignment will result in the immediate forfeiture of the individual or organization's permit.

(4) The Borough shall not discriminate in making any of its facilities available on the basis of race, color, national origin, religion, sex, sexual orientation, age, physical limitation, or any other protected class under applicable law.

(5) The issuance of a facility use permit to a user group shall not constitute or imply in any way an endorsement by the Borough of the user group's aims, policies, or activities, and a user group hereby agrees to not imply such Borough's endorsement in any of its advertisements or announcements.

(6) The Borough Administrator, governing body, Recreation Director and any other personnel deemed appropriate shall deny any permit application if they determine that the applicant fails to satisfy any of the applicable requirements or if a user group has not paid permit fees in a timely fashion. The Borough further maintains the Borough Mayor and Council, Borough Administrator or Department Director in conjunction with the Mayor or Borough Administrator may waive any fees as deemed in the best interest of the Borough and its residents.

~~K.~~ **B.** Each program instructor that charges a fee for their program shall pay to the Borough of Neptune City 20% of their receipts for their program. In the event the program is free, there will be no fee to the Borough of Neptune City.

~~L.~~ **C.** Rentals of recreational facilities.

(1) Memorial Park: **All fees for rentals of recreational facilities shall be established by resolution authorizing the Borough's Master Fee Schedule**

~~(a) Borough residents shall pay a rental fee of $75 an hour for up to five hours for use of a designated portion/section of Memorial Park with a $100 refundable deposit.~~

~~(b) Nonresidents of the Borough shall pay a rental fee of $150 an hour for up to five hours for use of a designated portion/section of Memorial Park with a $100 refundable deposit.~~

~~(c) Borough residents shall pay a rental fee of $200 per day (7:00 a.m. to sunset) for use of the bocce courts.~~

~~(d) Nonresidents shall pay a rental fee of $350 per day (7:00 a.m. to sunset) for use of the bocce courts.~~

~~[1]~~ **(a)** During all rentals, the bathrooms located at the Memorial Park pavilion are open to the public.

(2) Memorial Park kayak racks:

(a) **All fees for Memorial Park Kayak racks shall be established by resolution authorizing the Borough's Master Fee Schedule**

~~(b) Borough residents shall pay a rental fee of $100 to rent a space on the kayak rack. Registration shall open to Borough residents February 1 of each year, with payment being required by March 1 to avoid forfeiting the space.~~

~~(c) Nonresidents of the Borough shall pay an annual rental fee of $150 to rent a space on the kayak rack. Registration shall open to the waitlist (in order received) on April 15 of each year.~~

~~(d) All kayaks and/or paddleboards stored in the Borough's storage rack must be removed no later than November 15 each year and may be returned to the Borough's storage rack only upon renewal of a successor agreement and receipt of full payment by the Borough prior to March 1 of the next year. Removal may be waived at the discretion of the Department of Public Works.~~

(b) All kayaks and/or paddleboards stored in the Borough's storage rack may be required to be removed no later than November 15 each year. Kayaks and/or paddleboards shall only be returned to the Borough's storage rack upon renewal of a successor agreement and receipt of full payment by the Borough prior to March 1 of the next year. Removal may be waived at the discretion of the Department of Public Works.

(c) Any kayak and/or paddleboard that is not removed from the Borough's storage rack by November 15 may be removed by the Borough and placed in storage. Renters may be subject to nonrenewal of their kayak rack space the next year. Per the annual agreement, the Borough of Neptune City, their regents, officers, agents, and employees are indemnified and held harmless from any liability, loss, or damage that may be suffered or occur as a result renting a space at the Memorial Park kayak rack.

(d) It is requested that upon notification of renewal, those not wishing to renew their space inform the Borough in writing as soon as possible, but no later than March 1. All fees and agreements must be submitted to the Borough by March 1 each year. If renewal payment is not made by March 1, the space will be forfeited and given to the first person on the waitlist beginning April 1.

(3) Memorial Park gazebo:

(a) **All fees for Memorial Park gazebo shall be established by resolution authorizing the Borough's Master Fee Schedule**

~~(b) Rental of gazebo will include a refundable deposit of $25 and a $50 permit fee for a two-hour rental shall be paid to the Borough of Neptune City.~~

(4) Adams Field:

(a) **All fees for Adams Field shall be established by resolution authorizing the Borough's Master Fee Schedule**

~~(b) A rental fee of $50 per game, per field, shall be paid to the Borough of Neptune City.~~

~~[1] A rental fee of $25 per practice, per field, shall be paid to the Borough of Neptune City.~~

~~(c) A rental fee of $200 shall be paid to the Borough of Neptune City to rent a ball field for one day.~~

(5) No fee shall be charged for use of any recreation facility or equipment for programs run or sponsored by the Borough of Neptune City or the Neptune City Recreation Committee. The Borough maintains discretion regarding fees collected for use of Borough facilities.

Severability

If any section, subsection, paragraph, sentence, or any part of this chapter is determined to be unconstitutional and invalid, such judgment shall not affect, impair or invalidate the remainder of the chapter, not directly involved in the controversy in which such judgment shall have been rendered.

Repealer

This chapter repeals any inconsistent ordinance or part or parts thereof.

When effective.

This chapter shall take effect immediately upon its final passage and publication as required by law.

Introduction Date: March 23, 2026

If Introduced Public Hearing: April 13, 2026

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2026-67 -** Auth. Payment of the Bills
2) **Resolution 2026-68 -** Auth. the Cancellation of Taxes and Refund of Payment (Veteran Exemption)
3) **Resolution 2026-69 -** Auth. Engineer Services for CDBG Pedestrian and ADA Improvements, Phase 5
4) **Resolution 2026-70 -** Auth. Special Event Permit for Prosper Foundation, Adams Field (May, 2026)
5) **Resolution 2026-71 -** Auth. Relief from a Road Opening Moratorium at 125 Hawthorne (Block 71, Lot 1.02)
6) **Resolution 2026-72 -** Auth. Application for $880,000 Grant through Federal Community Project Funding NC Sanitary Sewer Pump Station Modernization
7) **Resolution 2026-73 -** Auth. Appointment of Crossing Guard (Cosgrove)
8) **Resolution 2026-74** - Establishing the Borough's Master Fee Scheduled for the Borough of Neptune City (as of 03.23.26)
9) **Resolution 2026-75 –** Amending Cash Management Plan
10) **Resolution 2026-76** – Confirming Appointment of Certain Volunteer Positions
11) **Resolution 2026-77** - Auth United Fire Company No. 1 (Neptune City Fire Dept.) to Conduct Coin Tosses in 2026

RESOLUTION 2026-67
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of **$ 63,870.73**

Vendor Name	Description	Amount
BOUND TREE MEDICAL	REQ 1 OXYGEN PRESSURE REGULATO	$ 144.99
WITMER PUBLIC SAFETY GROUP	BUMPERS: NCFD	$ 2,911.80
WITMER PUBLIC SAFETY GROUP	BUMPERS: NCFD	$ 50.50
F.I.S. ON-SITE SERVICE	REPAIRS: NCFD	$ 1,679.38
HOME DEPOT CREDIT SERVICES	DPW supplies	$ 138.53
AMAZON CAPITAL SERVICES	bucket holder for sewer mach.	$ 40.99
AMAZON CAPITAL SERVICES	CASH DRAWER TAX OFFICE	$ 22.55
CINTAS	paper products / cleaning sup.	$ 481.32
THE NEW COASTER, LLC.	PUB NOTICES AD 02-05 INV 11922	$ 7.13
THE NEW COASTER, LLC.	ORD 1,2,3 AD 02-12 INV 11956	$ 34.72
THE NEW COASTER, LLC.	PUB NOTICE AD 02-19 INV 11989	$ 7.13
GANNETT NY/NJ LOCALIQ	48 HR SPEC NOTICE ORD#12105829	$ 24.64
GANNETT NY/NJ LOCALIQ	48 HR SPEC NOTICE ORD#12110730	$ 53.48
GANNETT NY/NJ LOCALIQ	PUBLIC NOTICE AD ORD#11995347	$ 39.60
AVAKIAN,LEON S INC.	NCPB 39 Fourth CO Inv 35199	$ 195.00
SEABOARD WELDING SUPPLY	FILL OXYGEN TANKS 2	$ 40.00
AVAKIAN,LEON S INC.	NCPB Del Guercio Inv 33944	$ 832.50
AVAKIAN,LEON S INC.	NCPB Zschiegner Inv 35200	$ 1,072.50
AVAKIAN,LEON S INC.	NCPB DelGuercio Inv 35201	$ 3,525.00
AVAKIAN,LEON S INC.	NCPB Zschiegner INV 33943	$ 277.50
AVAKIAN,LEON S INC.	LRIG ADAMS FIELD FITNESS 35206	$ 2,160.00
THE NEW COASTER, LLC.	CLERK: 48 HOUR AD INV 12025	$ 31.00
KLEEN-RITE	CLEANING SERVICE: FEB 2026	$ 2,178.00

TREASURER STATE OF NEW JERSEY	MARRIAGE LIC FEES: QTR 3-4 '25	$	350.00
TREASURER STATE OF NEW JERSEY	MARRIAGE LIC FEES: 4TH-1ST QTR	$	150.00
QUADIENT FINANCE USA, INC.	SERVICE: JANUARY 2026	$	1,131.79
QUADIENT FINANCE USA, INC.	SERVICE: JANUARY 2026	$	1,131.79
CANO, HOOVER	CELL PHONE ALLOWANCE-2026	$	100.00
VOLLBRECHT, MICHAEL	CELL PHONE ALLOWANCE-2026	$	100.00
MCGREEVY, RACHEL	CELL PHONE ALLOWANCE-2026	$	100.00
HARKER, DAN	CELL PHONE ALLOWANCE-2026	$	100.00
LAUENSTEIN, ERIC	CELL PHONE ALLOWANCE-2026	$	45.00
JARDINE, ALBERT	CELL PHONE ALLOWANCE-2026	$	100.00
COWLEY'S TERMITE & PEST	SERVICE: 2-26-26 CC-BORO HALL	$	73.60
COWLEY'S TERMITE & PEST	SERVICE: 2-26-26 CC-BORO HALL	$	66.00
AVAKIAN,LEON S INC.	GENERAL ENGINEERING 35210	$	3,997.50
AVAKIAN,LEON S INC.	2025 TRANSPORT ALT SET 35212	$	450.00
AVAKIAN,LEON S INC.	2025 ROADWAYS IMRPV PRGM 35214	$	292.50
AVAKIAN,LEON S INC.	24 RD PRGM RIV LOC & 3RD 35220	$	90.00
AVAKIAN,LEON S INC.	MERRIT, S WALL & MCLND 35222	$	135.00
AVAKIAN,LEON S INC.	RT 35/3RD AVE DRAINAGE 35223	$	292.50
AVAKIAN,LEON S INC.	LRIG GRANT APP #35213	$	90.00
KIM, SEUNWOO	REIMB: LUKE GROOMING	$	50.00
C.A. POWER EQUIPMENT, INC.	Maint Equip-backordered part	$	204.99
SEABOARD WELDING SUPPLY	SERVICE: FEBRUARY 2026	$	19.90
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2026	$	145.20
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2026	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: FEBRUARY 2026	$	20.00
KEPWEL SPRING WATER CO.	SERVICE: JANUARY 2026	$	20.00
GANNETT NY/NJ LOCALIQ	NCPB 48 HOUR NOTICE INV 7589	$	21.12
USA BUILDING MAINTENANCE, INC.	EMERGENCY REPAIR: COMM CENTER	$	8,017.88
TOWNSHIP OF NEPTUNE	12 BAGS SORBITOL	$	156.00
AVAKIAN,LEON S INC.	IMPROV TO UNION & RIV 35207	$	195.00
AVAKIAN,LEON S INC.	STORMWATER PERM & SPPP 35208	$	155.00
AVAKIAN,LEON S INC.	STORMWATER PERM & SPPP 35208	$	405.00
KEY-TECH INC.	CORE SAMPLING	$	2,610.00
AVAKIAN,LEON S INC.	STORMWATER PERMIT #35215	$	420.00
ORBA SERVICES NJ, INC.	POLICE CAR REPAIR #14	$	1,129.00
UNITED FIRE CO #1	CLEANING SERVICE: 3-29-2026	$	150.00
Edmund GovTech	SOFTWARE HARDWARE MAINT: 2026	$	12,786.39
AVAKIAN,LEON S INC.	2025 CDBG 35221	$	2,240.00
BOWMAN, JAY	DJ: SWEETHEART DANCE 2-6-2026	$	300.00
DELISA DEMOLITION & DISPOSAL	SERVICE: FEBRUARY-MARCH 2026	$	3,531.10
DELISA DEMOLITION & DISPOSAL	SERVICE: FEBRUARY-MARCH 2026	$	6,250.21
CANO, HOOVER	FBI ACADEMY DUES HOOVER CANO	$	280.00
	03/23/2026 Bill List Total	**$**	**63,870.73**

RESOLUTION 2026-68
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING THE CANCELLATION OF TAXES AND REFUND OF PAYMENT (VETERAN EXEMPTION)
BEING DRAFTED

RESOLUTION 2026-69
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING BOROUGH ENGINEER SERVICES FOR CDBG PEDESTRIAN AND ADA IMPROVEMENTS, PHASE 5

WHEREAS, the Borough of Neptune City was awarded a Monmouth County Community Development Block Grant in the amount of $170,212.00 for Pedestrian and ADA Improvements, Phase 5; and

WHEREAS, the Borough Engineer submitted a proposal for engineering services associated with assisting the Borough with the Pedestrian and ADA Improvements, Phase 5 in the amount not to exceed $40,000; and

WHEREAS, the Governing Body of the Borough of Neptune City believes it is in the best interests of its residents to engage the Borough Engineer for assurance the project is done completely and to standard.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City, County of Monmouth, State of New Jersey, that it hereby authorizes Leon S. Avakian, Associates to perform engineering services associated Monmouth County Community Development Block Grant for Pedestrian and ADA Improvements, Phase 5 in the amount not to exceed $40,000

MUNICIPAL CERTIFICATION OF AVAILABILITY OF FUNDS - N.J.S.A. 40A:4-57

I, William E. Antonides, Jr., Chief Financial Officer of the Borough of Neptune City, County of Monmouth, State of New Jersey, do hereby certify that sufficient funds have been appropriated and are available for the purpose set forth below, and that said
funds are legally available to cover the cost of this contract/expenditure.

Description of Contract/Expenditure: Engineering services for Pedestrian and ADA Improvements, Phase 5
Vendor: Leon S. Avakian, Associates
Amount Not to Exceed: $40,000
Budget Line Item: Ordinance 2026-09
This certification is made in compliance with the Local Budget Law of the State of New Jersey, and no payment shall be made unless funds are available at the time of payment.

RESOLUTION 2026-70
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE SPECIAL EVENT PERMIT FOR PROSPER FOUNDATION SOFTBALL TOURNAMENT

WHEREAS, certain events require a Special Event permit; and

WHEREAS, Prosper Foundation have requested the use of Adams Field for the "Together We Prosper" Softball Tournament on May 16, 2026 for 6 hours; and

WHEREAS, the Department of Public Works have no objections to the application; and

WHEREAS, the Police Department approves on the condition that the coordinator is advised that overflow parking must be on Flexcraft Drive; and

WHEREAS, the applicant, Prosper Foundation, shall pay the Special Event permit fee of $25.00.

NOW THEREFORE BE IT RESOLOVED, by the Governing Body of the Borough of Neptune City that the Special Event Permit for Prosper Foundation's "Together We Prosper" Softball Tournament is hereby approved for May 16, 2026.

RESOLUTION 2026-71
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING RELIEF FROM A ROAD OPENING MORATORIUM AT 125 HAWTHORNE AVENUE
(BLOCK 71, LOT 1.02)

WHEREAS, F. Corrado on behalf of C. Pereira applied for a zoning application for a new dwelling located at 125 Hawthorne Avenue, Block 71, Lot 1.02; and

WHEREAS, F. Corrado received approval from the Zoning Officer on February 18, 2026 for a new dwelling; and

WHEREAS, the Borough of Neptune City paved Hawthorne Avenue in 2022 and as a result there currently exists a five-year road opening moratorium, which the Zoning Officer indicated as a comment and condition of the approval of the zoning approval that no road opening was allowed until 2027; and

WHEREAS, F. Corrado on behalf of C. Pereira intends to apply for a road opening permit to install utility connections for a proposed dwelling located at 125 Hawthorne Avenue; and

WHEREAS, C. Pereira in an email dated March 12, 2026 requested permission to open the street at 125 Hawthornes in accordance with Borough Code 113-11 to make the necessary utility connections for the proposed new dwelling; and

WHEREAS, the Borough Engineer recommended a road opening penalty of $1,500 along with all other application fees, a guarantee the road shall be restored full width; and the posting of a $5,000 for roadway restoration.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Neptune City that a waiver of the road moratorium is granted and that a road opening permit shall be issued to C. Pereira for work associated with utility connections for the proposed new dwelling at 125 Hawthorne Avenue upon payment of all applicable application fees, the penalty fee of $1,500, the posting of a $5,000 bond for restoration, and notarized letter of commitment to restore the full width of the road.

RESOLUTION 2026-72
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPLICATION FOR $800,000 GRANT THROUGH FEDERAL COMMUNITY PROJECT FUNDING FOR NEPTUNE CITY SANITARY SEWER PUMP MODERNIZATION PROJECT

WHEREAS, the Governing Body of the Borough of Neptune City seeks Federal Community Project Funding to undertake modernization of several aging sanitary sewer pump stations which are critical components of the Borough's wastewater collection system; and

WHEREAS, the Governing Body of the Borough of Neptune City, County of Monmouth desires to apply for a grant in support of modernization of the Borough's wastewater infrastructure to ensure continued reliability and environmental protection; and

WHEREAS, the Borough of Neptune City intends to apply for grant money in the following amounts:

1. Neptune City Sanitary Sewer Pump Station Modernization Project $880,000

NOW THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Neptune City hereby support and authorize the application for the above state grant.

RESOLUTION 2026-73
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZE APPOINTMENT OF CROSSING GUARD

WHEREAS, there is a position open for Crossing Guard under the purview of the Police Department; and

WHEREAS, it is the recommendation of the Neptune City Police Department to appoint Michael Cosgrove as a Crossing Guard; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Neptune City that Michael Cosgrove is hereby appointed as Crossing Guard for the Borough of Neptune City effective March 18, 2026; and

BE IT FURTHER RESOLVED that Michael Cosgrove will be compensated at a salary of $20.00 per hour.

RESOLUTION 2026-74
BOROUGH OF NEPTUNE CITY,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
ESTABLISHING THE BOROUGH'S MASTER FEE SCHEDULE FOR THE BOROUGH OF NEPTUNE CITY

WHEREAS, the Governing Body shall adopt a Master Fee Schedule on an annual basis, and

WHEREAS, there is no limitation on the number of amendments the Council shall be able to adopt through a formal resolution; and

NOW THEREFORE BE IT RESOLVED that the Borough of Neptune City hereby establishes the following fees:

CHAPTER 62 – COMMUNITY CENTER AND RECREATIONAL FACILITIES

COMMUNITY CENTER YEARLY MEMBERSHIP DUES *~*~ EFFECTIVE MAY 15, 2026 ~*~*
$20.00 – Neptune City Residents, Adult Ages 18-59
$10.00 – Neptune City Residents, Teen Ages 13-17
$10.00 – Neptune City Residents, Seniors Ages 60+
FREE – Neptune City Residents, Children Ages 12 & Under accompanied by a registered adult
$45.00 – Neptune City Family Pass (up to 2 adults and all children living at the same address)
$40.00 – Non-Residents, Adult Ages 18-59
$20.00 – Non-Residents, Teen Ages 13-17
$20.00 – Non-Residents, Seniors Ages 60+
$10.00 – Non-Residents, Children Ages 12 & Under accompanied by a registered adult
$95.00 - Non-Resident Family Pass (up to 2 adults and all children living at the same address)

COMMUNITY CENTER USE OF FACILITIES/SPACE
Applications shall be accompanied by a separate refundable deposit payment
$150.00 – Security Deposit (refundable) in addition rental fees
$250.00 - Use of Community Center multipurpose room OR gym individually
$400.00 - Use of full Community Center
$75.00 per hour - (Neptune City Residents) use of the multipurpose room OR gym when the Center is open
$150.00 per hour – (Neptune City Residents) for the use of the multipurpose room OR gym when the Center is closed
$250.00 per hour – (Neptune City Residents) for the use of all rooms when the Center is closed
$125.00 per hour – (Non-Residents) for the use of the multipurpose room OR gym when the Center is open
$200.00 per hour – (Non-Residents) for the use of the multipurpose room OR gym when the Center is closed
$350.00 per hour – (Non-Residents) for the use of all rooms when the Center is close

RENTALS OF RECREATIONAL FACILITIES
$100.00 – refundable deposit required at time of application for Memorial Park and Adams Field Use
Memorial Park:
$75.00 per hour – Neptune City Residents up to five hours for use of a designated portion/section of Memorial Park **$200.00 per day** – Neptune City Residents from 7:00 a.m. to sunset for use of the bocce courts at Memorial Park
$150.00 per hour – Non-Residents up to five hours for use of a designated portion/section of Memorial Park
$350.00 per day – Non-Residents from 7:00 a.m. to sunset for use of the bocce courts at Memorial Park
*** During all rentals, the bathrooms located at the Memorial Park pavilion are open to the public.*
Adams Field:
$50.00 - paid per game held
$25.00 - paid per practice held
$200.00 - rent ball field for one entire day (7 am – sunset)
*** No fee shall be charged for use of any recreation facility or equipment for programs run or sponsored by the Borough of Neptune City or the Neptune City Recreation Committee*
***The Borough maintains discretion regarding fees collected for use of Borough facilities*
Memorial Park Gazebo:
$50.00 - refundable deposit required at time of application for Memorial Park Use
$25.00 - rental of gazebo for a two-hours
Memorial Park Kayak Racks: *~*~ KAYAK RACK FEES EFFECTIVE JANUARY 1, 2027 ~*~*
$125.00 – for storage March 1- November 15 annually **spots will be forfeited if not renewed by 4/1*

CHAPTER 34 - UNIFORM CONSTRUCTION CODE ENFORCEMENT

Construction fees: See fees on the following Schedules I through VII:

	ADMINISTRATIVE AND CERTIFICATE FEE SCHEDULE (SCHEDULE I)	
	ITEM	**COST**
A.	**Certificate of occupancy. Refer to Building Subcode Fee Schedule II.**	
	Schedule 1	$100
	Schedule 2	$250
	Schedule 3	$250
	Multiple	$100 per unit
	Asbestos hazard abatement	$18
	Lead hazard abatement	$125
B.	Certificate of continued occupancy (R-5 are optional)	See above schedule
C.	Certificate of continued occupancy pursuant to a change of use	$250
D.	Certificate of approval	No charge
E.	Certificate of compliance (includes electrical C. of C. for commercial pools, spas or hot tubs)	No charge
F.	**Variations:**	
	Residential, R-5 single item	$125
	Residential, R-3, R-4, multiple within one unit or prototype to development	$315
	All other uses	$315
G.	**Plan review portion of total permit fee**	20%
	Plan review fee to be paid at the time of granting the permit.	
	Plan review fees are not refundable.	
H.	**Minimum fee per subcode applied for**	$94.00
I.	**State of New Jersey training fees**	Per N.J.A.C. 5:23-4.19(b)
J.	**Annual permit**	Per N.J.A.C. 5:23-4.18(A)(u)
	Consistent with requirements as set forth in N.J.A.C. 5:23-4.18(A)4	
K.	There shall be an additional fee of $45 per hour or any portion thereof for **review of any amendment or change to a plan that has already been released.**	$45.00 per hour
	Hourly charges and fees for development-wide inspection of homes after issuance of a certificate of occupancy shall be in such amount as may be reasonable and necessary in order to ascertain whether a violation exists or to verify that any work performed has abated the violation.	
	The hourly charge shall be $57 per hour times the number of hours spent by the Code Official in determining whether a violation exists or verifying that any work performed has abated the violation.	$57.00
M.	**Change of contractor per Subcode**	Flat fee $30
N.	**Temporary certificate of occupancy**	Per N.J.A.C. 5:23-4.18(F)
	Consistent with the requirements set forth in: N.J.A.C. 5:23-4.18(F)3, N.J.A.C. 5:23-4.18(F)3i, and N.J.A.C. 5:23-4.18(F)4	
O.	For the purpose of **determining the estimated cost**, the applicant may be requested to submit such data as may be available produced by the architect or engineer of record or by a recognized estimating firm or by contractor. A bona fide contractor's bid, if available, shall be submitted. The construction official shall make the final decision regarding estimated cost.	
P.	The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Building, Electric, Fire Plumbing and Mechanical.	$94.00

	BUILDING SUBCODE FEES (SCHEDULE II)				
	Schedule #1 includes Use Groups: R-2, R-3, R-4, R-5 and U				
	Schedule #2 includes Use Groups: F-1, F-2, S-1 and S-2, A-4, A-5				
	Schedule #3 includes Use Groups: A-1, A-2, A-3, E, H, I-1, I-2, I-3 and R-1, B, M				
	Retaining Walls: Up to 4 feet: $95 Class 3 Residential Up to 8 feet: $155 Class 3 Residential Other than Class 3 Residential $25 per $1,000 or portion thereof				
	Raised patio (flat fee): $50				
	TYPE OF WORK	**BASED ON**	**SCHEDULE #1**	**SCHEDULE #2**	**SCHEDULE #3**
A.	**New buildings or additions**	Cubic volume	$0.064	$0.063	$0.064
	N.J.A.C. 5:23-4.18(c)VI. The unit rate for large, open-volume, single-story spaces in buildings, such as barns, silos, greenhouses, warehouses, distribution centers, and other agricultural, and storage-use occupancies, shall be less than the unit rate for other types of buildings and occupancy classifications. These type structures shall be priced using Schedule #2				
	(1) For the purpose of calculating the volume to determine the fee for these spaces, the height shall be limited to 20 feet notwithstanding the fact that the actual height of the space may be greater than 20 feet.				
B.	**Alterations, Renovation or Repair work** Duct work Schedule 2, 3 Decks New Cell Tower Windmill	Est. cost of work per $1,000 or portion thereof	$40	$45	$45
C.	**Site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction and external utility connections of same**	Est. cost of work per $1,000 or portion thereof	$40	$45	$45
D.	**Roofing or siding** USE GROUPS R-5 detached 1-2 family dwellings only: roof/siding permit not required, if using polypropylene siding material a permit is required.	Flat fee or est. cost of work per $1,000 or portion thereof	$125/per unit R-2, R-4, U R-5 (3 or more attached units) R-3	$25	$25
E.	**Fence (over 6 feet)***	Flat fee	$65	$250	$250
F.	**Sign [not exempt under N.J.A.C. 5:23-2.14(b)6]**	Square foot of face	N/A	$6	$6
G.	**Pool**	Flat fee	$250	$435	$435
H.	**Asbestos abatement**	Flat fee	$90	$90	$90
I.	**Lead hazard abatement**	Flat fee	$175	$175	$175
J.	**Other:**				
	Agricultural buildings under N.J.A.C. 5:23-3.2(d). Fees to be computed in accordance with N.J.A.C. 5:23-4.2012(i1).				
	Antenna/satellite dish/cell tower	Flat fee	$625	$625	$625
	Residential lawn shed* +	Flat fee	$125		
	Other temporary structures	Flat fee	$125	$625	$625
	N.J.A.C. 5:23-2.17A(c)1				
K.	**Demolition**	Flat fee	R-5: $250 U: $30 Single	$440	$440

	BUILDING SUBCODE FEES (SCHEDULE II)				
	Schedule #1 includes Use Groups: R-2, R-3, R-4, R-5 and U				
	Schedule #2 includes Use Groups: F-1, F-2, S-1 and S-2, A-4, A-5				
	Schedule #3 includes Use Groups: A-1, A-2, A-3, E, H, I-1, I-2, I-3 and R-1, B, M				
	Retaining Walls: Up to 4 feet: $95 Class 3 Residential Up to 8 feet: $155 Class 3 Residential Other than Class 3 Residential $25 per $1,000 or portion thereof				
	Raised patio (flat fee): $50				
	TYPE OF WORK	**BASED ON**	**SCHEDULE #1**	**SCHEDULE #2**	**SCHEDULE #3**
			unit in R-2: $30		
L.	**Pool Barrier**	Flat fee	$150		
M.	**RTU**	Flat fee	$160		
N.	The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Building	$94.00			
NOTES:					
*	Subject to review and approval of Zoning regardless of dimension.				
+	A permit is not required for garden-type utility sheds and similar structures, which are 200 square feet or less in area, 10 feet or less in height and accessory buildings of Use Group R-2, R-3, R-4, R-5. Such garden type utility sheds are required to comply with N.J.A.C. 5:23-9.9, Foundation Systems for Garden Type Utility Sheds and Similar Structures.				

ELECTRICAL SUBCODE FEE SCHEDULE (SCHEDULE III)			
	Item	**Based On**	**Cost**
A.	**DEVICES, includes total of:**		
	*Devices rated less than 30 amperes		
	Lighting fixtures		
	Receptacles	First 10 items	$55
	Switches		
	Detectors	Each additional 25 or portion of 25 items	$70
	Light poles		
	Motors - fractional HP		
	Emergency exit lights		
	Communication points		
	Alarm devices		
	Devices rated more than 30 amperes	Flat fee	$45
B.	**POOLS, in-ground pool permit with:**		
	Underwater light(s)	Flat fee	$310
	Spa/hot tub	Flat fee	$100
	Annual inspection of commercial pools, spas or hot tubs [per N.J.A.C. 5:23-4.18(1)]	Flat fee	$160
	Aboveground pool	Flat fee	$150
C.	**MOTORS AND APPARATUS RATED IN/BY HORSEPOWER**, includes, but not limited to:		
	Garbage disposal		

ELECTRICAL SUBCODE FEE SCHEDULE (SCHEDULE III)			
	Item	**Based On**	**Cost**
	All other, over 1 HP		
		=/> than 1 HP, up to 5 HP	$45
		=/> than 5 HP, up to 50 HP	$99
		=/> than 50 HP, up to 100 HP	$140
		=/> than 100 HP	$250
D.	**TRANSFORMERS AND APP. RATED IN/BY KW**, includes, but not limited to:		
	Electric range/receptacle	=/> 1kW, up to 10 kW	$45
	Oven/surface unit		
	Electric water heater	=/> 10 kW, up to 50 kW	$90
	Electric dryer/receptacle		
	Dishwasher	=/> 50 kW, up to 100 kW	$140
	Baseboard heat		
	Transformers/generators	=/> than 100 kW	$250
E.	**SERVICE PANELS & EQUIPMENT RATED IN AMPERES**, includes, but not limited to:		
	Service panels	Up to and including 200 amperes	$135
	Subpanels		
	Meters	Up to and including 400 amperes	$250
	Solar meters		
	Disconnects		
	Car chargers/devices supplying car charging	Up to and including 800 amperes	$590
	Transfer switch		
	*Replacement of service entrance conductors or feeder conductors only	Up to and including 1,200 amperes	$870
		For each additional 400 amperes above 1,200 amperes	$175
F.	**SOLAR INSTALLATIONS**		
	For each solar photovoltaic system, the fee shall be:		
	Includes all equipment for the system	For the first 10kW	$550
		For each additional 10kW	$125
G.	**ALARM PANELS**		
	Alarm panel	Flat fee	$60
	Fire alarm panel		
	Intercom panel		
	Energy management panel		
	Card access or similar device		
H.	**SIGNS**		
	Each hard-wired sign	Flat fee	$75
I.	**HOT AIR FURNACE - R-5/CLASS 3 RESIDENTIAL**	Each	$45
	Air Conditioner/Air Handler - R-5/Class 3 Residential	Each	$45

ELECTRICAL SUBCODE FEE SCHEDULE (SCHEDULE III)			
	Item	**Based On**	**Cost**
	Ductless HVAC System - R-5/Class 3 Residential	Flat fee	$95
	Boilers and other Heating System - R-5/Class 3 Residential		$45
	HVAC equipment: A/C, Air Handler, Furnace or Similar Equipment other than R-2, R-3, R-5	Each	$190
	RTU	Each	$95
	Surge Suppressor	Flat Fee	$45
J.	The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Electric.		$94

ELEVATOR SUBCODE FEE SCHEDULE (SCHEDULE IV)
In accordance with State Statute N.J.A.C. 5:23-12

FIRE PROTECTION SUBCODE FEE SCHEDULE (SCHEDULE V)			
	ITEM	**Based On**	**Cost**
A.	**TANKS (installation or removal)**		
	Residential, R-5	Each	$155
	All others, up to 2,500 gallons	Each	$375
	All others, over 2,500 gallons	Each	$625
	Abandonment of Underground Storage Tank (require soil test to be provided by contractor to this office)		$315
B.	**ALARMS, SIGNAL & SUPERVISORY DEVICES**		
	Fire alarm panel	Each	$220
	Includes, but not limited to, total of: First 12 times		$90
	Smoke/heat detectors	Each additional 10 or portion of 10 items	$45
	Carbon monoxide detectors		
	Pull stations		
	Water flow switches		
	Horns, strobes, bells		
	Tamper switches, low/high switches		
	Other detectors or devices		
C.	**SUPPRESSION SYSTEM DEVICES**		
	Any partial system component	Each	$125
	Fire pump	Each	$440
	Dry pipe/alarm valves	Each	$125
	Pre-action valve/Hose connection	Each	$125
	Fire Mains		$375
	Fire Loops (up to 1,000', then $200 per 1,000' additional)		$375
	Backflow device		$190
D.	**SPRINKLER HEADS (wet and dry)**	1-100	$250
		101-500	$875
		501-999	$1,875
		1,000-2,000	$2,500

FIRE PROTECTION SUBCODE FEE SCHEDULE (SCHEDULE V)			
	ITEM	**Based On**	**Cost**
		2,000 and over	$125 per 100 heads (or portion thereof)
E.	**STANDPIPES**	Each	$315
F.	**PRE-ENGINEERED SYSTEMS**		
	Wet chemical	Each	$315
	Dry chemical	Each	$315
	CO_2 suppression	Each	$315
	Foam suppression	Each	$315
	Halon suppression	Each	$315
	Smoke control systems	Each	$315
	Kitchen hood exhaust systems	Each	$315
	Smoke control system	Each	$500
	Residential solar	Each	$95
	Commercial solar	1-50 panels	$190
	Commercial solar	Over 50 panels	$125 per 100 panels or portion thereof
	Gas or oil-fired appliances/Gas log set	Each	$90
	Appliances, other:	Each	$190
	Wood-burning fireplaces or stoves or pellet burning fireplaces		
	Chimney liner	Each	$160
	Exit signs	Up to 20	$160
		$60 each additional 20 or portion thereof	
	Residential kitchen hood over 400CFM		$90
G.	The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Fire.		$94

Plumbing Subcode Fee Schedule (Schedule VI)		
Fixture/Equipment	**Based On**	**Cost**
Water closet	Each	$40
Urinal/bidet	Each	$40
Bathtub	Each	$40
Lavatory	Each	$40
Shower	Each	$40
Floor drain	Each	$40
Sink	Each	$40
Dishwasher	Each	$40
Each appliance connected to gas piping	Each	$65
Drinking fountain	Each	$50
Washing machine	Each	$40
Hose bibb	Each	$40

Plumbing Subcode Fee Schedule (Schedule VI)		
Fixture/Equipment	**Based On**	**Cost**
Water heater	Each	$40
Fuel oil piping	Flat fee	$65
Steam boiler	Each	$190
Hot-water boiler	Each	$190
Sewer pump	Each	$100
Sump pump	Each	$125
Back water valve	Each	$50
Check valve	Each	$50
Interceptor/separator	Each	$250
Backflow preventer (lawn sprinkler)	Each	$50
Grease trap	Each	$250
Sewer connection	Each	$250
Water service connection	Each	$250
Stacks	Each	$40
Generator	Each	$60
HVAC Equipment other than R-2, R-3, R-5 each	Each	$190
Other:		
Commercial heating and equipment (RTU)	Each	$315
Roof drains	Each	$60
Cross-connections and backflow preventers subject to testing and requiring annual inspection	Flat fee	$125
LPG tanks	Flat fee	$190
Backflow preventer/cross-connections	New/replacement	$190
Hot-air furnace * R-5, R-3, R-2	Each	$45
Oil tank	Each	$125
Fireplace	Each	$60
Air conditioner/air handler R-5, R-3, R-2	Each	$45
Other:	Each	$45
Chimney/vent***Liner		
Hydronic piping***		
Radon mitigation*		
Gas piping (gas service re: connections)	Each	$80
Pool hydro test	Flat fee	$55
Pool suction drains	Flat fee	$80
Ductless HVAC Systems R-5, R-3, R-2	Flat fee	$90
Pool Heater	Flat fee	$100
Humidifier	Flat fee	$45
The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Plumbing.		$94

MECHANICAL SUBCODE FEE SCHEDULE (SCHEDULE VII) FOR ONLY R-3 AND R-5 USE GROUPS		
Fixture/Equipment	**Based On**	**Cost**
Hot-air furnace	Each	$45
Air conditioner/handler	Each	$45
Pool Heater	Each	$100
Ductless HVAC System	Flat Fee	$95
The **fee for the issuance of a building permit** that a fee has not been determined shall be $94.00, Mechanical.		$94
NOTES:		
*	If new electrical work is required in the installation of fixture/equipment a properly filed Electrical Subcode Technical Section Form F-120B must be filed with the application for permit and certified as required by the Electrical Contractors Licensing Act, N.J.S.A. 45:5A-1 et seq. N.J.S.A. 45:1-14 et seq. and N.J.A.C. 13:31.	
**	If replacement of fixture/equipment will encompass backflow or cross connection work, a separate Plumbing Subcode Technical Section Form #F-130B must be filed with the application for permit and certified as required by the Master Plumbers Licensing Act, N.J.S.A. 45:14C-7 et seq., N.J.S.A. 45:1-32 et seq. and N.J.A.C. 13:32-1.	
***	If replacement of fixture/equipment will include fuel, gas or hydronic piping as part of the proposed work, fee(s) are based on the fixture/equipment only.	
****	A chimney certification for replacement of fuel-fired equipment may be accepted per N.J.A.C. 5:23-2.20(c).	

CHAPTER 102 - PROPERTY MAINTENANCE

$120 – fee for Certificate of Inspection for a property to be sold or leased shall be charged for the initial inspection and the issuance of the aforesaid certificate for each separate residential or nonresidential unit and

$200.00 – fee for reinspection each separate residential or nonresidential unit for which failed initial inspection

$60.00 - fee for requested updated certificate of inspection

*** The owner applicant is responsible for submitting a completed landlord registration form which shall include Meghan's Law certification and a copy of proof of limited liability insurance and payment for lead inspection for structures older than 1978.*

RESOLUTION 2026-75
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
RESOLUTION TO AMEND THE CASH MANAGEMENT PLAN

WHEREAS, the 2026 Cash Management Plan was adopted by Resolution 2026-15 by the Borough Council on January 2, 2026; and

WHEREAS, it is the desire of the Borough Council, of the Borough of Neptune City, County of Monmouth to amend the Cash Management Plan to insert a new bank account; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council, that Section X, Subsection A, of the Cash Management Plan be amended to include an additional bank account with Manasquan Bank for the Recreation Account.

RESOLUTION 2026-76
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
CONFIRMING APPOINTMENT OF CERTAIN VOLUNTEER POSITIONS

WHEREAS there is a vacancy on the Borough volunteer committee specified below, which the Mayor has made the recommendation to fill.

NOW THEREFORE BE IT RESOLVED that the following appointments for volunteer positions within the Borough of Neptune City as made by the Mayor are hereby confirmed:

Position	*Name*	*Term*
Environmental Commission		
Alternante Member	Evan DeAngelis	2026

RESOLUTION 2026-77
BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY
AUTHORIZING UNITED FIRE COMPANY NO. 1 TO CONDUCT COIN TOSSES IN 2026

WHEREAS, the United Fire Company No. 1, Neptune City has requested permission to conduct coin tosses at several times throughout the year 2026 pursuant to Chapter 53 of the Borough Code; and

WHEREAS, the Mayor and Council of the Borough of Neptune City have reviewed the submitted request.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City do hereby approve the request of United Fire Company No. 1, Neptune City to hold Coin Tosses at the intersection of Brighton Avenue and West Sylvania Avenue on the following dates in 2026:

Location: West Sylvania and Brighton

Memorial Day
Thursday May 21, Friday May 22, and Saturday May 23

July 4th
Wednesday July 1, Thursday July 2 and Friday July 3

Labor Day
Thursday September 3, Friday September 4, Saturday September 5

***Rain Dates**
Monday June 1, Tuesday June 2 and Wednesday June 3

Location: 3rd and Route 35

Christmas Coin Toss
Saturday December 5

BE IT FURTHER RESOLVED, that the Coin Tosses will be held off road and as per the rules and regulations of the New Jersey Department of Transportation, and any rain dates will be held within two (2) weeks of original date; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Neptune City Police Department and the Monmouth County Board of Commissioners for review and approval.