Borough of Neptune City
Regular Meeting of the Mayor and Council
Monday, March 10, 2025 at 6:00 pm

1. CALL TO ORDER

2. OPEN PUBLIC MEETINGS ACT STATEMENT

The notice requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to The Asbury Park Press, The Coaster, and The Coast Star, and by posting on the Borough website, at the Municipal Building, and filing with the Borough Clerk.

3. ROLL CALL

4. FLAG SALUTE

5. CLOSED SESSION - None

6. RECEIPT OF MINUTES *(vv)*

A. Regular Meeting – 2/24/2025

7. RECEIPT OF COMMUNICATIONS *(vv)*

A. Alternatives to Violence Project - Letter of Thanks
B. Monmouth County Commissioners - re Local Safety Engineering Assistance Program for County Route 40A (Memorial Drive)
C. TNSA - 2025 Rate Hearing
D. Third Garden Park, LP – Notice of Public Hearing for Neptune City Land Use Board (3/18/2025)

8. PRESENTATIONS

A. March 10 Agenda Overview – Administrator Jardine
B. Department of Public Works Directors Report – Director Harker

9. MAYOR'S REPORT - Mayor Rachel McGreevy

10. COUNCIL REPORTS

A. Council President Glen Kocsis - Administration of Justice
B. Councilwoman Danielle Pappas - Emergency Services
C. Councilmember Brian Thomas - Administration and Finance
D. Councilmember Pamela Renee - Buildings and Grounds
E. Councilwoman Gail Oliver - Community Relations
F. Councilmember Kimberly Karalovich - Special Services

11. PUBLIC COMMENTS ON AGENDA ITEMS

12. UNFINISHED BUSINESS

A. Ordinance Adoption (rc)

1) Bond Ordinance 2025-02 - Bond Ordinance Providing for Acquisition of IT Equipment, Appropriating $25,000 and Authorizing the Issuance for $23,750 Bonds or Notes of the Borough for Financing Part of the Cost Thereof (*Public Hearing / Adoption*)

13. NEW BUSINESS

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-44** - Auth Payment of the Bills
2) **Resolution 2025-45 -** Auth. Appointment of Assistant Library Director (Pascarella)
3) **Resolution 2025-46 -** Auth. Extension of Service Agreement with Dynamic Testing Services
4) **Resolution 2025-47** - Auth Payment No 2 to Earle Asphalt for 2022 NJDOT Roadway Improvement Program
5) **Resolution 2025-48** - Auth the Transfer of 2024 Appropriation Reserves
6) **Resolution 2025-49** – Auth Hiring of Temporary Building and Fire Subcode Official, Construction Department

14. PUBLIC PARTICIPATION

15. CLOSED SESSION (rc)

A. Resolution 2025-50 - Auth. Closed Session

1) Personnel Matters

16. ADJOURN *(vv)*

The next Council Meeting is scheduled for 6:00 pm on Monday, March 24, 2025

12. UNFINISHED BUSINESS

A. Ordinance Adoption (rc)

1) Bond Ordinance 2025-02 - Bond Ordinance Providing for Acquisition of IT Equipment, Appropriating $25,000 and Authorizing the Issuance for $23,750 Bonds or Notes of the Borough for Financing Part of the Cost Thereof (*Public Hearing / Adoption*)

BOND ORDINANCE 2025-02
BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH
BOND ORDINANCE PROVIDING FOR ACQUISITION OF IT EQUIPMENT, APPROPRIATING $25,000 AND AUTHORIZING THE ISSUANCE OF $23,750 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF THE COST THEREOF.

BE IT ORDAINED by the Borough Council of the Borough of Neptune City, in the County of Monmouth, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. The capital improvement described in Section 3 of this Bond Ordinance is hereby authorized by the Borough of Neptune City, New Jersey. For the capital improvement described in Section 3, there is hereby appropriated the sum of $25,000, which includes $250 in costs as permitted by *N.J.S.A. 40A:2-20* and a $1,250 as the down payment for the said purpose as required by the Local Bond Law.

Section 2. In order to finance the cost of the Acquisition of Police Department Equipment not covered by the aforementioned grant, negotiable bonds are hereby authorized to be issued in the principal amount of $23,750 pursuant to the Local Bond Law. In anticipation of issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The Acquisition of IT Equipment is hereby authorized and the purpose for which the bonds are to be issued. The minimum period of usefulness is five years.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of *N.J.S.A. 40A:2-8(a)*. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the notes sold, the price obtained, and the name of the purchaser.

Section 5. The capital budget of the Borough of Neptune City is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency therewith; and the resolutions promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Municipal Clerk and is available for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The purchase described in Section 3 of this bond ordinance is not a current expense. It is an improvement that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the Office of the Clerk, and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The gross debt of the Borough of Neptune City is increased by the authorization of the bonds or notes provided in this bond ordinance by $23,750, and the obligations authorized herein will be within all debt limitations prescribed by law.

(c) An aggregate amount not exceeding $250 for items of expense listed in and permitted under *N.J.S.A. 40A:2-20* may be included in the costs of the purchase authorized in Section 3 hereof and is included in the foregoing estimate thereof.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of an interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and interest thereon without limitation on rate or amount.

Section 8. That in the event any moneys are received by the Borough from the United States of America, or from the State of New Jersey or any of its agencies, or from any other sources for the purchase provided for herein prior to the issuance of any of the bonds or notes authorized by this ordinance, the amount of such bonds or notes authorized herein shall be reduced by the amount so received prior to the issuance of any such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction Date: **February 24, 2025**
Public Hearing Date: **March 10, 2025**

13. New Business

A. Ordinance Introduction (rc) – None

B. Consent Resolutions (rc)

All matters listed hereunder are considered to be routine and will be enacted in one motion. Any member of the Governing Body may request an item be removed for separate consideration.

1) **Resolution 2025-44** - Auth Payment of the Bills
2) **Resolution 2025-45 -** Auth. Appointment of Assistant Library Director (Pascarella)
3) **Resolution 2025-46 -** Auth. Extension of Service Agreement with Dynamic Testing Services
4) **Resolution 2025-47** - Auth Payment No 2 to Earle Asphalt for 2022 NJDOT Roadway Improvement Program
5) **Resolution 2025-48** - Auth the Transfer of 2024 Appropriation Reserves
6) **Resolution 2025-49** – Auth Hiring of Temporary Building and Fire Subcode Official, Construction Department

RESOLUTION 2025-44

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING PAYMENT OF THE BILLS

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $82,024.92

Vendor Name	Description	Amount
CHIEF 360	DIGITAL SIGNAGE: 2024	$ 828.00
MONMOUTH COUNTY POLICE CHIEFS	2025 ACTIVE MEMBER CHIEF DUES	$ 250.00
GENUINE PARTS COMPANY	FEBRUARY VEHICLE REPAIR	$ 2,557.88
Navarrete, Marie	Comm. Ctr Rental Deposit	$ 250.00
COWLEY'S TERMITE & PEST	SERVICE: 1-2-2025	$ 66.00
KEPWEL SPRING WATER CO.	DELIVERY: JANUARY 2025	$ 235.00
KEPWEL SPRING WATER CO.	DELIVERY: JANUARY 2025	$ 184.25
KEPWEL SPRING WATER CO.	COOLER RENTAL: JANUARY 2025	$ 20.00
KEPWEL SPRING WATER CO.	COOLER RENTAL: JANUARY 2025	$ 20.00
KEPWEL SPRING WATER CO.	COOLER RENTAL: JANUARY 2025	$ 20.00
INSTITUTE FOR PROFESSIONAL DEV	WEBINAR: 1-8-2025	$ 50.00
INSTITUTE FOR PROFESSIONAL DEV	WEBINARS: 10-23-2024	$ 50.00
INSTITUTE FOR PROFESSIONAL DEV	WEBINARS: 12-4-2024	$ 50.00
INSTITUTE FOR PROFESSIONAL DEV	WEBINARS: 12-11-2024	$ 50.00
ROK INDUSTRIES, INC.	MUNCIPAL TAX SALE LIENS-2024	$ 1,005.00
Archer & Greiner, P.C.	PROF SERV: 2024-2025	$ 162.50
Archer & Greiner, P.C.		$ 4,160.00
Archer & Greiner, P.C.	PROF SERV: JANUARY 2025	$ 480.00
UNITED FIRE CO #1	STORM STANDBY: JAN 19-20-2025	$ 1,190.00
MAHER, RICHARD	REIMBURSMENT: STANDBY FOOD	$ 136.52
INSTITUTE FOR FORENSIC	PSYCHOLOGICAL #142	$ 550.00
MERIDIAN OCCUPATIONAL HEALTH	PHYSICAL #142	$ 398.00
KDI	COPIER CONTRACT: 1ST QTR 2025	$ 646.94

AVAKIAN,LEON S INC.	GENERAL ENGINEERING: #27929	**$ 3,377.50**
AVAKIAN,LEON S INC.	GENERAL ENGINEERING #28276	**$ 1,530.00**
AVAKIAN,LEON S INC.	GENERAL ENGINEERING #28630	**$ 3,055.00**
AVAKIAN,LEON S INC.	GENERAL ENGINEERING #29157	**$ 3,685.00**
GENUINE PARTS COMPANY	BATTERY	**$ 1,000.00**
THOMAS, BRIAN	REIMBURSEMENT: BORO BANNERS	**$ 56.95**
EDMUNDS & ASSOCIATES, INC.	SOFTWARE HARDWARE MAINT 2025	**$ 12,177.51**
GESCHKE, WILLIAM	REIMBURSEMENT-MEDICAL	**$ 3,201.17**
ORBA SERVICES NJ, INC.	REPAIR: NCPD	**$ 82.53**
CUMMINS IRRIGATION	winterization of sprinklers	**$ 1,400.00**
NJ DEPT HEALTH & SENIOR SERV	DOG LIC FEES: FEBRUARY 2025	**$ 49.80**
VIRGILIO, FRANK	MEDICAL REIMUBURSEMENT	**$ 189.67**
DELISA DEMOLITION & DISPOSAL	SERVICE: JANUARY 2025	**$ 23,050.00**
DELISA DEMOLITION & DISPOSAL	SERVICE: FEBRUARY 2025	**$ 5,662.32**
SCHINDLER ELEVATOR CORP.	MONTHLY PREV: FEBRUARY 2025	**$ 321.88**
GENERAL CODE	CODE ANALYSIS 2025	**$ 790.00**
NJ STATE LEAGUE MUNICIPALITIES		**$ 40.00**
THE NEW COASTER, LLC.	PUBLICATION: 2-27-2025 #10021	**$ 56.34**
QUADIENT LEASING USA, INC.	LEASE: 2ND QTR 2025	**$ 228.87**
ALLIED OIL	DELIVERY: 2-19-2025 # 804362	**$ 7,445.06**
ALLIED OIL	DELIVERY: 2-19-2025 # 804362	**$ 1,015.23**
N.J.W.L.E.	2025 ANNUAL CONFERENCE	**$ 250.00**
	03/10/2025 Bill List Total :	**$ 82,024.92**

RESOLUTION 2025-45

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE APPOINTMENT OF ASSISTANT LIBRARY DIRECTOR

WHEREAS, there are open positions within the Department of the Library; and

WHEREAS, it is the recommendation of the Borough Administrator and Library Director to appoint Tedi Pascarella as a Part Time Assistant Library Director.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that Tedi Pascarella is hereby appointed as Part Time Assistant Library Director for the Borough of Neptune City effective March 16, 2025; and

BE IT FURTHER RESOLVED that Tedi Pascarella will be compensated at a salary of $21.00 per hour per the salary ordinance.

RESOLUTION 2025-46

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING EXTENSION OF SERVICE AGREEMENT WITH DYNAMIC TESTING SERVICES

WHEREAS, the Borough of Neptune City requires testing services to remain in compliance with Federal Motor Carrier Safety Regulations; and

WHEREAS, Dynamic Testing Services has offered to continue providing testing services to the Borough as per the fee schedule on file in the office of the Borough Clerk; and

WHEREAS, the Borough Council of the Borough of Neptune City believe it is in the best interest of the Borough to extend the agreement with Dynamic Testing Services through 2028.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey that the Borough Council hereby authorizes the agreement for testing services with Dynamic Testing Services with offices located at 230 Main Street, 1st Floor rear, Toms River, NJ 08753 effective April 1, 2025 – March 31, 2028.

RESOLUTION 2025-47

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING PAYMENT NO. 2 TO EARLE ASPHALT FOR 2022 NJDOT ROADWAY IMRPOVEMENT PROGRAM

WHEREAS, the Borough of Neptune City received a grant in the amount of $243,833.00from the New Jersey Department of Transportation for 2022 Rodway Improvements; and

WHEREAS, the Borough of Neptune City will be receiving additional discretionary funds from the New Jersey Department of Transportation in the amount of $9,210.00; and

WHEREAS, the contract, in the amount of $294,713.13 was awarded Earle Asphalt of Farmingdale, New Jersey; and

WHEREAS, the contractor has completed a portion of the project and has requested payment no. 2 in the amount of $197,213.25; and

WHEREAS, the Borough Engineer has reviewed the request and has certified that the work has been completed and the request for funds is correct.

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby authorizes payment no. 2 to Earle Asphalt of Farmingdale, New Jersey, in the amount of $197,213.25.

RESOLUTION 2025-48

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING THE TRANSFER OF 2024 APPROPRIATION RESERVES

WHEREAS, it is determined that various line items within the 2024 calendar year operating budget need additional funds to cover necessary expenditures; and

WHEREAS, it is also determined that sufficient balances remain in various expense accounts to cover these expenditures; and

WHEREAS, New Jersey Statute 40A:4-58 allows for the transfer of funds between line items during the last two months during the fiscal year and the first three months of the following year.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council that the Chief Financial Officer is hereby authorized to make the attached budget transfers.

TRANSFERS FROM			
Police	**Salaries**	**$**	**9,760.00**
TRANSFERS TO			
Information Technology	**Other Expenses**	**$**	**5,900.00**
Legal	**Other Expenses**		**1,960.00**
Land Use Board	**Other Expenses**		**350.00**
Police	**Other Expenses**		**1,550.00**
		$	**9,760.00**

RESOLUTION 2025-49

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZE HIRING OF TEMPORARY BUILDING AND FIRE SUBCODE OFFICIAL, CONSTRUCTION DEPARTMENT

WHEREAS, there is a need in the Borough of Neptune City Construction Department for temporary Building and Fire Sub Code Officials; and

WHEREAS, the Mayor and Council of the Borough of Neptune City is desirous of filling the positions, and the Construction Official has made the recommendation to fill the same.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint Joseph Ciccone to fill the position of temporary Building Subcode Official effective March 11, 2025; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Neptune City hereby appoint Joseph Ciccone to fill the position of temporary Fire Subcode Official effective March 11, 2025; and

BE IT FURTHER RESOLVED that the salary will be $30.00 per hour as set forth in Ordinance 2022-22; and

BE IT FURTHER RESOLVED a certified copy of this resolution be forwarded to Payroll and Human Resources files.

15. Closed Session

A. Resolution 2025-50 – Auth. Closed Session

1) Personnel Matters

RESOLUTION 2025-50

BOROUGH OF NEPTUNE CITY
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

AUTHORIZING EXECUTIVE SESSION UNDER THE OPEN PUBLIC MEETINGS ACT FOR THE GOVERNING BODY OF THE BOROUGH OF NEPTUNE CITY

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., a municipality may exclude the public from a meeting of the Municipal Council where the Council intends to discuss certain matters for which privacy is needed in order to protect the public interest or certain enumerated private interests; and

WHEREAS, it is necessary for the Mayor and Council of the Borough of Neptune City to discuss in session not open to the public certain matters that are required by law to be confidential, more specifically:

1) Personnel Matters

WHEREAS, it is anticipated that the minutes from the deliberations conducted in closed session may be disclosed to the public upon the determination that the public interest will no longer be served by such confidentiality.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City do hereby authorize the above referenced executive session to be held closed to the public on March 10, 2025.